

GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF SUB DIVISIONAL OFFICER
TILPARA BARRAGE SUB DIVISION
SURI, BIRBHUM, WEST BENGAL
Ph: 03462-255233
sdotbsubdivn@gmail.com

Memo No : 533

Dated – 12.08.2021

Notice Inviting Quotation No. 01 of S.D.O./Tilpara Barrage Sub-Division of 2021-22

Separate sealed quotation in prescribed format/ plain paper/ company's letter head pad are hereby invited by SDO/Tilpara Barrage sub-division, Suri, Birbhum on behalf of the Governor of West Bengal from eligible & experienced and bonafied outsiders as per Govt. order for the following work:

- i) **Emergent work for sanitization and disinfection service of Main Office building of Superintending Engineer of Mayurakshi Canal Circle, Executive Engineer of Mayurakshi H.Q Division and SDO, TB Sub-Division and Suri Irrigation Colony Rest Shed for 6 (six) months due to outbreak of COVID 19 during 2021-22**

Terms & conditions:

- 1) Intending quotationers should apply for Quotation paper in their respective Letter Heads enclosing self attested copies of current P.Tax challan/ Professional Tax Payment Certificate (PTPC), Pan, Trade license, GSTIN, upto date Income Tax statement.
- 2) The quotationers will have to deposit a sum of **Rs. 5000/-** (Rupees five thousand) only as Earnest money along with their sealed bid in form of Demand Draft from any Nationalized Bank in favour of the **Executive Engineer/Mayurakshi Head Quarters Division**, payable at Suri otherwise the quotation will be treated as informal. The Earnest money of the unsuccessful quotationer will be refunded. The Earnest money of the successful quotationer will be refunded after fulfilling of the contract as per terms and conditions.
- 3) The Successful quotationer will have to come to an agreement in WBF 2911 within 7 (Seven) days from the date of issue of letter of acceptance of quotation failing which the quotation will be treated as cancelled.
- 4) Execution of the work is during **6 (six) months** after issue of the work order.
- 5) The intending quotationers may quote their lowest possible rates both in figures as well as in words in prescribed format which will be available from this office free of cost. There must not be any ambiguity in quoting rate. Any deletion/omission/ addition must be signed by the quotationer.
- 6) The rate must include all taxes of state Government and union Government like I.T./ G.S.T. and cost of carriage and all other incidental charges.
- 7) No enhancement of rate is admissible.
- 8) The accepting authority reserves the right to accept or reject the lowest or any other quotation without assigning any reason thereof.
- 9) All precautions must be taken to maintain normal office work and ensure safety against health hazard of the office personnel and workmen.
- 10) If any damage occurs by the agency during execution of the work, the cost of damage repair will have to be borne by the agency.
- 11) Work should be carried out as per direction of the Engineer-In-Charge.
- 12) The Quotation will be received in sealed envelope in the tender box kept in the Chamber of the S.D.O, Tilpara Barrage Sub- Division, Suri, Birbhum on the schedule date & time.
- 13) The payment will be made subject to availability of fund. No claim will be entertained for delay payment.
- 14) Further details can be had from this office between 12 noon to 4.00 PM on any working days.

Last date of receiving application for quotation is **24/08/2021** up to **12.00 Noon**

Last date of issue of Quotation paper for quoting rate is **24/08/2021** after **4.00 P.M.**

Date of dropping of quotation paper is **27/08/2021** up to **2.00 P.M.**

Date of opening on **27/08/2021** after **3.30 P.M.**

Sd/-
Sub- Divisional Officer
Tilpara Barrage Sub- Division
Suri, Birbhum

Memo No. 533 /1(6)

Dated -12.08.2021

Copy submitted for information to:-

1. The Superintending Engineer, Mayurakshi Canal Circle, Suri, Birbhum.
2. The Executive Engineer, Mayurakshi Head Quarters Division, Suri, Birbhum
3. The Executive Engineer, Mayurakshi South Canal, Bolpur, Birbhum
4. The Executive Engineer Mayurakshi North Canal, Rampurhat, Birbhum
5. The District Information & Culure Officer, Suri, Birbhum
6. Notice Board, Tilpara Barrage Sub- Division, Suri , Birbhum

Sd/-
Sub- Divisional Officer
Tilpara Barrage Sub- Division
Suri, Birbhum

Schedule of Work

Notice Inviting Quotation No. 01 of SDO/Tilpara Barrage sub-division of 2021-22 (Sl. No. 1)

Issued to:

Name of work: Emergent work for sanitization and disinfection service of Main Office building of Superintending Engineer of Mayurakshi Canal Circle, Executive Engineer of Mayurakshi H.Q Division and SDO, TB Sub-Division and Suri Irrigation Colony Rest Shed for 6 (six) months due to outbreak of COVID-19 during 2021-22

Sl No.	Description of Items	Qty.	Unit	Rate including GST & Cess	Amount including GST & Cess
	<p>Disinfecting and sanitization of different components office building of the Mayurakshi Canal Circle, Mayurakshi H.Q. Division Office, Tilpara Barrage Sub-Division and Suri Irrigation Colony Rest Shed like floors, walls, stair handrails, curtains all furnitures, switches etc with freshly prepared 1% sodium Hypoclonate as recomanded by the health & Family Welfare Department of the Government of India, Cmchemical Solution of Ethyl Alchol (70%) will be used as disinfectant for mopping of metallic objects like door, windows handles knob, buttons etc. by the trained person wearing triple layer mask, heavy duty mask, rubber boots, with towels, tissue paper, nylon screebber, napkins etc. as needed keeping in conformty with the guidelines Ministry of Health and Welfare Department of the Government of India and as per direction of Engineer-in-Charge. The rate includes cost of all necessary materials, tools, machineries(Sprinkler, fogging etc as may be required), safety measures of applicators etc. taxes and duties.</p> <p><u>Location :</u> Roof, stair handle, lobby, corridors, conference room, store room, general rooms, general toilets, Chamber of SE/MCC, EE/MHQD & SDO/TB Sub-division, Rest Shed etc. with all walls, door-windows, furnitures, curtains, blinds,all fittings and fixtures, garrages outside compound as indentified by the engineer-in-Charges of his representatives.</p> <p>a) Inside Area of Main Office Building</p> <p>i) Ground Floor Area = 993.36</p> <p>ii) 1 st Floor Area = 543.2</p> <p>iii) Suri Colony Rest Shed floor area = 130.28</p> <p>b) Outside Area = 144.00</p> <p>Total = 1810.84</p> <p>Total Execution for six Month i.e 26 weeks Considering twice in a week Hence Total Area for 26 weeks = 26 x 2 x 1810.84 = 94163.68</p>	94163.68	m ²		
				Total	

In words (.....
.....)

Sub- Divisional Officer
Tilpara Barrage Sub- Division
Suri, Birbhum

I do hereby agree to execute the above mentioned work as per direction of the Engineer-In-Charge and also agree to abide by the terms & conditions of the NIQ

Signature of Agency