



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
DAMODAR CANAL HEAD QTR. SUB-DIVISION  
KANAINATSAL, PURBA BARDHAMAN.

**Notice inviting Quotation No. 08 of D.C. Hd. Qtr. Sub-Division/2021-22.**

Offline sealed quotations are hereby invited by the undersigned from bonafide suppliers / agencies, having valid Trade License, ITR, PT, GST registration etc. as per Govt. rules, in their company letter head addressed to the undersigned for the work, **“Supply of Electric Power from 25 KVA , 3 Phase Generator to the entire office of the Executive Engineer, Damodar Canal Division, including other offices during load shedding on monthly basis for 01 (One ) Year under Damodar Canal Divisions, Court Compound, Purba Bardhaman.. ”** as per “Schedule of Items” attached with this notice.

The Quoted rate / amount should be inclusive of all taxes including GST and to be written both in figures and in words.

Quotation papers duly signed in all pages in sealed envelope indicating NIQ No. and Name of agency on it have to be dropped in the Tender Box of this office.

Submission of Quotation by post is not allowed.

Before offering quotations, the intending quotationer should thoroughly inspect and satisfy himself with site and market conditions related to the proposed work.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2% (two percent) of the total value of quotation in the Form No. 2911 prior to issue of the work order.

The successful quotationer will have to start the work within the stipulated time to be mentioned in the work order.

The evolution of L1 quotationer will be based Primarily on the lowest item rates and no conditional quotation will be entertained.

Time schedule for application, issue, received and opening of Quotations

- 1) Last Date & Time of receiving application : **13/07/2021 upto 16.00 Hrs.**
- 2) Last Date & Time of issuing quotation paper : **15/07/2021 upto 16.00 Hrs.**
- 3) Last Date & Time of receiving quotation : **20/07/2021 upto 14.00 Hrs.,**
- 4) Date & Time of opening quotation : **20/07/2021 At 14.30 Hrs.,**

**(In presence of the Quotationers willing to be present during opening of such quotation papers.)**

Additional terms and conditions of the NIQ ( in addition to that detailed in the Form No. 2911 will also be applicable).

1. Generator set to be install in the office premises (Damodar Canal Division) under the Generator shed
2. Power Supply through Generator has to be made during power cuts, meetings VIP programmes and emergency situations.
3. An Operator should always be available for operating of the Generator
4. Rate should be complete for Hire charges of the Generator, Wages of the operator, Cost of Fuel & Lubricants, supply and Installation of main wires, Automatic changer switch and all other accessories essential for supply of electricity from the Generator.
5. No extra Cost other than monthly rate quoted by the agency shall be payable for this work

Sub-Divisional Officer  
Damodar Canal Head Qtr. Sub-Division  
Kanainatsal, Purba Bardhaman.

Sl.No.	Description of Items	Qty.	Unit	Rate (Rs.) Per Month	Amount (Rs.)
1.	Supply of Electric Power from 25 KVA , 3 Phase Generator to the entire office of the Executive Engineer, Damodar Canal Division, including other offices on monthly basis for 01 (One ) Year under Damodar Canal Divisions, Court Compound, Purba Bardhaman	1	No.		

**Memo No. 411 (15) Dated: - 06/07/2021**

**Copy forwarded for information and circulation to:-**

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, PURBA BARDHAMAN
2. Executive Engineer, D.C. Division
3. Executive Engineer, Hd. Works Division
4. Executive Engineer, L.D.I. Division
5. Executive Engineer, B.I. Division
6. Executive Engineer, R.B.I Division
7. DVC Study Cell for uploading in Departmental website.
8. District Information Officer, PURBA BARDHAMAN,
9. Office Notice Board, D.C. Hd. Qrt. Sub-Division
10. Estimating Branch of D.C. Division
11. Accounts Branch of D.C. Division
12. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sub-Divisional Officer  
Damodar Canal Head Qrt. Sub-Division  
Kanainatsal, Purba Bardhaman.