



GOVERNMENT OF WEST BENGAL

IRRIGATION AND WATERWAYS DIRECTORATE

OFFICE OF THE EXECUTIVE ENGINEERS

LOWER DAMODAR CONSTRUCTION DIVISION

FULESWAR, ULUBERIA, HOWRAH, W.B. – 711316

(E-mail: ee1ldcd@gmail.com | Phone /Fax- +91 33 26610090)

Memo No:- 933

Dated- 29/06/2021

NOTICE INVITING QUOTATION NO. 02/EE-I /LDCD of 2021-22.

Sealed quotation in plain paper/company's letter head are hereby invited by the Executive Engineer-I, Lower Damodar Construction Division, Uluberia, Howrah on behalf of the Governor of West Bengal for the work, "Annual Maintenance & repair of all Computers, Printers & Copier Machine including peripherals installed at the office at the office of the Superintending Engineer, Western Circle-I, Jalasampad Bhavan (8th floor), Kolkata-700091 for the year 2021-22". The rate should be quoted both in figures and words as per proforma enclosed with the quotation.

The quotation will be received in the Tender Box kept in the chamber of the Executive Engineer-I, Lower Damodar Construction Division on **09.07.2021 up to 2:00 p.m.** and will be opened by the undersigned **at 3:30 p.m.** on the same day in presence of the intending participating quotationers. No quotation will be entertained by post or hand.

TERMS AND CONDITIONS:-

- 1) The rates shall be quoted both in figure & in word & shall be inclusive of all taxes and no extra rate will be entertained.
- 2) No conditional quotation will be entertained, up to date clearance certificate of IT/GST/P.TAX/PTPC/Trade License/PAN Card etc. should be produce in original/attested photo copies of those certificates should be submitted during submitting quotation papers.
- 3) No quotation will be allowed by post.
- 4) The **Superintending Engineer, Western Circle-I, Irrigation & Waterways Directorate** reserves the right to accept or cancel any quotation without reason what so ever.
- 5) Time allowed for the work should strictly be adhered to.

Sd/-

**EXECUTIVE ENGINEER-I
LOWER DAMODAR CONSTRUCTION DIVISION**

Memo No : 933/1(4)

Date : 29.06.2021

Copy forwarded to :

- 1) Superintending Engineer, Western Circle-I, I&W.D. Jalsampad Bhawan, Salt Lake, Kolkata-91 for favour of his kind information & wide circulation.
- 2) The Executive Engineer-II, Lower Damodar Construction Division, Fuleswar, Howrah.
- 3) The Sub-Divisional Officer, HDSD / LDCSD- IV, for information & wide circulation.
- 4) Office Notice Board.

Sd/-

***EXECUTIVE ENGINEER-I
LOWER DAMODAR CONSTRUCTION DIVISION***

NOTICE INVITING QUOTATION NO. 02/EE-I/LDCD of 2021-22

Name of Work:-Annual Maintenance & repair of all Computers, Printers & Copier Machine including peripherals installed at the office at the office of the Superintending Engineer, Western Circle-I, Jalasampad Bhavan (8th floor),Kolkata-700091 for the year 2021-22

Sl No	Name of the Item to be supplied	Quantity	Rate per Set/Unit	Rate Quoted (In figures & words) Including GST	Total (In Rs.)
1	Annual Maintenance , Formatting, installation of software etc of Desktop computer/Laptop of any make including Monitor, etc. including all spares [Except picture tube, Hard Disk, EHT of monitor and consumable items] incl cost of technical person as per direction of the E.I.C.(incl GST & Cess)	8			
2	Annual Maintenance of Printers of any make including cost of technical person as per direction of the E.I.C. (without spares) (including GST & Cess)	6			
3	Annual Maintenance of Copier Machine (of any make) including cost of technical person as per direction of the E.I.C. (w/o spares) (incl GST & Cess)	2			
4	Annual Maintenance of Network & Internet connectivity (Wire & Wireless) for entire office of the Circle/Division/Sub-Divisions. (including GST & Cess)	1			
5	Supply of antivirus software (Quick heal Internet Security) valid for at least one year for each computer as per direction of the E.I.C.(incl GST & Cess) for existing computer	1			
6	Supply & Renewal of antivirus software Quick heal Internet Security valid for at least three year for each computer as per direction of the E.I.C. (including GST & Cess) for existing computer.	2			
7	Supply of UPS Battery 7 amp 12 v in exchange of existing UPS Battery including cost of installation and cost of technical person as per direction of the E.I.H. (including GST & Cess) for existing computer.	2			

8	Refilling of printer ink cartridge / ribbon / toner cartridge including cost of spares, installation & testing as per direction of E.I.C. (including GST & Cess) for existing printer.	10			
9	Supply of 16 GB Pen Drive (including GST & Cess)	5			
10	Supply of Keyboard (Dell/Logitech make) (including GST & Cess) for existing computer	2			
11	Supply of optical mouse (Dell/Logitech make) (including GST & Cess) for existing computer	4			
12	Supply of 4 GB DDR3 Ram (including GST & Cess) for existing computer	1			
13	Supply of SMPS 450 Watt (including GST & Cess) for existing computer	1			
14	Supply of Hard Disk 1 TB (Seagate/WD) (including GST & Cess) for existing computer	1			

Sd/-

Executive Engineer-I
Lower Damodar Construction Division