

W.B.F. No. – 2914



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Kangsabati Canals Sub-Division No IV
Sarenga, Bankura.

Memo No : 284

Date : 11.05.2021.

Sealed & signed quotations are hereby invited by the Sub Divisional Officer (Assistant Engineer), Kangsabati Canals Sub-Division-IV, Sarenga, Bankura through off line quotation for the works mentioned in the LIST OF WORKS given in next page from eligible and resourceful dealers/water purifier sellers/manufacturers/Contractor/General order supplier having sufficient credential and financial capability for execution of works of similar nature. **Quotationer has to quote his rate per set of item inclusive of all statutory taxes and number of water purifier will be decided as per requirement and availability of fund.**

They may also visit the official website of Irrigation & Waterways Department, Government of West Bengal www.wbiwd.gov.in for details information.

Quotationer/Bidder has to apply with credential along with NIQ, for evaluation.

The intending bidder/quotationer must read the Terms & Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Quotationer/ bidders desirous of participating in the quotation may submit bids for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911/2911(i)/2911(ii), Bill of Quantities (BOQ), corrigenda / addenda, drawings, etc. if any, shall form the part of quotation document.

LIST OF WORKS

**OFFLINE NIQ No - WBIW / KCSD-IV / NIQ- 01 /
2021-22**

Sl. No.	Name of Work/Scheme/Project	Time allowed for completion (in days)	Source of fund	Minimum eligibility of the quotationer /bidder for participating in the quotation	Remarks
1	2	5	6	7	8
1	<p>Supply & installation of one set. Water purifier with its appliances for the office of Kangsabati Canals Sub-Division No IV, Sarenga, Bankura during the year 2021 -22. <u>Technical specification of water purifier with its appliances:</u> Product: AQUA GUARD CLASSIC Product Generic name: Water purifier Mounting :Wall mounted Total power Consumption: 20 W Input Power supply: Single Phase 100-230 V AC, 50 Hz Purification production rate: 20 UV lamp wattage: 8 W</p> <ul style="list-style-type: none"> Warranty period of the Water purifier with its appliances should have as per prevailing rule of the company. 	SEVEN	N P	Dealers /Contractor /Sellers/manufacturers of water purifier/General Suppliers.	



**Sub-Divisional Officer
Kangsabati Canals Sub-Division No IV
Sarenga, Bankura.**

1. General procedure for submission of bid/Quotation

Bids are to be submitted only through offline on due date & time. All documents submitted in the quotation by the Quotation Inviting Authority forms an integral part of the works contract/Agreement. Quotationers/bidders are required to submit the entire set of documents along with all other relevant PQ documents as asked for in the NIQ within the stipulated date and time as notified in the NIQ.

2. Applications for Quotation: Signed application with Self Declaration in specimen *Form-1* which is to be submitted during bid submission .

3. Addenda/Corrigenda: If published in connection with the NIQ is to be submitted in the '**NIQ**' during bid submission.

4. (I) Certificate/s: The following are to be submitted in photocopy

- a. Professional Tax Payment Certificate (PTPC) or the PT payment challan/ receipt for current financial year/Waiver Order of competent authority in other States as applicable.
- b. Valid PAN Card of the bidder/s are required;
- c. Valid 15 digit Goods and Service Tax payer Identification Number (GSTIN) as per GST Act, 2017 & Rules made compulsory by Finance Department, GoWB irrespective of financial Turn Over of bidders .
- d. Latest authenticated Income Tax Return for current financial year or immediate preceding financial year of bidder.

5. Site inspection prior to submission of Quotation

Before submitting a quotation, the intending bidder should make themselves acquainted thoroughly with the local conditions prevailing at site of implementation of the work by undertaking field inspections and taking into consideration all probable factors and difficulties to be involved during execution of the work as per specification in all respects including transportation of materials, communication facilities, climate conditions, availability of local labourers and market rates prevailing in the locality etc. and no claim whatsoever will be entertained on those accounts afterwards.

The contractor/bidder may also contact the office of the undersigned in between 11.30 hours to 16.30 hours on any working day, prior to the date of last date for submission of bid in the tender.

6. Conditional & incomplete quotations

Conditional and incomplete quotations are liable to be summarily rejected. No document will be entertained through FAX / e-mail .

7. Opening & evaluation of Quotation

8. Opening of Quotation

Quotation will be opened by the Quotation Inviting Authority or his authorised representative on due date and time in presence of intending quotationers.

Intending bidders may remain present if they so desire.

9. General guidelines for acceptance of Quotation

Lowest valid rate should normally be accepted in accordance with the procedure. The Quotation Accepting Authority{ Superintendent Engineer ,Kangsabati Circle-II} reserves the right to reject any quotation without assigning any reason.

10. Signing of formal tender contract/agreement after acceptance of quotation

The contractor/bidder, whose bid is approved for acceptance, shall within 15 days of the receipt of Letter of Invitation (LOI) or Letter of Acceptance (LOA) in his / her favour, will have to execute a 'Formal Agreement' with the Engineer-in-Charge in quadruplicate in W .B.F. 2911(i)/2911(ii) and all other contract documents, entire set of which may be obtained free of cost from the office of the undersigned. No cost escalation in any form is included in the Tender Contract Agreement.

11. Bid validity

The Bid will be normally valid for **120 days** from the date of opening of the Quotation. However, extension of bid validity may be suitably considered by the Quotation Inviting Authority, if required, subject to written confirmation of the contractor/bidder (s) to that effect.

12. Schedule of important dates for the Offline Tender

1.	Last date of receiving application	19/05/2021 up to 1:00 PM
2.	Last date of issuing quotation paper	19/05/2021 up to 4:00 PM
3.	Last date of receiving quotation paper	20/05/2021 up to 3:00 PM
2	Date of opening quotation	20/05/2021 up to 3:30 PM

13. Extension of last date for bid submission or any other Addendum/Corrigendum, if unavoidable is to be notified as per Finance Department guidelines, in the, Departmental website and in Notice boards at least 24 hours before the original validity period of bid submission. Extension of last bid submission date by issuance of a Corrigendum shall not be treated as 2nd or subsequent call of Re-quotation.

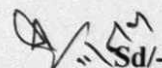
14. DEDUCTION OF SECURITY MONEY FROM THE PROGRESSIVE BILL:- Security shall be deducted from the progressive bills at 10% or such amount from each such bill, so that the total deduction constitutes 10% of the tendered value of work as actually done.

Additional Terms & Conditions

1. The intending quotationer should apply for schedule in the office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division-IV, Sarenga, Bankura in their respective letter heads enclosing self attested copies of PAN, GSTIN Registration and P.T Clearance Certificates and completion certificate for similar nature of single completed work
2. Acceptance of the quotation including the right to distribute the work between two or amongst more than two bidders with same L1 rates will rest with the Quotation Accepting Authority without assigning reason thereof to any of the bidders. The quotation accepting authority reserves the right to reject any or all quotations without assigning sufficient justification thereof to the bidder/contractor. No additional or excess work or additional items of work beyond the accepted amount in quotation would be generally allowed. All excess, supplementary or substitute supplementary items of work, if unavoidable are to be accepted by the Quotation

Accepting Authority only if the total value of work on completion is within the accepted amount in quotation. The existing contract would be terminated after achieving work up to accepted cost (gross value) in quotation and balance work would be taken up afresh after fresh sanction and new quotation, except in the interest of public services, in rare & special cases under specific approval of the Government.

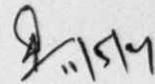
3. The Contractor/bidder shall have to comply with the provisions of (a) Contract Labour (Regulation & Abolition) Rules, 1970 including its revisions (b) Minimum Wages Act 1948 and the modification thereof or any other laws relating thereto as will be in force from time to time.
4. The undersigned shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on such grounds including non-possession of encumbrance free land. Escalation of cost due to inflationary effects or any other reason is not permitted during construction period or extended time period of contract.
5. The undersigned shall not be held liable for any compensation due to machines & equipments becoming idle or any circumstances including untimely rains, other natural calamities, strikes etc.
6. All statutory taxes, viz. GST / labour welfare cess, labour insurance etc or revision of taxation rates even after AOC or commencement and before final completion of the work are to be borne by the contractor/bidder. Original tax invoice/challan or bill of those materials, which are procured by the bidder, may be asked to be submitted for verification if required.
7. No mobilization / secured advance will be allowed unless specified otherwise in the contract or the Notice Inviting Quotation.
8. GST, Cess, License fees, Royalty for construction materials, forest product etc, Toll Tax, Income Tax, Ferry Charges and other Statutory Government Taxes as applicable during project implementation are to be paid by the contractor/bidder. The rates of supply and finished work items are inclusive of these taxes and levy. Tax invoice/bills needs to be submitted by the supplier/bidder for raising claims under the contract after attaining of physical milestones showing separately the tax charged in accordance with the provisions of GST Act, 2017.
9. The contractor shall supply mazdoors, bamboos, ropes, pegs, flags T&P, Machineries and equipments etc. for laying out the work and for taking and checking measurements for which no extra payment will be made.

 Sd/-

Sub-Divisional Officer
Kangsabati Canals Sub-Division No IV
Sarenga, Bankura.

Copy submitted/forwarded for information and wide circulation to:-

1. The Chief Engineer (south-West), Khasjungle, Abas, Midnapur.
2. The District Magistrate, Bankura.
3. The Savadhipati, Bankura Zilla Parishad.
4. The Superintending Engineer, Kangsabati Circle-I/II
5. The Superintending Engineer, Western Circle-II, Midnapur.
6. The Executive Engineer, Kangsabati Canals Division No.- I/II/III/IV/V/BI Division.
7. The Director of Information & Cultural affairs Dte, Government of West Bengal, Nabanna, Howrah.
8. The District Information Officer, Midnapur, Paschim Medinipur for information.
9. Sabhapati, Sarenga Panchyat Samity
10. Assistant Labour Commissioner, Bankura.
11. The Sub-Divisional Officer, Bankura.
12. The Sub-Divisional Officer, Kangsabati Canals Sub-Division No-I/II/VII.
13. The Divisional Accounts Officer (Gr. I), K.C.Division No-I
14. Estimating Branch of K.C.Division No-I .
15. Notice Board of K.C.Sub-Division No-IV .

Sd/- 
Sub-Divisional Officer
Kangsabati Canals Sub-Division No IV
Sarenga, Bankura.

FORM 1 (Modified)

APPLICATION FOR QUOTATION

To
The Asst. Eng/ S.D.O.
Kangsabati canals Sub-Division No. IV Sarenga, Bankura

NIQ No : **WBIW / KCSD-IV/ NIQ- 01 / 2021-22**

Serial No of Work applied for: -

Sir,

Having examined the Statutory, OID & all other NIQ documents, I/we hereby would like to state that I/we will fully accept all your conditions and offer to execute the works as per Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda, SOR etc.

Dated this _____ day of _____ 2021.

Full name of Bidder / Quotationer: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids for & on behalf of (Name of Firm): _____

(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No : _____

Fax No : _____

E mail ID : _____

GSTIN : _____

PAN : _____

Issued to:

Name of the Contractor:

Address:

Asst. Engg./ S.D.O.
Kangsabati canals Sub-Division No. IV
Sarenga, Bankura

Schedule of OFFLINE NIQ No - WBIW / KCSD-IV / NIQ- 01 / 2021-22 of ASSISTANT ENGINEER/S.D.O. KANGSABATI CANALS SUB-DIVISION NO IV, Sarenga, Bankura

NAME OF THE QUOTATIONER -----

Sl. No.	Name of Work/Scheme/Project	Quantity	Quotated Rate per set(₹) in Rs.	Quotated Rate per set(₹) in Amount
1	2	3	5	6
	<p>Supply & installation of one set. Water purifier with its appliances for the office of Kangsabati Canals Sub-Division No IV, Sarenga, Bankura during the year 2021 -22. <u>Technical specification of water purifier with its appliances:</u> Product: AQUA GUARD CLASSIC Product Generic name: Water purifier Mounting :Wall mounted Total power Consumption: 20 W Input Power supply: Single Phase 100- 230 V AC, 50 Hz Purification production rate: 20 UV lamp wattage: 8 W</p> <ul style="list-style-type: none">Warranty period of the Water purifier with its appliances should have as per prevailing rule of the company.	Per set		

Signature of the Quotationer with Stamp & seal