



**GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB DIVISIONAL OFFICER
MALDA IRRIGATION SUB- DIVISION
GREENPARK, MALDA.**

NOTICE INVITING QUOTATION- NO- 01 / S D O/ M.I.S.D of 2020-21 Dated-01/06/2020

Application in plain paper for the following job is invited as per Term & conditions laid down below.

TERM AND CONDITIONS:

- 1.** Sealed Quotation in as per schedule of work is invited by the Sub Divisional Officer, Malda Irrigation Sub-Division, Malda from Bonafied agency/ supplier as per application, conditions.

Sl. No.	Name of Work	Eligibility of the contractor	Time allowed for completion of the work	Accepting Authority
1.	AMC for the sets of computer with its accessories at the office of the Chief Engineer (North Superintending Engineer (NIC-I) at Grenpark, Malda	Bonafied agency/ supplier	365 days	Executive Engineer, Malda Irrigation Division, Malda
	AMC for the sets of computer with its accessories at the office of Malda Irrigation Division, its Sub Divisions at Greenpark, Malda	Bonafied agency/ supplier	365 days	Executive Engineer, Malda Irrigation Division, Malda

2

The last date & time is as follows-

Sl. No.	Subjects	Date & Time
1.	Application for issuance of quotation paper	09/06/2020 upto 3:00 p.m.
2.	Issue of quotation paper	10/06/2020 upto 4:00 p.m.
3.	Dropping of quotation paper	12/06/2020 upto 3:00 p.m.
4.	Opening	12/06/2020 at 4:00 p.m.

3. The Quotation subscribing the name of work on the top of sealed cover only will be received & opening quotation after 4.00 P.M of above mentioned date thereafter will be publicly opened in presence of such Quotationers who may like to be present at the time of opening of the Quotations.

4. If the Quotationers or their authorized representatives fails to attend during the opening of the quotations, then the quotations will be opened in their absence and no Subsequent objection would be entertained under any Circumstance.

5. If any quotationer withdraw his quotation before acceptance or refusal within a month without sufficient reason, he shall be debarred from quotation rates in this Sub –Division in future.
6. Successful completion of the work within the time limit is an essential feature of the agreement.
7. No over writhing in the rates is allowed. All correction shall be initialed.
8. The Executive Engineer, Malda Irrigation Division, Malda reserves the right to accept or reject any or all the quotation received without assigning any reason.
9. Quotationers shall have to produce up to date valid & self attested Pan card, PTPC , Trade license, & GST IN no falling which the quotations shall be rejected. Original of above documents should be produce to the office of the undersigned on the date of application for issuance of quotation paper.
10. Payment of bill will be made as per availability of fund .No claim for delayed payment due to non availability of fund will be entertained.
- 11.. Work order will be issued by the Sub Divisional officer, Malda Irrigation Sub- Division ,Malda .The successful quotationer will have to execute formal agreement in W.B form no.-2911/2911(i)/2911(ii) as the case may be will have to be made by the bidder for whom the lowest rate will be accepted & an amount of 2% of accepted amount as earnest money in form of BD/DD/DCR in favour of The Executive Engineer, Malda Irrigation Division, Malda will have to be deposited by him.

Sd/-

**Sub- Divisional Officer
Malda Irrigation Sub- Division
Green Park, Malda**

COPY FORWARDED FOR INFORMATION-

1. S.E/N.I.C.-I ,Malda
2. Executive Engineer, Malda Irrigation Division , Green Park, Malda.
3. District Magistrate, Malda P.O. & Dist – Malda
- 4 Sub Divisional Officer, Sadar Malda
5. Karmadhyaksha, Krishi-O Samabayee Sathayee Samity, Malda Zilla Parisad.
6. Sub Divisional officer ,Malda ,G.A.E sub-Division No-II ,Green park, Malda.
7. Sub Divisional officer ,Malda Investigation sub-Division ,Green park, Malda.
8. Sub Divisional officer Ganga Anti Erosion sub-Division No-I- ,Green park, Malda
9. SecretaryMalda Builders Association, C/O Ranjit Seth, Sarbamangalapally, P.O.& Dist- Malda
10. SecretaryMalda Builders Association, Singatala ,P.O.Mokdampur Dist- Malda.
11. Secretary The Ganga Velly contractor's Association, Panchanandapur, Dist- Malda.
12. Secretary Malda Dist. Co Optr Organization.(Joy Lodge) 1st Floor ,P.O & Dist –Malda
- 13.Divisional Accounts Branch of Malda Irrigation Division, Green Park, Malda.
14. .Divisional Estimator of Malda Irrigation Division, Green Park, Malda.
- 15.OFFICE NOTICE BOARD of the Sub- Divisional Officer, Malda Irrigation Sub- Division
Green Park, Malda

Sd/-

**Sub- Divisional Officer
Malda Irrigation Sub- Division
Green Park, Malda**

Schedule for the work

S.L No-1) Name of Work:-**-AMC for the sets of computer with its accessories at the offices of Chief Engineer (North Superintending Engineer (NIC-I) at Grenpark, Malda.**

Time allowed- 365 days

	<u>Description of items</u>	<u>Quantity</u>	<u>Unit</u>	<u>Rate(Rs./)</u>	<u>Amount Rs/-</u>
2	Annual Maintenance & servicing contract for each set computers of various make & configuration with spare parts (CPU, Mother board, HDD, CD writer, SMPS, Monitor , Key Board, Mouse cable etc) including laser jet type printer & colour printer servicing with cartridge colour refilling etc, UPS with battery replacement including protective & preventive maintenance of malicious file cleaning, system software updating, installation , Java 7 other software installation & upgrading, LAN connection & related issues & other accessories etc complete in all respect by providing standard quality required parts in software as well as hardware etc including all incidental charges & taxes& as per direction of Engineer In – charge at the office of Chief Engineer (North Superintending Engineer (NIC-I) at Grenpark, Malda	15 sets of (Computer with accessories)	Each Set		

**Sub-Divisional Officer
Malda Irrigation Sub Division
Malda**

Schedule for the work

S.L No-2) Name of Work:-AMC for the sets of computer with its accessories at the offices of Malda Irrigation Division, offices & Sub Divisions at Greenpark, Malda.

Time allowed- 365 days

	<u>Description of items</u>	<u>Quantity</u>	<u>Unit</u>	<u>Rate(Rs./)</u>	<u>Amount Rs/-</u>
1.)	Annual Maintenance & servicing contract for each set computers of various make & configuration with spare parts (CPU, Mother board, HDD, CD writer, SMPS, Monitor , Key Board, Mouse cable etc) including laser jet type printer & colour printer servicing with cartridge colour refilling etc, UPS with battery replacement including protective & preventive maintenance of malicious file cleaning, system software updating, installation , Java 7 other software installation & upgrading, LAN connection & related issues & other accessories etc complete in all respect by providing standard quality required parts in software as well as hardware etc including all incidental charges & taxes & as per direction of Engineer In – charge at the office of Malda Irrigation Division, & Sub Divisions at Greenpark, Malda.	18 sets of (Computer with accessories)	Each Set		

**Sub-Divisional Officer
Malda Irrigation Sub Division
Malda**