



**GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE EXECUTIVE ENGINEER
KANGSABATI CANALS DIVISION NO I
P.O. – AMLAGORA , PASCHIM MEDINIPUR.**

Telephone No. 03227-265077 & Fax No.03227-265077,E-mail : kcdivn1@gmail.com

NOTICE INVITING QUOTATION

OFFLINE - N.I.Q No – WBIW / EE / KCD- I/-NIQ-02 /2020-21

Circulation Memo No. : 56

date: 27.01.2021

Sealed & signed quotations are hereby invited by the **Executive Engineer, Kangsabati Canals Division No-I Under Kangsabati Circle-II, Irrigation & Waterways Directorate** on behalf of the Governor of West Bengal through off line quotation for the works “**Supply and installation of Mattress, Bed Sheet, Pillow, Blanket, Mosquito Net, Almirah, Chair, Mixer Grinder, etc. for Rest Shade under, Kangsabati Canals Division No - I, Amlagora, Paschim Medinipur, during the year 2020-21.**” from eligible and resourceful dealers/ sellers/manufacturers/Contractors.

Quotationer has to quote his rate in the given Schedule both in figure and in words, which should be submitted directly to the Tender Box in the Office of the undersigned within specified date and time. The Schedule also bear full signature of the quotationer along with address and contact number. The quotation should be unconditional from the quotationer. Quotation by post will not be acceptable.

They may also visit the official website of Irrigation & Waterways Department, Government of West Bengal www.wbiwd.gov.in for details information.


The intending bidder/quotationer must read the Terms & Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Quotationer/ bidders desirous of participating in the quotation may submit bids for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911, Bill of Quantities (BOQ), corrigenda / addenda, drawings, etc. if any, shall form the part of quotation document.

Last date & time of submission of Quotation is on 12.02.2021 till 14.30 Hours IST.

LIST OF WORKS
OFFLINE NIQ No - WBIW / EE / KCD-I / NIQ- 02 / 2020-21

| Sl. No. | Name of Work/Scheme/Project | Time allowed for completion (in days) | Source of fund | Minimum eligibility of the quotationer /bidder for participating in the quotation | Remarks |
|---------|---|---------------------------------------|----------------|---|---------|
| 1 | 2 | 5 | 6 | 7 | 8 |
| 1 | <p>Supply and installation of Mattress, Bed Sheet, Pillow, Blanket, Mosquito Net, Almirah, Chair, Mixer Grinder, etc. for Rest Shade under, Kangsabati Canals Division No - I, Amlagora, Paschim Medinipur, during the year 2020-21.</p> <p>List of Items:</p> <p>1) Mattress (kurlo-coir) (198 Cm X 152.4 Cm X 10.2 Cm) Kurlon Made.- 1 No.</p> <p>2) Mattress (kurlo-coir) (198 Cm X 106.7 Cm X 10.2 Cm)) Kurlon Made. - 3 Nos.</p> <p>3) Bed Sheet (Double) Bombay Dyeing made. - 2 Nos.</p> <p>4) Bed Sheet (Single) Bombay Dyeing made. - 6 Nos.</p> <p>5) Pillow - 5 Nos.</p> <p>6) Blanket (single) Monte Carlo made. - 2 Nos.</p> <p>7) Mosquito net (Double - 213.4 Cm x 182.9 Cm) good quality. - 1 No.</p> <p>8) Mosquito net (Single - 198 Cm X 121.9 Cm) good quality. - 3 Nos.</p> <p>9) Almirah (Godrej Interio) Domestic Dual Tone (Model-H) Dimensions W x H x D (cm) 101.8 x 198 x 53.7 -1 No.</p> <p>10) Chair (with cushion ornate) Supreme made. - 4 Nos.</p> <p>11) Mixer grinder with 3 Stainless Steel Jar (Energia NV - 750 watts) -, Havells made - 1 No.</p> <ul style="list-style-type: none"> • Warranty period of each item should have as per prevailing rule of the company. | SEVEN | NP | dealers/ sellers/ manufacturers/ Contractors. | |


 EXECUTIVE ENGINEER
 KANGSABATI CANALS DIVISION NO I
 AMLAGORA , PASCHIM MEDINIPUR
 27.01.21

1. General procedure for submission of bid/Quotation

Bids are to be submitted only through offline on due date & time. All documents submitted in the quotation by the Quotation Inviting Authority forms an integral part of the works contract/Agreement. Quotationers/bidders are required to submit the entire set of documents along with all other relevant PQ documents as asked for in the NIQ within the stipulated date and time as notified in the NIQ.

2. Applications for Quotation: Signed application with Self Declaration in specimen *Form-1* which is *to be submitted during bid submission* .

3. Addenda/Corrigenda: If published in connection with the NIQ is *to be submitted in the NIQ'* during bid submission.

4. (I) Certificate/s: The following are to be submitted in self-attested photocopy

- a. Professional Tax Payment Certificate (PTPC) or the PT payment challan/ receipt for current financial year/Waiver Order of competent authority in other States as applicable.
- b. Valid PAN Card of the bidder/s are required;
- c. Valid 15 digit Goods and Service Tax payer Identification Number (GSTIN) as per GST Act, 2017 & Rules made compulsory by Finance Department, GoWB irrespective of financial Turn Over of bidders .
- d. Latest authenticated Income Tax Return for current financial year or immediate preceding financial year of bidder.
- e. Valid trade license.

5. Site inspection prior to submission of Quotation

Before submitting a quotation, the intending bidder should make themselves acquainted thoroughly with the local conditions prevailing at site of implementation of the work by undertaking field inspections and taking into consideration all probable factors and difficulties to be involved during execution of the work as per specification in all respects including transportation of materials, communication facilities, climate conditions, availability of local labourers and market rates prevailing in the locality etc. and no claim whatsoever will be entertained on those accounts afterwards. The contractor/bidder may also contact the office of the designated **Executive Engineer KANGSABATI CANALS DIVISION No - I** in between 11.30 hours to 16.30 hours on any working day, prior to the date of last date for submission of bid.

6. Conditional & incomplete quotations

Conditional and incomplete quotations are liable to be summarily rejected. No document will be entertained through FAX / e-mail .

7. Opening & evaluation of Quotation

8. Opening of Quotation

Quotation will be opened by the Quotation Inviting Authority or his authorized representative on due date and time in presence of intending quotationers. Intending bidders may remain present if they so desire.

9. General guidelines for acceptance of Quotation

Lowest valid rate (in a totality) should normally be accepted in accordance with the procedure. The Quotation Accepting Authority {Superintending Engineer Kangsabati Circle-II} reserves the right to reject any quotation without assigning any reason.

10. Signing of formal tender contract/agreement after acceptance of quotation

The contractor/bidder, whose bid is approved for acceptance, shall within 15 days of the receipt of Letter of Invitation (LOI) or Letter of Acceptance (LOA) in his / her favour, will have to execute a 'Formal Agreement' with the Engineer-in-Charge in quadruplicate in W .B.F. 2911 and all other contract

documents, entire set of which may be obtained free of cost from the office of the designated Executive Engineer, Kangsabati Canals Division No.-I in-charge of the work tendered. No cost escalation in any form is included in the Tender Contract Agreement.

11. Bid validity

The Bid will be normally valid for **120 days** from the date of opening of the Quotation. However, extension of bid validity may be suitably considered by the Quotation Inviting Authority, if required, subject to written confirmation of the contractor/bidder (s) to that effect.

12. Schedule of important dates for the Offline Quotation

| | | |
|----|--|--------------------------|
| 1. | Last date of receiving application | 08.02.2021 up to 4:00 PM |
| 2. | Last date of issuing quotation paper | 10.02.2021 up to 3:00 PM |
| 3. | Last date of receiving quotation paper | 12.02.2021 up to 2.30 PM |
| 2 | Date of opening quotation | 12.02.2021 up to 3:00 PM |

13. Extension of last date for bid submission or any other Addendum/Corrigendum, if unavoidable is to be notified as per Finance Department guidelines, in the, Departmental website and in Notice boards at least 24 hours before the original validity period of bid submission. Extension of last bid submission date by issuance of a Corrigendum shall not be treated as 2nd or subsequent call of Re-quotation

Additional Terms & Conditions

1. The Executive Engineer of the concerned Division shall be the Engineer-in-Charge in respect of the works contract and all correspondence concerning rates, claims, change in specifications and/or design and similar important matters will be valid only if accepted/recommended by the Engineer-in-Charge. If any correspondence of above tender is made with Officers other than the Engineer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Engineer-in-Charge and also approved by him/her. Instructions given by the Sub-Divisional Officer/Assistant Engineer and the Junior Engineer/Section Officer (SO) on behalf of the Engineer-in-Charge shall also be valid (who have been authorized to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of dispute relating to specifications and work, the decision of Engineer-in-Charge shall be final and binding. The Engineer-in-Charge will however take all decisions relating to works contract only after recommendation/ advice of the Tender Accepting Authority. If there is more than the Executive Engineer assigned for the tender, the Chief Engineer would designate the Engineer-in-Charge for the work.
2. Acceptance of the quotation including the right to distribute the work between two or amongst more than two bidders with same L1 rates will rest with the Quotation Accepting Authority without assigning reason thereof to any of the bidders. The quotation accepting authority reserves the right to reject any or all quotations without assigning sufficient justification thereof to the bidder/contractor. No additional or excess work or additional items of work beyond the accepted amount in quotation would be generally allowed. All excess, supplementary or substitute supplementary items of work, if unavoidable are to be accepted by the Quotation Accepting Authority only if the total value of work on completion is within the accepted amount in quotation. The exiting contract would be terminated after achieving work up to accepted cost (gross value) in quotation and balance work would be taken up afresh after fresh sanction and new quotation, except in the interest of public services, in rare &

special cases under specific approval of the Government.

3. The Contractor/bidder shall have to comply with the provisions of (a) Contract Labour (Regulation & Abolition) Rules, 1970 including its revisions (b) Minimum Wages Act 1948 and the modification thereof or any other laws relating thereto as will be in force from time to time.
4. Engineer-in-Charge shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on such grounds including non-possession of encumbrance free land. Escalation of cost due to inflationary effects or any other reason is not permitted during construction period or extended time period of contract.
5. Engineer-in-Charge shall not be held liable for any compensation due to machines & equipments becoming idle or any circumstances including untimely rains, other natural calamities, strikes etc.
6. All statutory taxes, viz. GST / labour welfare cess, labour insurance etc or revision of taxation rates even after AOC or commencement and before final completion of the work are to be borne by the contractor/bidder. Original tax invoice/challan or bill of those materials, which are procured by the bidder, may be asked to be submitted for verification if required.
7. No mobilization / secured advance will be allowed unless specified otherwise in the contract or the Notice Inviting Quotation.
8. GST, Cess, License fees, Royalty for construction materials, forest product etc, Toll Tax, Income Tax, Ferry Charges and other Statutory Government Taxes as applicable during project implementation are to be paid by the contractor/bidder. The rates of supply and finished work items are inclusive of these taxes and levy. Tax invoice/bills needs to be submitted by the supplier/bidder for raising claims under the contract after attaining of physical milestones showing separately the tax charged in accordance with the provisions of GST Act, 2017.
9. The contractor shall supply mazdoors, bamboos, ropes, pegs, flags T&P, Machineries and equipments etc. for laying out the work and for taking and checking measurements for which no extra payment will be made.


Executive Engineer
Kangsabati Canals Division No-I
Amlagora, Paschim Medinipur


Certified that I have read all the above points of terms & conditions with respect to Notice Inviting Quotation No. - WBIW / EE / KCD- I/-NIQ-02 /2020-21 for **“Supply and installation of Mattress, Bed Sheet, Pillow, Blanket, Mosquito Net, Almirah, Chair, Mixer Grinder, etc. for Rest Shade under, Kangsabati Canals Division No - I, Amlagora, Paschim Medinipur, during the year 2020-21.”** and agree to abide by the same and rate quoted by me is binding to all these terms and conditions.

Date: Signature of the Quotationer

Postal address:

Mobile No.:

Issued to:

Name of the Bidder:

Address:

**EXECUTIVE ENGINEER
KANGSABATI CANALS DIVISION NO I
AMLAGORA, PASCHIM MEDINIPUR**

Schedule of OFFLINE NIQ No - WBIW / EE / KCD-I / NIQ- 02 / 2020-21 of EXECUTIVE ENGINEER KANGSABATI CANALS DIVISION NO I, AMLAGORA , PASCHIM EDINIPUR.

Name of the Work:- Supply and installation of Mattress, Bed Sheet, Pillow, Blanket, Mosquito Net, Almirah, Chair, Mixer Grinder, etc. for Rest Shade under, Kangsabati Canals Division No - I, Amlagora, Paschim Medinipur, during the year 2020-21.

(TO BE FILLED UP BY THE QUOTATIONER)

| SI No. | Description of Items: | Quantity | Unit | Quotated Rate in Rs. | Unit | Quotated Amount in Rs. |
|-------------------------------|--|----------|------|----------------------|------|------------------------|
| 1 | Mattress (kurlo-coir) (198 Cm X 152.4 Cm X 10.2 Cm) Kurlon Made | 1 | No. | | | |
| 2 | Mattress (kurlo-coir) (198 Cm X 106.7 Cm X 10.2 Cm)) Kurlon Made. | 3 | Nos. | | | |
| 3 | Bed Sheet (Double) Bombay Dyeing made. | 2 | Nos. | | | |
| 4 | Bed Sheet (Single) Bombay Dyeing made. | 6 | Nos. | | | |
| 5 | Pillow | 5 | Nos. | | | |
| 6 | Blanket (single) Monte Carlo made. | 2 | Nos. | | | |
| 7 | Mosquito net (Double – 213.4 Cm x 182.9 Cm) good quality. | 1 | No. | | | |
| 8 | Mosquito net (Single – 198 Cm X 121.9 Cm) good quality. | 3 | Nos. | | | |
| 9 | Almirah (Godrej Interio) Domestic Dual Tone (Model-H) Dimensions - W x H x D (cm) 101.8 x 198 x 53.7 | 1 | No. | | | |
| 10 | Chair (with cushion ornate) Supreme made. | 4 | Nos. | | | |
| 11 | Mixer grinder with 3 Stainless Steel Jar (Energia NV -750 watts) -, Havells made. | 1 | No. | | | |
| Total Amount | | | | | | |
| Total Amount in words(| | | | | |) only |

Date:

Signature of the Quotationer with Stamp & seal

Postal address:


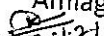
Mobile No.:

Memo No: - 56/1(11)

Dated:- 27.01.2021

Copy submitted/forwarded for information and wide circulation to:-

1. The Chief Engineer (south-West), Khasjungle, Abas, Midnapur
2. The Superintending Engineer, Kangsabati Circle-II, Abas, Khasjungle, Paschim Medinipur.
3. The Karmadhakshya, Krishi-o-Sech, Paschim Medinipur Zilla Parishad.
4. The Executive Engineer, West Midnapur Division/ KKB Division, Paschim Medinipur.
5. The Executive Engineer, Kangsabati Canals Division No.-II/III/IV/V/VI Division.
6. The District Information & Cultural Affairs Officer, Midnapur, Paschim Medinipur for information.
7. The Sub-Divisional Officer, Kangsabati Canals Sub-Division No-I/II/IV/VII.
8. The Divisional Accounts Officer, K.C.Division No-I .
9. Estimating Branch of K.C.Division No-I .
10. Notice Board of K.C.Division No-I .
11. The Nodal Officer, E-Governance, DVC Study Cell, I&W Dte. JalSampad Bhaban, Salt LakeCity, Kolkata- for publication in the Departmental Official Website www.wbiwd.gov.in .


27.01.21
Executive Engineer
Kangsabati Canals Division No-I
Amlagora, Paschim Medinipur

27.01.21

FORM 1 (Modified)

APPLICATION FOR QUOTATION

To
The Executive Engineer
Kangsabati Canals Division No –I
Amlagora, Paschim Midnapore.

NIQ No :

Serial No of Work applied for: -

Dear Sir,

Having examined the Statutory, OID & all other NIQ documents, I/we hereby would like to state that I/we will fully accept all your conditions and offer to execute the works as per Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda, SOR etc.

Dated this _____ day of _____ 2020.

Full name of Bidder / Quotationer: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
for & on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No : _____

Fax No : _____

E mail ID : _____

GSTIN : _____

PAN : _____