



**GOVERNMENT OF WESTBENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR MECHANICAL SUB-DIVISION
D.V.C New Colony, Durgapur, PASCHIM Burdwan**

N.I.Q. No.: NIQ/01/2020-2021 of SDO/DMSD-Durgapur.

Sealed quotations in Prescribed Proforma is hereby invited by The Sub Divisional Officer, Damodar Mechanical Sub-Division Durgapur, Paschim Bardhaman , from reputed travel agencies, luxury taxi owners/ suppliers for supplying Diesel driven Maxi Cab (Non AC) having contract carriage permit for Durgapur , Burdwan & Bakura district of temporary basis for the following work-

"Hiring 1(One) no. Maxi Cab (Diesel driven Non AC) BS II/III purchased on or after 01.05.2005 on daily basis for the use in the office of the Sub Divisional Officer, Damodar Mechanical Sub-Division Durgapur, Paschim Bardhaman ,

The supplier should quote their rates (excluding the cost of Fuel and lubricant) **strictly as per prescribed proforma** which will be available in the office of undersigned **free of cost**, along with terms and conditions.

The rate should be quoted both in figure as well as in words. The quotation will be received up to 3:00 pm on or before **18/01/2021** and will be opened by the undersigned at 3:30 pm. on the same day in presence of Quotationers who may be present at that time.

The acceptance of quotation will rest upon the appropriate authority who does not bind himself to accept the lowest quotation and reserves the right to reject any of or all the quotations without assigning any reason.

The successful Quotationers will have to execute formal agreement in Non Judicial Stamp Paper having value Rs. 50.00 (Rupees Fifty) at his own cost.

- | | | |
|------|---|------------------------------|
| i) | Last Date & Time of application | : 13/01/2021 up to 3.00 P.M. |
| ii) | Last Date & Time of Issue of quotation paper | : 15/01/2021 up to 3.00 P.M. |
| iii) | Last Date & Time of dropping of quotation paper | : 18/01/2021 up to 3.00 P.M. |
| iv) | Date & Time of opening of quotation paper | : 18/01/2021 at 3.30 P.M. |

Dropping Centre :

- i) Office of the Sub Divisional Officer, Damodar Mechanical Sub-Division Durgapur, Paschim Bardhaman.

TERMS AND CONDITIONS

The vehicle must be in good working condition. The supplier of the vehicle should be either the owner or have proper authorization from the owner to supply the vehicle. Quotation papers will be issued to the intending owner of the vehicle on production of following documents:-

- a) Certificate of Registration from appropriate authority.
- b) Tax clearance certificate from tax officer of M.V. Department.
- c) Contract carriage permit of Maxi Cab issued by the competent authority.
- d) Auto emission testing certificate
- e) Certificate of Insurance of passenger carrying commercial vehicle.
- f) PAN Card.

2. The authorization of the supplier, from the owner should also be produced. The quotations for the vehicle having no valid documents will not be considered. In addition to this all the essential accessories of qualifying a Maxi Cab will have to be provided in the car, kept in good and workable condition failure of which, the car will be liable for rejection or reduction of the rates by the authority.

3. The registration number and date of registration of the vehicle for which the rate is quoted should be mentioned in the body of schedule.

4. The hiring of the vehicle will be on daily basis. The rate of hire charges should be quoted on daily basis both in figures and words. The cost of hire charge will be paid monthly on production of bill by the supplier, subject to availability of fund.

5. The maintenance and repair of the vehicles is to be done by the supplier at his own cost. The cost of any urgent repair of the vehicle done by the department at outstation during inspection will be recovered from supplier's bill.


- i) Diesel and Mobil and all other types of fuel/ Oil/ Lubricant for running the vehicle will have to be supplied by the supplier/ owner of the vehicle. Consumption of Diesel and Mobil oil will be allowed by the Department as per actual consumption basis, subject to the condition of minimum prescribed limit of run of the vehicle per liter of fuel as given below :-

Type of vehicle	Fuel	Minimum permissible limit of run
Maxi Cab Non A/C (Diesel)	Diesel	10(Ten) Km per Litre
Maxi Cab Non A/C (Diesel)	Mobil	500(Five hundred) Km per Litre

The cost of Diesel and Mobil oil will be reimbursed to the supplier as per prevailing market rate on the date of purchase on production of necessary vouchers along with the bill.


Memo No:-

Dated :-


 Sub-Divisional Officer
 Damodar Mechanical Sub-Division
 Durgapur, Paschim Bardhaman

Copy submitted for his kind information to the :-

1. Chief Engineer (M &E), Irrigation & Waterways Directorate, Govt. Of West Bengal Jalasampad Bhawan, Salt Lake city.
2. Superintending Engineer, South west Mechanical & Electrical Circle, DVC new Colony , Durgapur, Dist Paschim Bardhaman.
3. Executive Engineer/ Durgapur Mechanical & Electrical Division , Durgapur Dist Paschim Bardhaman.



 Sub-Divisional Officer
 Damodar Mechanical Sub-Division
 Durgapur, Paschim Bardhaman

Memo No :- 270/2 (3)

Dated :- 06/01/2021.

Copy forwarded for information & necessary action to :-

1. Accounts Branch , Durgapur Mechanical & Electrical Division , Durgapur, Burdwan.
2. DVC Study Cell , Jalasampad , Bhawan , Kolkata-91 for uploading the NIQ .
3. Notice Board.


 Sub-Divisional Officer
 Damodar Mechanical Sub Division
 Durgapur, Paschim Bardhaman

Notice Inviting Quotation No-NIQ/ 01/2020-21of /SDO/DMSD-Durgapur

SCHEDULE TO BE FILLED UP BY THE APPLICANT

A. Particulars of Vehicle

- Name of Work : "Hiring 1(One) no. Maxi Cab (Diesel driven Non AC) BS II/III purchased on or after 01.05.2005 on daily basis for the use in the office of the Sub Divisional Officer, Damodar Mechanical Sub-Division Durgapur, Paschim Bardhaman
1. Name of Supplier of Vehicle :
 2. Address of Supplier of Vehicle :
 3. Mobile No. :
 4. Email Id. :
 5. Address & Phone No. of garage with distance from this office. :
 6. Registration No. of Vehicle with date of registration :
 7. Kilometers run upto date. :
 8. Model with Year :
 9. Rate of hire charge per day (in figures & words :

Signature of the Applicant

Sub-Divisional Officer
Damodar Mechanical Sub-Division
Durgapur, Paschim Bardhaman