



**Government of West Bengal**  
**Irrigation & Waterways Directorate**  
**Office of the Executive Engineer**  
**Mayurakshi Electrical & Mechanical Division**  
**PO-Suri, Dist-Birbhum, Pin-731101**  
**Email: [memdiwd@gmail.com](mailto:memdiwd@gmail.com), Phone- 03462 255057**

**NOTICE INVITING QUOTATION**

**NIQ NO.: 01 /EE/MEMD/2020-21**

**MEMO NO: 206 /N-1**

**DATED: 04/11/2020**

Sealed Quotation in the prescribed proforma are hereby invited by the Executive Engineer, Mayurakshi Electrical & Mechanical Division, Suri, Birbhum, on behalf of the Governor of the State of West Bengal from the interested vehicle owners/ suppliers for hire charges on daily basis for "Hiring of one number Non- Air- Conditioned Motor Cab/ maxi Cab vehicle (Diesel Car/ Diesel Jeep) along with driver on hiring(per day) basis for a period of 01(one) year & performing whole time duty". The rate should be quoted both in figures and words as per proforma enclosed with the quotation. The prescribed Proforma or the quotation document will be available at the office of the Executive Engineer, Mayurakshi Electrical & Mechanical Division. Before submitting quotation, the quotationers are to satisfy themselves of the terms & conditions, specification etc. and accordingly a certificate should also be furnished at the end of the Quotation that, "I/We hereby declare to abide by all the terms & condition, specification etc. as laid down in the notice."

**Name of Work:** Supplying of a diesel Non-Air-conditioned MOTOR CAB / MAXI CAB vehicle (Diesel) on daily hire charges basis for official use for Executive Engineer, Mayurakshi Electrical & Mechanical Division, Suri, Birbhum

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|---|---|
| 1) Last Date of receiving application   | : 10/11 /2020 up to 2:00 pm   |
| 2) Last Date of issuing quotation paper | : 10/11/2020 up to 4:00 pm  |
| 3) Last Date of receiving quotation     | : 23/11/2020 up to 2:30 pm  |
| 4) Date of opening quotation            | : 23/11/2020 after 3:00 pm in presence of quotationers at the office of the undersigned |

The vehicle must be in good/road worthy condition with appropriate certificate and shall have **up-to-date fitness, pollution control, Tax clearance and Insurance clearance certificate with Blue book.**

The successful quotationer shall have to place the Diesel Car within a specified date & time provided by Officer for a test run and checking at the quotationer's own cost. The quotationer shall have to bear all expenditures for servicing, maintenance and repair including cost of spare parts and labour charges. The quotationer shall have to pay all the Taxes to keep the vehicle in road worthy condition.

Fuel and other lubricants shall have to be supplied by the owner of the vehicle, payment will be made only for Diesel and Mobil at the prevailing market rate on the basis of R.T.A. rules. Payment in respect of Driver's wages, T.A., D.A. etc. shall have to be borne by the quotationer and hire charge of the said Diesel Car shall be inclusive of the expenditures. The successful quotationer shall have to arrange for Garaging facility of the vehicle at his own cost and the vehicle will have to be placed as per instructions.

The quotationer shall have to replace a Diesel Car of identical specification with Driver in the event of supplied Car being out of order/under servicing maintenance and repair, failing which hire charge for that/those day(s) will not be paid. The acceptance of quotation will fully lie on the Executive Engineer, Mayurakshi Electrical & Mechanical Division, who reserves the right to reject any of the quotationer without assigning any reason.

*T.P.S.*  
04/11/2020

**Executive Engineer,  
Mayurakshi E&M Dvn.  
I&W Dte. Suri, Birbhum**