



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE EXECUTIVE ENGINEER**  
**MALDA IRRIGATION DIVISION**  
**GREENPARK, MALDA**  
e-mail ID : [maldairrigation@gmail.com](mailto:maldairrigation@gmail.com)

Memo No: - 793

Date: 24 / 09 / 2020

**SHORT NOTICE INVITING TENDER**

**Short Notice Inviting Tender No:- 07/EE/M.I.D of 2020-21**

Separate tenders are being invited by the **Executive Engineer, Malda Irrigation Division**, Irrigation Waterways Directorate on behalf of the Governor of West Bengal for the works mentioned in the list given from eligible and resourceful contractors/bidders having sufficient credential and financial capability for execution of works of similar nature.

The intending tenderers should apply for tender paper in the office of the Executive Engineer addressing to the Executive Engineer, **Malda Irrigation Division, Green Park, Malda**.

**Last date & time for application of tender is on 28.09.2020 till 12.00 hours.**

The intending bidder/contractor must read the Terms & Conditions contained in the Notice Inviting Tender (SNIT) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Contractors/bidders desirous of participating in the tender may submit their application for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents.

**Eligibility for participation**

All Bonafide Indian contractors/Agencies/Organizations, Registered Companies/ Firms including Registered Partnership Firms, Proprietorship Firms, Registered Consortiums & valid 'Joint Ventures' and contractors/bidders of equivalent grade or class having Pre-Qualification (PQ) Credential from the Government of West Bengal, Union Government Departments/ Other State Government Departments/ Engineering Wings of GoI /IRCON/RVNL/NHPC, Autonomous Project Authority and other similar organizations of GoI and State Governments/PSU and Corporations of Government of India and other States having successfully completed at least one similar nature project and not otherwise debarred are eligible to participate subject to fulfilling the other PQ eligibility criteria laid down in the subsequent paragraph. Consortiums and Joint Ventures are not allowed to participate in tenders of value up to Rs. 45.00 lakh.

**Note:** In case of consortiums, maximum number of constituents shall be restricted to 5 (five) and each of the constituent must have at least some work credential. Individual constituents of a consortium cannot form another consortium.

**Participation in more than one serial of work in a tender**

Any contractor/bidder may bid for any number of Serials of work in a particular SNIT, if more than one work have been published in that SNIT, subject to fulfilment of all of the following conditions:

- a. There should be full compatibility (matching between the technical PQ credential submitted by the bidder in the form of Credential Certificate (CC) along with other relevant documents relating to any work successfully completed by the bidder and technical PQ criteria specified in the SNIT for any particular serial of works for which the bidder intends to bid. In other words, technical PQ credential certificate along with relevant documents submitted for any work should at the minimum; satisfy the technical PQ eligibility criteria specified for that work. Normally there should be separate CC along with relevant documents for each of the serial of works, the bidder intends to bid and the serial number relevant to the CC should be clearly written on the body of the CC and also on the other documents. However, the bidder will also reserve the right to submit one CC along with relevant documents for bidding in more than one serial of work, provided cumulative technical PQ credential of all such serials should be fulfilled by one single CC. In such case also, serial numbers of the relevant works for which the CC is submitted should be clearly written on the body of the CC by the bidder. Omission of serial numbers on the body of the CC and also on the other documents, in case of bidding for

Average of gross annual turnover of the individual bidder/Organization/consortium or Joint Venture for any three financial years within preceding five financial years, as stated under Clause 7V, should not less than the summation of turnover requirements of the relevant individual serial of works for which the bidder intends

- 1) Tender documents to be submitted in the tender box in the office of the Executive Engineer, **Malda Irrigation Division, Green Park, Malda** as per scheduled time and & date of original SNIT.
- 2) a) **Separate Application & Tender should be submitted for each Work**, as per attached List, in sealed cover inscribing the SNIT No., Sl. No. and Name of the Work on the envelope and addressing to the Executive Engineer, **Malda Irrigation Division, Green Park, Malda** otherwise **Cancelled**
  - b) Submission of Tenders by Post or FAX or through Internet is not allowed.
- 3) The Tender Document and other relevant Particulars (if any) may be seen by the intending Tenderers or by their duly authorized representative during office hours between 11.00 A.M. And 4.00 P.M. on every working day, till the date of issue of tender papers in the office of the Executive Engineer, **Malda Irrigation Division, Green Park, Malda**. Any tenderer may send his authorized representative to attend interview, bid or any other purpose allowed by tender accepting authority. Such authorization must be submitted in stamped paper in presence of 1<sup>st</sup> class Judicial Magistrate or Notary Public.

#### 4. Compulsory Documents to be submitted along with the application of tender paper

Sl. No.	Folder Name	Details	Remarks if Any
1.	Certificates	1. Latest Professional Tax Payment Certificate (PTPC) or, PT deposit challan for current financial year or Government Order for exemption in other States where ever applicable. 2. Valid PAN Card in the name of bidder/organisation. 3. Income Tax Return of current Assessment year or, IT Return of immediate preceding Assessment year whichever is ;attest available. 4. Valid GSTIN under GST Act & Rules	
2.	Company Details	1. For Proprietorship Firms, Partnership Firms, Registered Companies, Registered Co-operative Societies Valid Trade License/ acknowledgement or Receipt of application for Trade License/ Revalidation <b>OTHER REQUIREMENTS:-</b> 2. For Partnership Firms: Legally valid Partnership Deed, Form-VIII/ Memorandum of Registration of Registrar of Firms 3. For Companies: Incorporation Certificate, Memorandum of Articles of ROC, List of current owners/ Directors/Board Members 4. For State Registered Co-operative Societies: Society Registration certificate from ARCS of the State, Society by-Laws, latest available Auditor's Report of Directorate of Co-operative Audit within proceeding five years as per Societies Act & Rules	
3.	Credential	1. Work Order / Award of Contract or LOA/LOI duly authenticated by issuing authority INCLUDING Work Schedule. 2. Pre-Qualification (PQ) Work credential of one 100% completed work as desired in the SNIT as the Credential Certificate (CC) duly authenticated by competent authority.	

Application may be cancelled if any above mentioned documents (applicable) not submitted by tenderers. Decisions of Engineer In Charge is final.

• **Certificate/s:**

- a. Latest available Professional Tax Payment Certificate (PTPC) or the PT payment challan/ receipt for current financial year/Waiver Order of competent authority in other States if applicable.
- b. Valid PAN Card of the bidder/s are required;

- c. Income Tax Return of current Assessment Year or, IT Return of immediate preceding Assessment year under IT Act & Rules, whichever latest available with the bidder.
- d. Valid 15 digit Goods and Service Tax payer Identification Number (GSTIN) as per GST Act, 2017 & Rules of the bidder.

• **Company Details:**

- i. For Partnership Firms: Documents of Registration of Partnership Firms in the certified copy of 'Form No. VIII,' issued under Indian Partnership Act, 1932 (Act-IX of 1932) by the Registrar of Firms. In case a Partnership Firm is yet to receive Form No. VIII, a "Memorandum" issued by the Registrar of Firms may also be accepted.
- ii. For Companies: Incorporation Certificate, valid Trade License or acknowledgement of issuing authority of receipt of application for Trade License / renewal, 'Memorandum of Articles' registered under the Registrar of Companies (ROC) under the Indian Companies Act, List of owners/ Directors/Board Members are to be uploaded with the e-bid.

iii. For State Registered Co-operative Societies:

- a. Society Registration certificate from ARCS (Assistant Registrar of Co-operative Societies, GoWB) and By-Laws for Cooperative Societies under West Bengal Co-operative Societies Act, 2006 and Rules, 2011 and all amendments.
- b. Latest Auditor's Report of Directorate of Co-operative Audit under Department of Co-operative, Government of West Bengal within preceding five financial years as per Societies Act & Rules.

• **Eligibility criteria based on Credential of Work/Prequalification Work Credential**

- i. Work Order/Award of Contract or the Letter of Acceptance (LoA) duly authenticated by the competent issuing authority.
- ii. Pre-Qualification (PQ) credential of one 100% completed work of Gross Notional Value as desired in the SNIT as the Credential Certificate (CC) duly authenticated by competent authority

• **Financial proposal:-**

Bill of Quantities (BOQ): The contractor/bidder is required to quote the financial offer/bid price or rate as percentage above or below the estimated amount put to tender or 'at-par' with tender value, in the space marked for quoting rate in the BOQ of the tendered work.

• **Earnest Money Deposit (EMD):-**

Finance Department has exempted from payment of EMD to State Registered Labour Cooperative Societies, Mackintosh Burn Limited, Westinghouse Saxby Farmer Limited & Britannia Engineering Limited only. State & Central Govt SSI USNITs are exempted from EMD for tenders for procurements and supply of **Goods only** and not works contracts. However, all other PQ credentials are to be fulfilled by each. Only if the bidder is exempted from payment of EMD by the State Finance Department, the Govt order for such exemption is to be submitted while opting for EMD exemption category. Any misjudgement and resultant non submission of EMD will lead to summarily rejection of the bid/tender.

**(b) Additional Performance Bank Guarantee:**

"Additional Performance Security" has been made mandatory which shall be obtained only from the successful L1 bidder, if the accepted bid price is below by more than 20% of the amount put to tender. This Additional Performance Security shall be equal to 10% of the **tendered amount** i.e. the L1 bid price.

The Additional Performance Security shall have to be submitted by the selected L1 bidder after issuance of Letter of Acceptance / Letter of Invitation (LoA/Lol) within seven working days and before issuance of Award of Contract (AoC) in the form of "Bank Guarantee" of any Scheduled Bank approved by RBI, payable at Kolkata or / in West Bengal, as per specimen format Form-6. If the bidder fails to submit the said value of BG as Additional Performance Security within the seven working days, he may pray for extension of BG submission date within the prescribed 7 days period by another seven days with reasons to be recorded in writing (which is 14 working days from date of issuance of LoA). Else, its/their Earnest Money Deposit (EMD) will be forfeited without any prejudice by the Tender inviting authority and the defaulting bidder also debarred from further participation in all future I&WD tenders for a period of one year for committing the offence on the first occasion and for a period of two years for recurrence of the same offence.

The said Bank Guarantee (BG) shall have to be valid up till the end of the contract/Agreement period including extended time period till 100% physical completion of work in all respects and shall be renewed within validity

period accordingly if required. The said Bank Guarantee shall remain in custody of the DDO & Executive Engineer in-charge of the work, which shall be returned to the bidder/contractor after successful physical completion of the work as per contract. If the bidder fails to complete the work successfully, this Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving suitable notice to the contractor/bidder agency. Necessary provisions regarding deduction of security deposit from progressive bills of the contractor in respect of the tendered work shall be governed as per relevant clauses of the tender contract/Agreement which will in no way be affected / altered due to this Additional Performance Security.

- 4) a) Intending Tenderers should apply for Tender Papers addressing to the **Executive Engineer, Malda Irrigation Division, Green Park, Malda** in their respective Letter Heads enclosing **self-attested copies** of the following documents, originals of which are to be produced at the time of Application of Tender Paper, as well as during interview (if any).
- i. PAN., GST Registration Related Doc, PTPC & P. Tax valid at least up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
  - ii. Completion Certificates & Payment Certificate(s) for the single similar nature of single work worth **at least 30% of the value of the Work** for which Tender Paper is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering last financial year as Year-1).
  - iii. Declaration by the Applicant to the effect that there is no other applications for Tender Paper for work in this N.I.T. in which he / she / they has / have common interest. Failure to produce any of the above Documents may be considered good and sufficient reason for non-issuance of Tender Paper.
  - iv. Eligibility certificates issued by the ARCS for Engineer's Co-operative and Labour Co-operatives.
  - v. Partnership Deed(for Partnership Firms) and registration from the Register of Firms. Deed of Consortium/Partnership firm, and documents for their registration in the form of certified copy of 'Form No. VIII,' issued under the Indian Partnership Act, 1932 (Act-IX of 1932) by the Registrar of Firms, West Bengal having their registered office at P-15 India- Exchange Place, Todi-Mansion, 10th Floor, Kolkata 700001.
  - vi. In case a contractor/bidder is yet to receive Form No. VIII, a "Memorandum" issued from the above office may also be accepted. However, consortiums submitting the Memorandum are also required to submit an undertaking in plain paper along with their application and "Copy of Form No. VIII would be submitted to the Tender Inviting Authority before receiving final payment, in case found to be the lowest bidder L1 and the work is awarded in its favour. Any change in the constituent of the Consortium/Partnership Firm should also be intimated to the office of the Registrar of Firms, Kolkata prior to submission of application in the tender and a certified copy of the revised Form No. VIII showing changes in its constituents are required to be submitted. If the Consortium is yet to receive a certified copy of the revised Form No. VIII, it would be required to submit the aforesaid undertaking
- b) (i) Completion Certificates (CC) for 100% completed works during the current year and within last five financial years will only be accepted as valid credential.
- ii. CC should clearly show the name, postal address, (contact Tel. No. and FAX or e-mail ID if issued outside the jurisdiction of the State) of the office and designation of the officer/ authority issuing the CC for the work along with the name of work and amount put to tender (Tender Value). Illegible certificates and those having incomplete information may be rejected.
  - iii. CC of works executed in the Irrigation & Waterways Directorate will be considered. CC of works executed in other Departments of the State Government/ organizations viz. Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affair Department and other State Government Departments, Zilla Parishads & Panchayat Samities only within the jurisdiction of

the State of West Bengal, WBHIDCO, WBSEDCL, WBSETCL, KMDA, KMW&SA, KMC, Other Municipal Authorities, HRBC, Engineering Departments of Union Government and Organizations like Farakka Barrage Project (FBP) Authority, Indian Railways, KoPT and companies owned or managed by the Government of West Bengal, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organisations; authorised signatories of CC for Panchayat Samities and Municipalities shall be BDO & Ex-officio Executive Officer and Secretary or equivalent administrative officers respectively. It is desirable to have contact telephone and FAX or e-mail address of the signatory of the CC for all offices outside West Bengal.

Such CC is required to be further countersigned by the immediate superior authority of the issuing authority for all cases other than direct Union Government Departments and Ministries outside the State of West Bengal. Also such certificates when issued in all other States other than those directly of State / Union Government Departments and Indian Railways should contain a declaration that the work has been executed to the satisfaction of the concerned Government Organisation and has been declared 100% complete in all respect by the competent authority in the concerned Organisation.

Whenever credential of individual entities of a Consortium is considered, **multiplying factor of 0.30 should be considered as 0.90 of combined values of the BOQ, or gross combined final values of each of CC of the individual entities satisfy the requirement.**

**Eligibility criteria for participating in more than one tender in a SNIT Normally separate Completion Certificate (CC) of 100 % completed works is to be provided for participation in separate works in a particular SNIT.**

Monetary value (Amount put to tender without considering contractual rate) of the 100% completed work or gross final bill value (excluding contractual rate) including supplementary/substitute supplementary, as the case may be, thus submitted will be further multiplied by the following factors to take care of the inflationary effect to arrive at the net notional amount.

Year	Description	Multiplying factor to arrive at net notional amount
Current	-	1.00
1st	1 year preceding the current financial year	1.08
2nd	2 years preceding the current financial year	1.16
3rd	3 years preceding the current financial year	1.26
4th	4 years preceding the current financial year	1.36
5th	5 years preceding the current financial year	1.47

(iv) Any suppression or misrepresentation of Fact will automatically debar the applicant from participating in any Tender under the Division for at least 3 (three) years from date of Detection in addition to such other penal action as the Government may deem proper.

c) Intending Tenderers having not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next superior Officer. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such authority within two days after the date of issue of Tender Paper and copy of such communication should also be submitted to the Tender Paper issuing authority within the same period failing which no such Appeal will be entertained.

a) Tender documents are available free of cost and SNIT also made available in the Departmental website [www.wbiwd.gov.in](http://www.wbiwd.gov.in). Cost of tender documents shall not be charged even during execution of formal tender agreements. However, the contractors/bidders may wherever necessary be charged suitably for asking additional multiple copies of drawings, specifications, Schedule of Rates of the Circle/s (SoR) etc. and such fee may be suitably determined by the Tender Inviting Authority as per norms.

b) No Tender Paper will be supplied by Post.

c) No Tender Paper will be issued after expiry of date & time mentioned in the notice.

- **Financial proposal of any contractor/bidder will come under consideration only when the Technical PQ criteria mentioned below are satisfied and fulfilled in the Technical Bid Evaluation stage.**

Gross notional amount calculated from Credential Certificate (CC) of a single works contract completed within the zone of immediate preceding five financial years on the date of this e-SNIT, issued in favour of the contractor/bidder /Agency/Firm/Registered Co-operative Society for a similar work defined in the tender should be at least 30% of the amount put to tender for the work it is bidding. The power to decide on the criteria of similarity rests without any prejudice, solely with the Bid Evaluation Committee (TEC).

- **Additional eligibility criteria for participating in more than one serial of work in a SNIT**

If the same bidder bids separately for on behalf of another Firm or in a different capacity having financial interests in the same work, all the tenders would be rejected.

- 5) Before submitting any Tender, the Intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into consideration all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local Labours and Rates prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection tenderers may contact the office of the undersigned between 11.00 A.M. and 4.00 P.M. on any working day.

Cost towards Earnest Money Deposit (EMD) @2%, for each work as noted in the List of Works, in the form other than those mentioned below, will not be accepted. Earnest Money Deposit (EMD) must presently be submitted in the form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled Commercial Bank in India approved by RBI & having a branch in West Bengal which is to be drawn in favour of the **Executive Engineer, Malda Irrigation Division, payable at Malda.** [Labour Co-operative Societies are exempted from deposition of Earnest Money (Vide Order No No.03(W)/2015-16 Dated, 18th November, 2015 of Secretary, I&WD)].Tenders without earnest money enclosed therewith will be treated as Informal.

**Payment in any other forms viz. NSC, KVP, cheques etc will not be accepted.**

- 1) Earnest money as noted in the list of works will have to be deposited by the contractors.
  - a. The Tenderer should quote the rate both in figures & in words on the basis of percentage above / below /at par the scheduled of rates attached with the tender form and also in the space provided in the Tender Form.
  - b. Any tender containing over writing is liable to be rejected.
  - c. All corrections are to be attested under the dated signature of the Tenderer.
- 2) When a Tenderer signs his tender in an Indian language, the total amount Tendered should also be written in the same language. In the case of illiterate Tenderer, The Rates Tendered should be attested by a Witness.
- 3) The Tenderer who will sign on behalf of a Company or a Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
- 4) Any letter or other instrument submitted separately in modification of the sealed Tender will not be entertained.
- 5) The Tenderer should submit a statement (if desired) at the time of submission of his tender showing the technical staff to be maintained for the work, with their technical qualifications, failing which the Tender may be liable to rejection.

- 6) Conditional Tender, which does not full fill any of the above conditions, and is incomplete in any respect, is liable to summarily rejection.
- 7) GST, Royalty, Building & Construction Workers Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).Otherwise such deduction as per present norms, or as may be prescribed by the Finance Department.
- 8) Lowest valid rate should normally be accepted. The **Executive Engineer, Malda Irrigation Division, Green Park, Malda**, is the accepting authority of Tender and The Tender Accepting Authority dose not bind himself to accept the lowest Tender and reserves the right to reject any or all of the Tenders received, **without assigning any reason whatsoever and also reserves theright to distribute the work amongst more than one Tenderers on technical feasibility**.
- 9) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis of rate to justify the rate quoted by him.
- 10) The Tenders will be opened, as specified in the List of works in the Chamber of the Executive Engineer, **Malda Irrigation Division, Green Park, Malda** in presence of the participating Tenderers or their duly Authorized Representative who may be present at the time of Opening and who may also put their signature in the Tender Opening Register.
- 11) The successful Tenderer will have to execute the formal agreement in duplicate which will have to be obtained from the office of the Executive Engineer, **Malda Irrigation Division, Green Park, Malda**, failing which the Earnest Money shall forthwith stand forfeited in the favour of the Government and the communication of acceptance of the tender/ Formal work order shall automatically stand cancelled.
- 12) If any Tenderer withdraws his Tender before its acceptance or refuses / fails to convert it into a Contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 13) The successful Tenderer will have to abide by the provisions for the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- 14) Materials such as cement, etc. have to be procured directly by the contactors as contractor supply Any other materials not listed therein, if supplied by the department, the issue rate for such materials will be fixed by the Engineer-in-charge.
- 15) Hire charge for Tools & Plants machinery, if issued departmentally, will be recovered from Contractor at such rates as will be fixed by the Engineer-in-Charge. The period of Hire Charges of all Tools & Plants machinery issued from the Govt. Godown will be counted from the date of their issuance from the godown and up to the Date of return into the same godown and the Hire Charges will be recovered from Contractors accordingly. All Tools & Plants Machinery issued to the such damage or replacement will be recovered from Contractor.
- 16) In the following cases a Tender may be declared informal and unacceptable.
  - a) Correction, alterations, additions etc. if not attested by the Tenderer.
  - b) Earnest Money in the form of D.C.R. / Demand Draft etc which are short deposited and / or not deposited in the favour of the **Executive Engineer, Malda Irrigation Division**.
  - c) If the Tender From is not properly filled in respect of the general Description of the work, Estimated Cost, Rate of deduction of Security Deposit etc. in page -2 and other pages as are required to be filled in.
  - d) If the specified pages of the Tender Document are not signed by the Tenderer.

- e) If the Tender is not submitted in a Cover properly sealed and name of the work is not indicated on the cover with N.I.T No.
- 17) For the refund of the Earnest Money of the unsuccessful Tenderer(s), he / they is / are to apply for the same to the Executive Engineer, **Malda Irrigation Division Green Park, Malda**, giving the Date of Tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of All Tenderer other than the 1<sup>st</sup> Tenderers in each case, maybe refunded after acceptance of rate in the comparative statement, as early as possible.
- 18) To verify the Competence Capacity and Financial Stability of the intending Tenderer(s) the Issuing Authority may demand production of any necessary Document(s) as it may deem necessary.
- 19) All new publish Govt. Order/Corrigendum/Modification are applicable for this SNIT.**
- 20) The payment of any work will be made according to the availability of specific Fund and no claim whatsoever for delayed payment will be entertained.
- 21) Depending on response to various serials in the SNIT Tender Paper Issuing Authority may Issue Tender Paper for any serial even though it may not be preferred by the applicant.



### **Additional Terms & Conditions**

1. Executive Engineer of the concerned Division is the Engineer-in-Charge in respect of the contract and all correspondences concerning rates, claims, change in specifications and/or design and similar important matters will be valid only if accepted/recommended by the Engineer-in-Charge. If any correspondence of above tender is made with officers other than the Engineer-in-charge for speedy execution of work, the same will not be valid unless copies are sent to the Engineer-in-Charge and approved by him. Instructions given by the Sub-Divisional Officer/Assistant Engineer and the Section Officer/Junior Engineer on behalf of the Engineer-in-Charge shall also be valid (who have been authorised to carry out the work on behalf of the Engineer-in-Charge) regarding specification, supervision, approval of materials and workmanship. In case of any dispute, the decision of Engineer-in-Charge shall be final and binding.
2. Acceptance of the tender including the right to distribute the total work between two or amongst more than two contractors/bidders will rest with the Engineer-in-Charge without assigning reason to the contractors/bidders thereof. The Executive Engineer as the accepting authority reserves the right to reject any or all tenders(except Sl. No-4) without assigning any reason thereof. For Sl. No-4, The Superintending Engineer, as the accepting authority reserves the right to reject this work without assigning any reason thereof.
3. The contractors/bidders shall have to comply with the provisions of (a) Contract labour (Regulation & Abolition) Rules, 1970 and its revision (b) Minimum Wages Act 1948 and its amendments, or the modifications thereof or any other laws relating thereto enforced by the appropriate Government from time to time.
4. Engineer -in-Charge shall not entertain any claim whatsoever from the contractors/bidders regarding payment of compensation on account of idle labour on such grounds including non-possession of land in the working zone.
5. Engineer-in-Charge shall not be held liable by the contractor/bidder for any compensation claim due to machines becoming idle, for any circumstances including untimely rains, other natural calamities, strikes etc.
6. Any duty / tax / royalty etc. whatsoever is imposed by the appropriate Government after issuance of work order / commencement and completion of the work, is to be borne by the contractor/bidder. Original challan of materials, which are procured by the contractor/bidder, may be asked to be submitted for verification by the Engineer-in-Charge.
7. Cess @ 1% of the cost of construction work or otherwise as per relevant order of appropriate Government shall be deducted from the gross value of all works bill. Also, it is instructed to register his/her establishment under the relevant Act with the competent registering authority, i.e. Assistant Labour Commissioner / Dy. Labour Commissioner of the region.
8. No mobilization / secured advance will be allowed unless specified otherwise in the contract.
9. GST/Sales Tax, Cess, Royalty of sand, stone chips, stone metal/ gravels, boulders, forest products, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any, are to be paid by the contractor/ bidder. No extra payment will be made as re-imbusement or compensation for the above. The rates of supply of finished work items are inclusive of these taxes and charges.

10. All working tools & plants, scaffolding, construction of vats & platforms arrangement of Labour camps shall have to be arranged by the contractor at his/her own cost.
11. The contractor shall arrange for supply of mazdoors, bamboo, ropes, pegs, flags etc. for taking/ layout for the work and for giving and checking measurements by the Engineer-in-Charge or any other Department officer assigned by him / her for which no extra payment claim will be entertained.
12. The contractor should thoroughly scrutinize the site of work and relevant tender documents, drawings etc. before submitting the tender and satisfy himself/herself regarding the conditions and nature of works and ascertain the difficulties that might be encountered during execution of the work, carrying of materials to the site of work, availability of drinking water and other human requirements including safety and security etc. Works on river banks may be interrupted due to various unforeseen reasons e.g. sudden rise in water level, inundation of site caused by flood, inaccessibility of working site for carriage and transportation of materials. Engineer-in Charge may instruct the contractor to suspend work that may be subjected to damage due to extremely adverse weather/climatic conditions and no claim will be entertained on this account. There may be variations in alignment, height of embankment or depth of cutting, location of revetment, structures etc. due to change of topography, river conditions and local requirements etc. from the approved work estimate during actual execution of the scheme. For all such modifications or alterations, the tendered rate and contract will remain valid. The contractor will not be entitled to any additional financial claims or extra rates on any of these accounts.
13. A machine page numbered Site Order book (with triplicate copy of every page) will have to be maintained at site by the contractor and the same has to be issued by the Engineer-in-Charge before commencement of work at site. Instructions issued by the inspecting engineer officers not below the rank of Assistant Engineer will be recorded in this site order book and the contractor must note down and comply the same at the earliest.
14. The work will have to be completed within the time period as mentioned in the SNIT/e-SNIT. A suitable work programme based on time period allowed for completion of work as per tender is required to be submitted by the contractor within 2(Two) days from the date of receipt of work order which should satisfy the time limit assigned for completion. Contractor should inform in writing the name of his authorized representative/s who are to remain present at site daily during work execution to receive instructions relating to the work, sign measurement book & bills and other Govt. papers etc on the basis of Power of Attorney conferred within 2 (two) days from the date of receipt of work order, if not done earlier.
15. No compensation is payable for idle labour, contractor's establishment charges or on account of reasons such as variations in price indices/escalation cost etc.
16. All sort of precautions should be taken for the safety of the work force deployed by the contractor and also others at worksite as per safety rules as is enforced by appropriate authority. The contractor will remain liable towards payment of compensation in accordance with the Workman's' Compensation Act etc for the labourers engaged and should deal to settle such cases promptly. Proper road signs as per P.W.D. practice will have to be erected by the contractor at his own cost while operating on or near public thoroughfares.
17. The contractor will have to maintain technically qualified employees and/or apprentices at site as per prevailing Apprentice Act or as stipulated in the contract.
18. The contractor will have to accept the work programme as per modification and priority of work as fixed by the Engineer-in-Charge so that most vulnerable reach and/or critical items are completed before the due date for arrival of monsoon or rise of water level or for any other suitable reason/s.

19. Quantity of various items of work mentioned in the tender schedule or in work order is only tentative. During actual execution, these tendered items may vary, even substantially. Payment will be made on the basis of quantum of work actually done in different items and as per specification and no claim will be entertained for reduction of quantities in some items or due to omission of some tendered items. For execution of quantitative excess in any item beyond 10% or supplementary works, approval of the Superintending Engineer / Chief Engineer Government in the Irrigation & Waterways Department would be required depending on who ever is the Tender Accepting Authority and financial involvement thereof, before making any excess and /or supplementary item work payment.
20. Materials such as cement, etc. have to be procured directly by the contactors as contractor supply. Any other materials not listed therein, if supplied by the department, the issue rate for such materials will be fixed by the Engineer-in-charge.
21. The Tender Inviting Authority/Tender Accepting Authority reserves the right to cancel the Tender at any Stage.
22. Typographical errors leading to absurdity shall be ignored and correct technical, financial & legal meaning of such errors shall be considered as decided by the tender accepting authority.
23. As per Govt. Notification No. (i) **925-F(Y): dated: 14<sup>th</sup> February 2017** in supersession of Departmental order No. **05-W/2015-16; dated 20<sup>th</sup> November, 2015**. This will have retrospective effect from 15/02/2017. This G. O Dated 14/02/2017 is in supersession to the earlier G.O. No. **172(8)-IB/IW/O/IB-Misc-38/2011(Pt. III); Dated 06/09/2016** in respect of the relevant provisions in the e-SNIT.
24. **As per Govt. Notification No. (i) 378(7) – IB / IW/O/IA/11C(T)-01/2004(Pt); dated: 6<sup>th</sup> February 2017** regarding the condition of restricting value of the work upto the tendered amount as directed by competent authority.
25. **As per Memorandum No. – 09-W/2017-18 Dated 20<sup>th</sup> July, 2017** of Secretary to the Govt. of West Bengal, I & W Department, Govt. of West Bengal applied for this SNIT. The '**Additional Performance Security**' shall be obtain from the successful L1 bidder in the form of 'Bank Guarantee; of any Schedule Bank, payable at Kolkata or/in West Bengal, as per proforma, if the accepted bid value is below 20% of the estimated amount put to tender. This Additional Performance Security shall be equal to 10% of the tendered amount i.e the L1 bid price.
26. In order to cope up with the present system of e-billing, supply of departmental materials is not encouraged. However, such materials may be issued to the contractor/agency to the extent of requirement, subject to availability, as assessed and following the Treasury system of accounting procedures and in installments as may be suitably decided by the Engineer-in-Charge. Issuance of materials may be of three categories.
  - a) Materials issued directly to the work subject to its recovery from bills.
  - b) Materials issued from departmental Godown subject to its recovery from bills.
  - c) Materials issued free of cost.
27. Any construction materials brought to work site by the contractor must be approved by the Engineer-in-Charge. Materials rejected must be removed by the contractor from work site at his own cost within 24 hrs of issue of the order to that effect. The rates in the schedule are inclusive of cost and carriage of all materials to worksite. The materials will have to be supplied in phases with due intimation to the Sub-Divisional Officer/Assistant Engineer concerned, in conformity with the progress of the work. For special type of materials, i.e. Geo Synthetic Bags, HDPE Bags, Geo- Textile Filters, Geo-jute Filters etc. if any, relevant data sheets containing the name of the manufacturers, test report etc. are also to be submitted on each occasion. Engineer-in-Charge may conduct independent tests of all construction materials on the samples drawn randomly before accordance of approval for using these materials for the work. In this regard decision of Engineer-in-Charge is final and binding.

28. For materials under category 20 (a), (b) & (c), the contractor will act as the custodian thereof. The construction materials will have to be carried from the departmental godown to the worksite by the contractor at his own cost. The contractor shall remain responsible for proper storage & safety of the materials. Suitable godowns / Stores shall have to be made by the contractor at his/her own cost. Penalty charges shall be levied at higher rates for loss, wastage, misuse. Surplus departmentally issued materials if any, shall have to be returned in the godown or store maintained by the Engineer-in-charge at the contractor's cost within the time frame as fixed by Engineer-in-Charge. Otherwise, the cost at penal rates will be recovered from the bill. Indent for departmental materials shall be submitted by the contractor to the S.D.O/AE at least 7 days in advance of actual requirement. No claim will be entertained for non-issuance of such materials on time, but reasonable extension of time will be granted. All materials, whatever be its category thereof, shall be properly stored by the contractor in suitably maintained godowns near the site of work at his own cost & under no circumstances whatsoever shall any material be removed from the site of work without prior written permission of the Engineer-in-Charge. The contractor shall be responsible for any damage or loss of such materials.
29. The contractor shall also have to satisfy the Engineer-in-Charge regarding proper utilization of materials which have been issued departmentally.
30. Value of the materials, under category (a) & (b) of clause 20, will be recovered from the progressive bills of the contractor in one or successive installments as may be decided by the Engineer-in-Charge.
31. Requisite quantity of cement as may be required for the work will be supplied from the nearest departmental godown, if stock permits. The issue rate of cement is shown in the Schedule of materials attached with the tender. Excess consumption of cement by more than 5% over the final consumption statement drawn up as per consumption rate specified in the Schedule included in the tender will be recovered at a penal rate shown in schedule.
32. Steel reinforcement rods will be issued if stock permits from the nearest Departmental godown where such material is available in marketable length. While issuing the same, for any particular work, the quantity actually required as per approved drawing shall only be issued. It will be responsibility of the Contractor as well as the Engineer-in-Charge to get this quantity properly utilized in the work. Cut pieces, if any, will not be taken back by the Department. Recovery for the total quantum of steel rods issued will be made at the issue rate shown in the Schedule. In case of use over +10%, deduction will be made at a penal rate shown in the Schedule. This whole principle shall apply in case of other M.S materials like sheet piles and structural steel members as well.
33. All quarries and disputes arising out of the works tender contract is to be brought to the notice of Chairman of the Departmental Dispute Redressal Committee in writing for decision within 15 days.
34. Any typing errors are ignorable.
35. **Work will be cancelled if lowest quoted rate found same for any Serial of work.**

**Tender Procedure :-**

<b>Sl. No.</b>	<b><u>Description</u></b>	<b><u>Date &amp; Time</u></b>
1.	Date of publication	<b>25.09.2020</b>
2.	Last date and time for application.	<b>28.09.2020</b> upto 12.00 PM
3.	Last date and time for issue of Tender Papers.	<b>28.09.2020</b> from 2.00 PM to 05.30 PM
4.	Date and time for Dropping Tender Paper	<b>29.09.2020</b> upto 04.00 PM
5.	Date of Opening of Tender In the Office of the Executive Engineer, Malda Irrigation Division, Green Park, Malda	<b>29.09.2020</b> upto 04.30 PM

**List of Works Enclosed to this SNIT**

A handwritten signature in blue ink, followed by the date '24/09/2020' written below it.

**Executive Engineer  
Malda Irrigation Division  
Green Park. Malda**

**Memo No: - 793 /1(11)**

**Date: 24/09/2020**

Copy forwarded to the :-

1. The Chief Engineer (North), Green Park, Malda,
2. The Sabhadhipati, MaldaZillaParishad, Malda, P.O. & Dist.-Malda for favour of kind information.
3. The Superintending Engineer, North Irrigation Circle-I, Irrigation & Waterways Directorate, Government of West Bengal, Green Park, P.O.-Mokdumpur, Dist.-Malda for favour of kind information.
4. The District Magistrate, Malda for information please.
5. The SDO, Sadar, Malda for information please.
6. Sub-Divisional Officer/A.E, Malda Investigation Sub-Div. / Malda Irrigation Sub-Div. / Ganga Anti Irrigation Sub-Div.-I / Ganga Anti Irrigation Sub-Div.-II, Green Park, Malda, for information and taking necessary action. Heis requested to please hand over the site to the contractor along with profile chart under intimation to this office. This should be strictly followed and detailed instructions may please be issued to the contractor in time and copy of the same may be sent to this office for approval.
7. The Secretary, Vigilance Commission, Government of West Bengal, Salt Lake City, BikashBhawan, Kolkata-700091 for favour of kind information please.
8. The Income Tax (T.D.S.) Officer, Wd-6(3), Malda for information please.
9. The Deputy Labour Commission, Commercial Estate Southern E-2 Block (1st Floor), Malda for information please.
10. The Karmadhyaksha, Krishi-&-SamabayeeSthayeeSamity, MaldaZillaParishad, Malda for information please.
11. The Accounts Branch of Malda Irrigation Division, Malda for information.

**Encl:** List of works

A handwritten signature in blue ink, followed by the date '24/09/2020' written below it.

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**Executive Engineer  
Malda Irrigation Division  
Green Park. Malda**

**Short Notice Inviting Tender - 07/EE/M.I.D of 2020-21**

**Memo No. :- 793**

**Date: 24 / 09 / 2020**

Sl. No.	Name of the Work	Amount put to the Tender	Earnest Money (EMD)	Time Allowed	Eligibility
1	Urgent Palliative Protection Work to the left bank of River Ganga at Ch. 16.950 of Bhutnidiara Circuit embankment at Keshorpur in P.S- Bhutni, Block- Manikchak, Dist.- Malda, under Malda Irrigation Division.	Rs. 19,38,446.00	Rs. 38,769.00	05 days	Having credential of execution similar nature of works of value <b>30% of amount put to tender within last 5 years on the date of purchasing</b>
2	Urgent Palliative Protection Work to the left bank of River Ganga at Koshi Ghat Near Upstream of Existing Bank Protection work of Keshorpur in P.S- Bhutni, Block- Manikchak, Dist.- Malda, under Malda Irrigation Division.	Rs. 19,40,451.00	Rs. 38,809.00	05 days	Do
3	Emergent Palliative Protection Work to the left bank of River Ganga from ch. 11.930 km to ch. 11.970 km at Nanditola for a length of 40 m. in P.S- Bhutni, Block- Manikchak, under Malda Irrigation Division, Dist.- Malda.	Rs. 19,40,959.00	Rs. 38,819.00	05 days	Do
4	Emergent Palliative Protection Work to the left bank of River Ganga from ch. 11.880 km to ch. 11.922 km at Nanditola for a length of 42 m. in P.S- Bhutni, Block- Manikchak, under Malda Irrigation Division, Dist.- Malda.	Rs. 19,40,964.00	Rs. 38,819.00	05 days	Do
5	Emergent Palliative Protection Work to the left bank of River Ganga inbetween ch. 11.800 km to ch. 11.860 km near Anjan Mondal's land at Nanditola for a length of 45 m. in P.S- Bhutni, Block- Manikchak, under Malda Irrigation Division, Dist.- Malda.	Rs. 19,41,789.00	Rs. 38,836.00	05 days	Do
6	Emergent Palliative Protection Work to the left bank of River Ganga inbetween ch. 11.730 km to ch. 11.790 km near Pashupati Mondal's land at Nanditola for a length of 45 m. in P.S- Bhutni, Block- Manikchak, under Malda Irrigation Division, Dist.- Malda.	Rs. 19,41,120.00	Rs. 38,822.00	05 days	Do

  
24/09/2020

Executive Engineer  
Malda Irrigation Division  
Green Park, Malda