



Govt. of West Bengal  
Irrigation & Waterways Directorate Office  
of the Executive Engineer,  
Alipurduar Irrigation Division,  
College Halt, Alipurduar

e-mail: eeapdid@gmail.com // Phone No: 03564 255305 // Fax No: 03564 255305

**NOTICE INVITING QUOTATION**

**NOTICE INVITING QUOTATION NO.-WBIW/EE/APD(DD/NIO-01(m)/2020-21**

Sealed Quotations in plain papers are invited by the Executive Engineer, Alipurduar Irrigation Division, College Halt, Alipurduar on behalf of the Governor of the State of West Bengal from bonafied and resourceful car owner/ suppliers for the following works and on compliance with the under mentioned procedure and terms & conditions.

Sl. No	Name of Work	Eligibility of supplier	Time Period	Cost of quotation document
1	Supply of a pick-up van and unskilled labours on monthly basis for the work "Emergent restoration of the Alipurduar Town Protective Embankment from Ch.0.00Km to Ch. 7.50Km. during monsoon period i.e from 01.08.2020 to 30.09.2020 for 2(two) months as and when required fortnightly." Under Alipurduar Investigation Sub-Division, Alipurduar.	Bonafied and resourceful car owners/ suppliers	2 (two) months	Free of cost.

Quotation papers will be issued to the intending quotationers after verifying all necessary papers related to the vehicle as per following time schedule.

**Time Schedule**

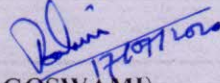
i)	Last date and time of submission of application	27.07.2020	upto16.00Hrs
ii)	Last date and time of issue of quotation papers :	28.07.2020	upto16.00Hrs
iii)	Last Date and time for dropping quotation forms at the chamber of the Executive Engineer, Alipurduar Irrigation Division, College Halt, Alipurduar.	29.07.2020	upto15.00Hrs
iv)	Date and time of opening of sealed quotation at the chamber of Executive Engineer, Alipurduar Irrigation Division, College Halt, Alipurduar.	29.07.2020	After15.30Hrs.

Intending quotationers or his / their representatives should remain present at the time of opening of quotations on the schedule date in the office chamber of the undersigned.

Note: In case of any unscheduled holiday/bundh/strike on aforesaid dates, the next working day will be treated as scheduled date for the purpose.

The quotationers should quote their monthly hire rate, for hire charges taking into account the following Departmental terms and condition:-

1. The vehicle should have contract carriage permit from Regional Transport Authority for movement in the District Alipurduar of West Bengal.
2. The vehicle should be in good running condition & fully sanitized in regular basis according to the safety norms of the Government against COVID-19.
3. The quotationer must produce in original copy of PAN, P.Tax, Income tax paid up to date all necessary original documents of vehicle i.e. Blue Book of the vehicles, Certificate of pollution, Valid permit for Alipurduar District, valid insurance certificate etc. at the time of application and one set Xerox copy should be attached with the application.
4. The hiring of the vehicle will be on monthly basis. The rate of the hire charges should be quoted on monthly basis both in figures and words in the enclosed prescribed format which will be available in the office of the undersigned at free of cost. The rate should be inclusive of all Taxes / charges whatsoever and covering the wages of Driver / Helper including overtime and Tiffin allowance, insurance charges & including the cost of diesel & mobile.
5. All types of Major / Minors repair and maintenance work of the vehicle including cleaning / washing etc. will have to be arranged by the owner at his own cost with due intimation to the Department.
6. If the original vehicle fails to report for duty for any reason, the owner shall have to arrange a substitute vehicle at his own cost under the circumstances of failure on the part of the owner to provide substitute vehicle.
7. While on journey, the officer /office person/persons using the vehicle will not be responsible for any occurrence of accident. All liabilities on this account will have to be borne by the driver and owner of the vehicle.
8. The labours should carry spades with themselves. Necessary fooding, rain coats, gum boots, face masks, hand gloves for smoothly and safely running of the work to be arranged by the Agency by his own cost. They should work maintaining all the safety norms against COVID-19.
9. The quotationer should quote their rates both in words and figures against each item of work.
10. Quotation has to be submitted in sealed envelope mentioning N.I.Q reference number and subject.
11. Incomplete and illegible quotations will be invalidated. Over writing & erasing in rates will also be invalidated the quotation. All correction should be initialed and dated by the quotationers.
12. The acceptance of the quotation fully rest upon the competency of the SE/North East Irrigation Circle-I, Debibari, Coochbehar. The accepting authority has the all rights to accept or cancel any quotation without assigning any reason there off.
13. The quotationers whose quotation will be accepted, will execute formal agreement in WB Form No. 2911 within 7 (seven) days from the date of acceptance.
14. After acceptance of the quotations, the quotationers shall have to resume that work within three days from the date of issuing work order from the Executive Engineer, Alipurduar Irrigation Division, College Halt, Alipurduar. He must execute the agreement as per rule.
15. Payment will be made as per availability of fund.

  
(PRIYAM GOSWAMI)  
Executive Engineer  
Alipurduar Irrigation Division,  
Alipurduar

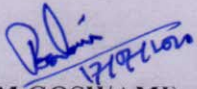
Memo No: 833/1(9)

Date: 17.07.2020

Copy forwarded for favor of kind information and wider circulation to:-

1. The Chief engineer, North East, I&WDte. Club Road, Jalpaiguri.
2. The Superintending Engineer, North East Irrigation Circle-I, Debibari, Coochbehar.
3. The Sub-Divisional Officer, Alipurduar Investigation Sub-Division, Alipurduar.
5. The Sub-Divisional Officer, Alipurduar Irrigation Sub-Division, Alipurduar.
6. The Sub-Divisional Officer, Kamakhyaguri Irrigation Sub-Division, Kamakhyaguri, Alipurduar.
7. Nodal officer of e-tendering, Irrigation & Waterways Department, Jalsampad Bhawan, 7<sup>th</sup> floor, Salt Lake, Kolkata-700091
8. The Sr. Divisional Accountant, Alipurduar Irrigation Division, Alipurduar.
9. Office Notice board, Alipurduar Irrigation Division, Alipurduar.

10. Estimating Section.

  
(PRIYAM GOSWAMI)  
Executive Engineer  
Alipurduar Irrigation Division,  
Alipurduar