



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BARDHAMAN.

Notice inviting Quotation No. 01 of D.C. Hd. Qtr. Sub-Division/2020-21.

Sealed quotation in Plain Paper from willing bonafide agencies / suppliers are hereby invited by the undersigned for the work: **Supplying fitting and fixing vertical blinds, 12 mm brown Table Glass, Chair Cover, Plywood rack, Coir mat, Curtain etc. for Video conference room at Chief Engineer (West) office and Good quality Curtain for Superintending Engineer, Damodar Irrigation Circle Office Kanainatsal, Burdwan under Kanainatsal Section of D.C. Hd. Qtr. Sub-division of Damodar Canal Division.** Inclusive of all individual charges, taxes etc, complete.

The quotation will be received to the office of the undersigned by **03.00 p.m.** On words on **25/06/2020** and the same will be opened on the same day **at 03.30 p.m.** in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Working Period – 15 (Fifteen) Days

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2908. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verified himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

The evolution of lowest quotationer will be based on total quoted amount and no conditional quotation will be entertained.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head.

The items of works as follows

Notice inviting Quotation No. 01 of D.C. Hd. Qtr. Sub-Division/20-21

SL. No.	Description of Item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1.	Supplying fitting and fixing vertical blind (both end Rope) for window at video Conference room of Chief Engineer (West) office	15.00	M ²		
2.	Supplying Fitting & fixing 12 mm Brown Glass for 20 seated Video conference table (both end semi circular) at Chief Engineer (West) office	18.00	M ²		
3.	Supplying Fitting & fixing Chair cover made with Good quality cotton cloth for Revolving chair at video conference room of Chief Engineer (West) office i) High back revolving Chair (Seat & Back)	12	Each		
	ii) Mid back revolving chair (Seat & Back)	72	Each		
4.	Supplying Fitting & fixing 3 selves rack made with good quality 12 mm plywood and Mika Pesting and necessary accessories for video conference room of Chief Engineer (West) office i) Size:- 18 " x 40"	1	Each		
	ii) Size:- 20 " x 24"	1	Each		
5.	Supplying Fitting & fixing 40 mm thick good quality coir mat for video conference room of Chief Engineer (West) office i) Size:- 1200 mm x 750 mm	2	Each		
6.	Supplying Fitting & fixing "Biswa Bangla" Logo Signboard made with PVC and Conference room signboard made with steel for video conference room of Chief Engineer (West) office i) "Biswa Bangla" Logo Signboard made with PVC Size: 600 mm x 600 mm	1	Each		
	ii) Conference room signboard made with steel Size: 450 mm x 250 mm	1	Each		
7.	Servicing of Air Conditioning machine with or without changing Gases for the office of the Chief Engineer (West) office, Damodar Irrigation Circle Office and Kanainatsal Inspection Bungalow. i) Servicing of Air Conditioning machine with changing Gases	8	Each		
	ii) Servicing of Air Conditioning machine without changing Gases	17	Each		

(2)

SL. No.	Description of Item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
8	Supplying Fitting & fixing good quality curtain for the chamber of Superintending Engineer and T.A. to Superintending Engineer, Damodar Irrigation Circle Kanainatsal, Burdwan	20.00	M ²		
9	Supplying Fitting & fixing good quality Steel Rod and socket for fixing curtain for the chamber of Superintending Engineer and T.A. to Superintending Engineer, Damodar Irrigation Circle Kanainatsal, Burdwan	7.50	M		
	i) Good quality Steel Rod				
	iii) Good quality Brass Socket	12	Each		
10	Supplying 3 (Three) seated visitors chair made with stainless steel (Handle) and powder coated mild steel (Seat & Back) for Chief Engineer (West) office	2	Nos.		

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.

Memo No. 345 (15) Dated: - 18/06/2020

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, PURBA BARDHAMAN
2. Executive Engineer, D.C. Division
3. Executive Engineer, Hd. Works Division
4. Executive Engineer, L.D.I. Division
5. Executive Engineer, B.I. Division
6. Executive Engineer, R.B.I Division
7. DVC Study Cell for uploading in Departmental website.
8. District Information Officer, PURBA BARDHAMAN.
9. Office Notice Board, D.C. Hd. Qrt. Sub-Division
10. Estimating Branch of D.C. Division
11. Accounts Branch of D.C. Division
12. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.