



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BARDHAMAN.

Notice inviting Quotation No. 31 of D.C. Hd. Qtr. Sub-Division/2017-18.

Sealed quotation in Prescribe Proforma from willing bonafide agencies / suppliers are hereby invited by the undersigned for the work **“Supplying fitting and fixing notice board, Wooden Table (for Xerox machine) at Chief Engineer (West) office under Damodar Canal Division.”** inclusive of all individual charges, taxes etc, complete.

The quotation will be received to the office of the undersigned by **3.00 p.m. on 06/02/2020** and the same will be opened on the same day **at 3.30 p.m.** in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Time allowed **15 (Fifteen)** days.

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2911. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verified himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

The evolution of lowest quotationer will be based on total quoted amount and no conditional quotation will be entertained.

Exact date of the meeting will be informed to the successful quotationers well ahead.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head.

The items of works as follows:-

Sl. No.	Details of item of work	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1.	Supplying fitting fixing notice board made of good quality wood with front Sliding Glass and inside fitted with cushion cover at office chamber of Chief Engineer (West) with all accessories complete. (Size: 6'5" x 3'5")	1	Each		
2.	Supplying fitting fixing notice board made of good quality wood with front Sliding Glass and inside fitted with cushion cover at office of the Chief Engineer (West) with all accessories complete. (Size: 6'0" x 3'0")	1	Each		

Sl. No.	Details of item of work	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
3	Supplying fitting fixing Wooden Table made of good quality wood for Xerox machine at the office of the Chief Engineer (West) with all accessories complete. (Size: 3'0" x 3'0" x 1'0")	1	Each		

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.

Memo No. 62 (15) Dated: - 22/01/2020

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardhaman
2. Executive Engineer, D.C. Division
3. Executive Engineer, Hd. Works Division
4. Executive Engineer, L.D.I. Division
5. Executive Engineer, B.I. Division
6. Executive Engineer, R.B.I Division
7. DVC Study Cell for uploading in Departmental website.
8. District Information Officer, Burdwan .
9. Office Notice Board, D.C. Hd. Qrt. Sub-Division
10. Estimating Branch of D.C. Division
11. Accounts Branch of D.C. Division
12. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.