



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
West Midnapore Division
Midnapore, Paschim Medinipur
Email id- eewmid2012@gmail.com

NOTICE INVITING QUOTATION NO. : 01 of EE/WMD of 2019-20

Sealed quotations in the printed format is hereby invited by the undersigned Vide Memo No-335(3)-IB/IW-O-IB Misc-62/2012 Dated-29.11.2019 Deputy Secretary to the Government of West Bengal (Irrigation & Waterways Department subsequently office Memo No-795(2)-CI(SW) Dated-10.12.2019 fro the Chief engineer, South West & Memo No- 1519 Dated-13.12.2019 from the Superintending engineer, western circle-II, from the bonafide, reliable and resourceful Firms/Agencies having sufficient experience in under taking jobs of similar with the work given below:

Name of Work:- "Hiring of videographers, drone cameras, expert for voice makeover including all equipments for the two documentaries I) Seven Quality Control laboratories and ii) Technical Examination Team Reports on completed projects for the Year 2019-20."

Intending quotationers may have prescribed forms, Notice and other particulars for the above work free of cost from the office of the undersigned, as per the following schedule.

1. N.I.Q. No. & Date : 01 of EE/WMD of 2019-20 dt. 19/12/2019
2. Last date of Application : 26/12/2019 up to 2:00 PM
3. Date of Issue of quotation format (Free of cost) : 27/12/2019 upto 5:00 PM
4. Date and Place of Dropping of quotation : 31/12/2019 upto 4:00 PM
Office of the Executive Engineer,
West Midnapore Division, (I. & W. Dte.)
Midnapore, Paschim Medinipur.
5. Date & Time of opening quotation : 31/12/2019 after 4:00 PM at the chamber of the
Executive Engineer, West Midnapore Division,
(I. & W. Dte.) Midnapore, Paschim Medinipur.
6. Quotation Accepting Authority : The Superintending Engineer,
Western Circle-II, I. & W. Dte.
Midnapore, Paschim Medinipur
7. Time Allowed for the work : 7 (seven) days from the date of the work order.

TERMS & CONDITIONS

1. Quotations are to be submitted in sealed cover subscribing the name of the work on the envelop by addressing the quotation inviting authority. Submission of quotation by post will not be allowed.
2. Rate must have to be quoted in the prescribed format both in numerical and words considering all applicable taxes. Rate quoted in any others forms will not be accepted.
3. No illegible quotation will be accepted and liable to be rejected summarily.
4. Intending quotationers should apply for quotation papers in their respective letter heads enclosing with self attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership Firms) etc are to be produced on demand, as well as during interview (if any).
 - a) P.T. Clearance Certificate, I.T. return, PAN, Trade Lince, certificate of GST &Credential Certificates in respect of similar nature of work valid upto the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - b) Declaration by the Applicant to the effect that there is on other application for the quotation paper for the work in this NIQ in which he/she/they has/ have common interest. Failure to produce any of the above document may be considered good and sufficient reason for non – issuance of quotation paper.
5. All corrections are to be attested under the dated signature of the quotationer.
6. The quotationers who will sign on behalf of a company or firm, must produce the registered documents [within 3 (three) days from the date of opening the quotation] in support of his competency to enter into an Agreement on behalf of the company or firm under the Indian partnership Act, failing which the quotation will not be considered.
7. Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
8. The quotation Accepting Authority does not bind himself to accept lowest quotation and reserves the right to reject any or all of the quotations received, without assigning any reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.
9. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signature in the quotation opening register.
10. The successful quotationer will have to execute a formal agreement in W.B.F.No.- 2908/2911 as per rule. within 3 (three) days from the Date of receipt of the intimation of acceptance of his quotation.

11. The successful quotationer will have to deposit earnest money as called for in form of DD drawn in favour of the Executive Engineer, West Midnapore Division, Midnapore, Paschim Medinipur quoted at the time of executing formal agreement.
12. Payment will be made by the Executive Engineer, West Midnapore Division, Midnapore, Paschim Medinipur as per availability of fund.
13. The successful quotationer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be Applicable, as will be in force from time to time.
14. If any documents furnished by the Quotationer are found to be false or misleading after opening of the quotation the same will be declared rejected in addition to such other penal action as the Government may deem proper.

19/12/19
Executive Engineer (I&W Dte.)
West Midnapore Division
Midnapore, Paschim Medinipur.
19/12/19

Memo No.1872/08

Dated: 19.12.19

1. Chief Engineer, (South- West), Irrigation & Waterways Directorate, Jalasampad Bhavan, Salt Lake City Kol-91.
2. Superintending Engineer, Western Circle-II, I & W Dte. Midnapore, Paschim Medinipur.
3. Deputy Secretary, (Works), I & W Department, Jalasampad Bhavan, Salt Lake City Kol-91.
4. The Executive Engineer, K.C Division-IV, Bidhannagar, Midnapore, Paschim Medinipur.
5. The Executive Engineer, K.C Division-I, Amlagora, Garhbeta, Paschim Medinipur.
6. S.D.O's Ghatal Sub-Division /Lachmapur Sub-Division /Investigation Sub Divn No-II .

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West Midnapore Division
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Government of West Bengal
Irrigation & Waterways Directorate
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Format of Quotating Rates

Name of Work: "Hiring of videographers, drone cameras, expert for voice makeover including all equipments for the two documentaries i) Seven Quality Control laboratories and ii) Technical Examination Team Reports on completed projects for the Year 2019-20."

| Sl. No. | Description of item | Quantity | Unit | Rate (Rs.) | | Amount (Rs.) |
|---------|--|----------|---------|------------|-----------|--------------|
| | | | | In word | In figure | |
| 1. | Hiring of videographers, drone cameras, expert for voice makeover including all equipments for the two documentaries | | | | | |
| | i) Seven Quality Control laboratories. | 1 Job | Per Job | | | |
| | ii) Technical Examination Team Reports on completed projects for the Year 19-20. | 1 Job | Per Job | | | |

(N.B.The rate should be inclusive of all taxes and also other incidental charges.)

*Executive Engineer (I&W Dte.)
West Midnapore Division
Midnapore, Paschim Midnapore.*

I / We do hereby agree to execute the work amounting to
Rs. _____ (Rupees)

Signature of the Quotationer with Seal.



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