



**Govt. of West Bengal  
Irrigation & Waterways Directorate  
Office of the Sub-Divisional Officer  
Kangsabati Canals Sub-Division IV  
Sarenga, Bankura**

Memo No: 375

Date: 23.07.2019

**Notice Inviting Quotation No. - WBIW/SDO/KCSDIV/NIQ-01 OF 2019-2020**

Sealed Quotations in prescribed format are invited from the original owner/supplier of Maxi Cab (Non A.C) (Diesel Engine) or Motor Cab (Non A.C.) (Diesel Engine) having valid carriage contract permit for **“Supply of one no non-air-conditioned diesel driven motor/maxi cab along with the driver on daily rated but monthly hire basis for the office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No. IV, Sarenga, Bankura.”**

- |                                                   |                                 |
|---------------------------------------------------|---------------------------------|
| <b>1. Last date of receiving application :</b>    | <b>31/07/2018 up to 4:00 PM</b> |
| <b>2. Last date of issuing quotation paper:</b>   | <b>01/08/2018 up to 3:00 PM</b> |
| <b>3. Last date of receiving quotation paper:</b> | <b>02/08/2018 up to 3:00 PM</b> |
| <b>4. Date of opening quotation:</b>              | <b>02/08/2018 up to 3:30 PM</b> |

*N.B. - Under any unavoidable circumstances the above mentioned dates can be rescheduled by the quotation inviting authority without showing any explanation to the intending quotationer.*

Quotation paper consisting of the schedule and terms & conditions can be downloaded from the official website of Irrigation & Waterways Directorate, Govt. of West Bengal ([www.wbiwd.gov.in](http://www.wbiwd.gov.in)) which is needed to be attached with application for participating in quotation. The same will be issued from the office of the undersigned subjected to the satisfaction of the undersigned.

The Quotationer will have to furnish self attested photo copies of PAN card, vehicle certificate registration viz. bluebook, current insurance papers, current fitness certificate, contract carriage permit, road tax clearance, Emission test certificate along with application. The terms and condition pages should be duly signed by the quotationer mentioning his office address, contact number and date in proper place and needed to be submitted with the quotation failing which the quotation will be rejected. The rate should only be quoted in the given schedule both in figure and in words which should be submitted directly to the tender box in the office of the undersigned within specified date and time. The schedule should also bear full signature of the quotationer along with address and contact number. The quotation should be unconditional from the quotationer. Quotation by post will not be acceptable.

Successful quotationer must have to be submitted Performance Security Deposit for an amount of Rs. 2000.00 (Rupees two thousand) only in the shape of Bank Draft of any Scheduled/ Nationalized Bank payable at Midnapore in favour of the Executive Engineer, Kangsabati Canals Division No. I, Amlagora, Paschim Medinipur.

The accepting authority, Superintending Engineer, Kangsabati Circle II, Abas, Khasjungle, Paschim Medinipur reserves the right to accept and/or reject any or all the quotations for which no clarification will be given to the quotationer.

Sd/-

Sub-Divisional Officer  
Kangsabati Canals Sub- Division No - IV  
Sarenga, Bankura

Memo No: 375/1(9)

Date: 23.07.2019

Copy forwarded for information to:

1. The Superintending Engineer, Kangsabati Circle II, Abas, Khasjungle, Paschim Medinipur.
2. The Executive Engineer, Kangsabati Canals Division No – I, Amlagora, Paschim Medinipur.
3. The Sub Divisional Officer, Kangsabati Canal Sub-Division No. I/II/VII.
4. The Divisional Account Officer (Gr. I), Kangsabati Canals Division No. - I, Amlagora, Paschim Medinipur.
5. Sabhadhipati, Bankura Zilla Parishad, Bankura.
6. Dist. Information and Cultural Affairs, Bankura with the request to ensure wide publicity of the same by immediate publication in the local news papers.
7. Notice Board.

Sub-Divisional Officer  
Kangsabati Canals Sub- Division No - IV  
Sarenga, Bankura



**Govt. of West Bengal**  
**Irrigation & Waterways Directorate**  
**Office of the Sub-Divisional Officer**  
**Kangsabati Canals Sub-Division IV**  
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**Terms & conditions with respect to Notice Inviting Quotation No. - WBIW/SDO/KCSDIV/NIQ-01 OF 2019-2020 for "Supply of one no non-air-conditioned diesel driven motor/maxi cab along with the driver on daily rated but monthly hire basis for the office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No. IV, Sarenga, Bankura."**

The vehicle has to run along the non metal road and inspection path of canal bank also.

1. The car will be hired on daily rated but monthly hire basis whose payment will be made only through Bank A/C of the owner/supplier on the basis of bill submitted at the end of every month duly checked and passed by the Executive Engineer, Kangsabati Canals Division No. I, Amlagora, Paschim Medinipur. The owner/supplier will be required to produce the bill in triplicate for processing of payment through Sub-Divisional Officer, Kangsabati Canal Sub-Division No-IV, Sarenga, Bankura after the end of each month. Deduction for income tax as applicable will be made upon the final payment.
2. The vehicle must have valid certificate of registration, current insurance papers, current fitness certificate, contract carriage permit, road tax clearance, Emission test certificate.
3. The vehicle should be in good condition as regards to body and engine with necessary accessories and to be provided with a driver. The driver has to be capable of well driving and should have valid driving licence. The nature of driver should be good in behave and manners. He should carry his own mobile phone. The driver will be responsible to report for duty with the vehicle at the prefixed station within stipulated time unless otherwise specified. The wages and allowance of the driver will have to be paid by the owner/ supplier of the vehicle including overtime allowance if necessary.
4. The hiring of vehicle with driver will be for an initial period of 6 (six) months, which may be extended depending on acceptance from both side.
5. Normally number of days of hiring will be the govt. working days of the month except specifically instructed. Normal hours of duty will be 10 hours per day (excluding reporting & releasing time). But In case of any emergency during irrigation period, during major/minor work execution period and visiting of V.I.P.s etc. the vehicle with driver should also be kept ready at any time if required. Overtime payments for the purpose will be made as per relevant Govt orders..
6. The quotationer shall have to replace a diesel car with identical specification having proper certificates in the event of break down or any other mechanical fault or under servicing/ maintenance or repair of the supplied car failing which hire charge for that/ those day(s) will not be paid.
7. Owner / supplier of the vehicle will be responsible for all types of repair and maintenance of the vehicle including periodical servicing and no payment will be made for the period for repair.
8. Mobil will be supplied by this office only at the rate as specified in Notification No. 3564-WT/3M-81/98 dated 24/11/2008 of Transport Department, Govt.of West Bengal. No other lubricant will be issued by the office. The record of kilometre run will be maintained in the daily log book with the signature of the officer making journey. At the end of every month total kilometre run of journey made during the month will be calculated and the consumption of diesel and mobil will be worked out.
9. Garaging facility will not be provided by this department and the owner/ supplier of the car has to make it at his own cost.
10. The authority will not have any liability arising out of any accident in running the car whether or not the same was caused due to negligence etc. of the driver. The authority will not be liable to pay any damage to the owner/ supplier, driver or any third party arising out the use of the car.

11. The authority may terminate the agreement at any time with one month notice without assigning any reasons what so ever for which no compensation will be paid.
12. Claim for escalation of rate due to any reason during the validity of contract period will not be entertained.
13. Day to day Log Book will have to be maintained and signed by the driver and the officer using the vehicle.
14. The owner / supplier of the vehicle, whose quotation will be accepted, will have to execute a formal agreement with the directorate in W.B. Form No. 2911(ii) before the Executive Engineer, Kangsabati Canals Division No. I, Amlagora, Paschim Medinipur within 7 (seven) days from the date of issue of latter of acceptance failing which the latter of acceptance will be treated as cancelled.
15. Successful quotationer must have to be submitted Performance Security Deposit for an amount of Rs. 1000.00 (Rupees one thousand) only in the shape of Bank Draft of any Nationalized Bank payable at Midnapore in favour of the Executive Engineer, Kangsabati Canals Division No. I, Amlagora, Paschim Medinipur within 7 (seven) days from receiving the acceptance letter/ work order or as decided by the order issuing authority. The same will be refunded after one month from the date of termination of the contract.
16. The accepting authority i.e Superintending Engineer, Kangsabati Circle II, Abas, Khasjungle, Paschim Medinipur, reserves the right to cancel either the lowest or any other quotation without assigning any reason what so ever .
17. The owner/ supplier of the vehicle will have to report for testing the car or trial run within 2 (two) days of receipt of letter acceptance at his own cost.
18. Quotation imposing condition by the quotationer will summarily be rejected.
19. Payment of hire charge of vehicle will be made subject to availability of fund.
20. Mass emission standard should not be below BS II.

Sd/-  
Sub-Divisional Officer  
Kangsabati Canals Sub- Division No - IV  
Sarenga, Bankura

Certified that I have read all the above points of terms & conditions with respect to Notice Inviting Quotation No. - WBIW/SDO/KCSDIV/NIQ-01 OF 2019-2020 for **“Supply of one no non-air-conditioned diesel driven motor/maxi cab along with the driver on daily rated but monthly hire basis for the office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No. IV, Sarenga, Bankura.”** and agree to abide by the same and rate quoted by me is binding to all these terms and conditions.

Date:

\_\_\_\_\_  
Signature of the Quotationer

Postal address:

Mobile No.:



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**Irrigation & Waterways Directorate**  
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**Schedule with respect to Notice Inviting Quotation No. - WBIW/SDO/KCSDIV/NIQ-01 OF 2019-2020 for “Supply of one no non-air-conditioned diesel driven motor/maxi cab along with the driver on daily rated but monthly hire basis for the office of the Sub-Divisional Officer, Kangsabati Canals Sub-Division No. IV, Sarenga, Bankura.”**

(TO BE FILLED UP BY THE QUOTATIONER)

1. NAME OF THE OWNER/ SUPPLIER:	
2. FULL ADDRESS:	
3. MOBILE NUMBER:	
4. REGISTRATION NO OF THE CAR:	
5. MODEL NO WITH YEAR:	
6. MASS EMISSION STANDARD: (NOT BELOW BS II)	
7. DAILY HIRE CHARGES <ul style="list-style-type: none"><li>• IN FIGURES:</li><li>• IN WORDS:</li></ul>	
8. Fuel Mileage of the car <ul style="list-style-type: none"><li>• IN FIGURES:</li><li>• IN WORDS:</li></ul>	

Date:

\_\_\_\_\_  
Signature of the Quotationer

Postal address:

Mobile No.: