



Memo No: 305

Dated: 22.07.2019

NOTICE INVITING QUOTATION

Notice No:- WBIW / SDO / CISD / NIQ -01 / 2019-20

Separate sealed quotation (in plain paper/company's letter head/printed quotation form) are hereby invited by the under signed from bonafied vehicle owner having their own diesel Luxury Taxi Non A/c with commercial number in good condition for "**Hiring of diesel Driver Non A/C inspection vehicle (Maxi-Cab Bolero/Marshal/Ambassador) for official use of Contai Irrigation Sub-Division on daily hire basis for one year**". There will be no way to get the vehicle to be used continuously. The vehicle will be used generally by the office on working days & if required on holidays.

Quotation will be received by the undersigned up to **2.00P.M. on 30/07/19** and will be opened at 3.00P.M. on the same day in presence of such of the quotationers who may intend to present at the time of opening of the quotations.

Submission of Quotation by post is not allowed.

Terms and conditions are as follows:-

1. The quotation is to be submitted in plain paper/Company's letter head/ printed quotation form clearly mentioning name of the vehicle owner/address, year of make & sit capacity etc.
2. The vehicle should be Bharat Stage-III purchased on or after 01.05.2018. Motor Cab-Bolero/ Marshal / Ambassador is preferred as the vehicle will play at interior village canal site/ inspection path.
3. The rate should be quoted for dry vehicle per day considering 10 hours a day and also additional rate per hour beyond 10 hours. Both rates should excluding the cost of fuel and lubricant.
4. The vehicle should have valid commercial registration, road tax, insurance coverage, pollution certificate and other necessary documents as required and copy of the same should be submitted with the quotation. Original copies with driver license should be produced by the successful quotationer before issuance of work order.
5. The intending quotationers should furnish their rates of hiring charges per day with clearly mentioning the distance from Head Quarter to garage.
6. Maximum of 10 K.M. shall be allowed for to & from each journey form Garage to reporting place.
7. The consumption of diesel @12K.M./Lit of fuel and 5 Lit of engine oil for every 2500K.M. of run will be provided from office. But other charges including wages for driver and maintenance cost will be borne by supplier of the vehicle.
8. No payment will be made of the vehicle is not in good condition of broken.
9. The other terms and conditions will be followed with reference to the instruction issued by the Transport Department Govt. of West Bengal from time to time.
10. In case of breakdown of the vehicle the supplier has to place a substitute vehicle so that Government work is not hampered.
11. This office will not bear any responsibility n case of accident of the vehicle.
12. Any penalty imposed by the police authority for violating traffic rules of any other reasons should be borne by the supplier of the vehicle.
13. The Speedo meter and fuel meter should always be in proper working condition.

14. The driver should possess his valid license blue book, tax token, insurance, pollution certificate and other relevant documents as required and is to be kept with the vehicle.
15. Date of commencement and period would be intimated in the work order and no enhancement of rates will be allowed.
16. The vehicle if necessary, shall be realized after giving one month notice and on the other hand the vehicle owner is at liberty to withdraw his vehicle by giving one month notice.
17. Supplier has to maintain two nos. log books issued by the Department and one is to be submitted alternatively along with the every occasion.
18. Vehicle should play normally in week days but however, if required should have to play during holidays at the same rate.
19. Payment will be made on monthly basis after expiry of the month subject to the availability of fund and submission of signed log book with bill in triplicate copy and current voucher showing the price of HSD oil and lubricant.
20. The quotation should be submitted as per prescribed format in the Drop-Box kept in this office during office hours on 30/07/2019 up to 2.00P.M. and the same will be opened on 30.07.2019 at 3.00P.M. by the undersigned in presence of participants.
21. The undersigned reserves the right to reject any or all the quotation so received without assigning any reason what so ever.
22. **The quoted rate (Amount quoted / maximum daily duty rate) should not exceed the rate of Transport Department, Govt. of West Bengal vide circular No. 3564 – WT / 3M – 81 / 98 dated 24.11.2008.**

22.7.19
Sub-Divisional Officer
Contai Irrigation Sub Division

Memo No:

Dated:

Copy submitted for his kind information to the:-

1. Chief Engineer (SW), Irrigation and Waterways Directorate, Govt. of West Bengal
2. Superintending Engineer, Irrigation and Waterways Directorate, Western Circle-III, Tamluk
3. Executive Engineer, Contai Irrigation Division, Contai.

Sd/-
Sub-Divisional Officer
Contai Irrigation Sub Division

Memo No:

Dated:

Copy forwarded for information and necessary action to

1. Notice Board,
2. Account Branch.

Sd/-
Sub-Divisional Officer
Contai Irrigation Sub Division