



# Government of West Bengal

## Irrigation & Waterways Directorate

Office of the Executive Engineer

Bidyadhari Drainage Division

Taki Road, Barasat-700124

Phone/Fax No 25624520. Mail ID-bidyadharidrainage@gmail.com

### **NOTICE INVITING QUOTATION: 02 of EE/BDD.OF 2019-20**

Memo no-.....

Dt:....27.06.19.....

Sealed quotation in plain paper in the prescribed proforma are hereby invited by the Executive Engineer, Bidyadhari Drainage Division from reliable and resourceful firm/owner/agency for supplying of 1 No. Commercial vehicle noted below of any make and model with Diesel Engine with Driver on daily hire charge/monthly basis for a period of about 1(One) year from the date of supply order.

The prescribed, proforma, additional terms and conditions and other particulars ( Blank Bid sheet Proforma ) can be obtained by the intending quotationers during office hours in the office of the Executive Engineer, Bidyadhari Drainage Division at the above address upto **14.00 hrs. upto.....05.07.19.....**

**Name of Work** : Supplying commercial car (in good condition) of any make and model with diesel engine with Driver on daily hire charge basis for a period of One year for the use in the office of the Executive Engineer Bidyadhari Drainage Division, Taki Road Barasat, North 24 Parganas.

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|--|------------------------|
| 1) Last date of receiving application for prescribed proforma and addl.        | 05.07.19 upto 14.00 hr |
| 2) Last date for issue of prescribed proforma and Addl. Terms and Conditions:- | 08.07.19 upto 14.00 hr |
| 3) Last date for receiving quotation:-   | 09.07.19 upto 14.00 hr |
| 4) Date of opening quotation:-   | 09.07.19 upto 15.00 hr |

#### **Terms and Conditions**

- 1) The vehicle must be in good/read worthy condition and shall have upto date fitness and all tax clearance certificates with blue book. The successful quotationer shall have to place the vehicle within a day for the test run and checking at the quotationers own cost. The Quotationers shall have to bear all the expenditure for servicing, maintenance and repair including cost of spare parts and labour charges. The quotationer shall have to pay all taxes to keep the vehicle in roadworthy conditions.

- 2) Lowest bidder should submit A Demand Draft of Rs 5000.00 as a security deposit to the undersigned after acceptance and prior to issuance of work order. Aggrement should be done through 2908 which will be supplied by the division free of cost.
- 3) Fuel and lubricants like Diesel and motor oil and other lubricant shall have to be supplied by the owner for which payment will be made at the prevailing market rate on the basis of agreed consumption rate quoted by the supplier.
- 4) Payment in respect of Driver Wage, T.A., etc. shall have to be borne by the quotationer and hire charge for the vehicle shall be inclusive of all these expenditure. The Successful quotationer shall have to arrange for garraging facility of the vehicle at his own cost, risk and responsibilities.
- 5) The quotationer shall have to provide another vehicle (as an temporary period) of identical specification with driver in the event of the supplier vehicle being out of order/under servicing, maintenance or repair, failing which hire charges for that/those day(s) will not be paid.
- 6) The authority issuing supply order reserves the right to enhance or reduce the period of contract without assigning the reason , what – so – ever. If the quotationer fails to comply with any of the above mentioned conditions, the authority issuing the supply order reserves the right to take any action as he deems fit against the quotationer/supplier.
- 7) It is the discretionary power of the Quotation inviting authority to accept / reject any or all of the quotations without assigning any reasons thereof.
- 8) Executive Engineer, Bidyadhari Drainage Division, Barasat, North 24 Parganas, will issue the supply order to the successful quotationer.

Executive Engineer  
Bidyadhari Drainade Division  
Taki Road Barasat.

**Memo No.:**

**Date:**

Copy submitted for favour of kind Information to :-

- 1) The Superintending Engineer, Greater Calcutta Drainage Circle, 2nd floor Jalasampad Bhawan .

Executive Engineer,  
Bidyadhari Drainage Division  
Taki Road, Barasat.

**Memo No.:**

**Date:**

Copy forwarded for information and wide circulation to:-

- 1) The Sub-Divisional Officer, Basirhat Drg. Sub-Division, Basirhat.
- 2) The Sub-Divisional Officer, Jamuna Basin Drg. Sub-Division, Banipur.
- 3) The Sub-Divisional Officer, Bidyadhari Drg. Sub-Division, Bongaon.
- 4) The Sr Divisional Accounts Officer, Bidyadhari Drg Division, Barasat.
- 5) Notice Board of this Office.

Executive Engineer  
Bidyadhari Drainade Division  
Taki Road Barasat