



Government of West Bengal  
Irrigation & Waterways Directorate  
Office of The Revenue Officer,  
Damodar Irrigation Revenue  
Division No I. Purtabhaban. Purba Bardhaman.  
Pin No-713103, Phone No-0342-2646802.  
Email-id-dird1purta@gmail.com

**NOTICE INVITING QUOTATION NO. 01-2019/2020**  
**REVENUE OFFICER, DAMODAR IRRIGATION REVENUE DIVISION NO-I**  
**PURTABHABAN 2<sup>ND</sup> FLOOR, PURBA BARDHAMAN.**

Sealed quotations are hereby invited in printed paper by the Revenue Officer, Damodar Irrigation Revenue Division No-I, Purta Bhaban 2<sup>nd</sup> Floor, Purba Bardhaman for hiring Motor-Cab (Non-AC) BS-III/IV with Diesel Engine having commercial license from bonafied owner / contractor of such vehicles for use of the office of the Damodar Irrigation Revenue Division No-I, Purta Bhaban 2<sup>nd</sup> Floor, Purba Bardhaman. The model of such vehicle should conform the norms as per amendment Rule 115 made by the Central Government.

The quotation mentioning the rate will be received by the undersigned upto 2.30 P.M. 28/06/2019 and will be opened on the same date 3.00 P.M. in presence of the intending quotationers or their authorized representatives. The lowest quotation will be offered work order with the direction to place hire car from this office. He should deposit the attested copy of the smart card (Blue Book), Tax Token upto date, Clearance of the all taxes, Pollution Certificate(The certificate of Bharat Stage-III/IV emission norms), Driving License of the Driver, Valid Contract Carriage State Permit from the State Transport Authority and PAN to this office. After verification of the above certificates and the condition of the such vehicle on the basis of the application the undersigned will issue the quotation paper along with the documentary papers free of cost upto 3.00 P.M. on 24/06/2019.

**ADDITIONAL TERMS AND CONDITIONS**

- (1) The rate per day should be quoted both in figures as well as words.
- (2) The rate should be inclusive of all types of repairs, maintenance, servicing including of all type of spare parts required for repairing and their garage etc.
- (3) Pay and all kinds allowances of the driver and the helper (if any) must be paid by the owner of the vehicle.
- (4) All kinds of taxes in connection with the vehicle must be paid up to date by owner of the vehicle.
- (5) Only diesel and mobil (as per norms of the Govt.) will be issued from the office of the undersigned and no other oil lubricants will be supplied. The rate of diesel and mobile consumption of the said vehicle should not be less than 12 kms. and 500 kms. Per liter respectively. The cost of any excess of diesel and mobile oil will be deducted from the bill of the owner of the vehicle.
- (6) The vehicle along with the licensed driver will be at the disposal of the undersigned for performing duty till the period of the duty ceases. The vehicle will have to be replaced another one of equivalent quality without any extra cost, if the earlier vehicle becomes unserviceable for any kind of difficulty and no additional claim will be entertained. On need basic the vehicle may have to go in different districts beyond Purba Bardhaman District and if necessary may halt there. But no TA/DA/OT will be admissible for the driver for such type of halt from this end.
- (7) If for any reason what so ever the owner is unable to provide the car, he shall have to provide another car. In case of failing to provide any car a sum of Rs. 100/- (Rupees One Hundred ) only per day will be deducted from the claim, of that month's bill.
- (8) Duty period of a day is 10 hours. Maximum period of 6 hours of overtime will be allowed @ Rs.20/- per hour in a day.

- (9) **The office will not be hold responsible for any :-**
- A. Damage or loss sustained by the vehicle at any time. It will be borne entirely by the owner of the vehicle.
  - B. For any court case of compensation arising out of the vehicle and his driver.
  - C. Any taxes or charge that may be levied by the State and Central Govt. and parking fees.
- (10) The vehicle should always be in tip-top running condition in all respect. The speedometer and the milometer showing the run in kilometer should be in working condition.
- (11) Log Book will be issued from this office for the vehicle which should be maintained by the driver day to day basis and duty endorsed by the undersigned with or without assigning any reason.
- (12) The car should be taken as and when required basis and the contract may be terminated at any time with one month notice from the undersigned without assigning any reason.
- (13) The lowest quotationer will have to place the vehicle to the undersigned for a test run before acceptance of the quotation. Each quotation must contain the paper which will be supplied to the intending quotationers from the office of the undersigned and the quotationers must sign in every page of the notice which will have to be submitted along with rate offered in quotation.
- (14) Successful quotation will have to execute formal agreement in duplicate with the Revenue Officer, Damodar Irrigation Revenue Division No-I, Purta Bhaban 2<sup>nd</sup> Floor, Purba Bardhaman and deposit as security money of Rs.5000/-(Rupees Five Thousands) only by Bank draft in favour of the Revenue Officer, Damodar Irrigation Revenue Division No-I, Purta Bhaban 2<sup>nd</sup> Floor, Purba Bardhaman before commencement of contract.
- (15) The contract valid for 1 (one) year.
- (16) The undersigned is not bound to accept the lowest quotation and reserves the right to reject any or all quotations without assigning any reason thereof. In case of any discrepancy, the decision of the undersigned will be final and applicable on all the quotations.
- (17) The Income Tax/ GST will be deducted from the bill as per Govt. rules.
- (18) The run from garage to office will be allowed as per Govt. rules.
- (19) Before plying the vehicle, name and mobile no. of the driver should be informed to the undersigned.

*Sd.*  
**Revenue Officer**  
Damodar Irrigation Revenue  
Division No- I, Purtabhaban,  
2<sup>nd</sup> Floor, Purba Bardhaman.

MEMO NO. **454** / (4)-( 6 / 137 )

DATED:- **18/06/2019**.

Copy forwarded for information and taking necessary action to :-

1. The District Magistrate, Purba Bardhaman.
2. The Superintending Engineer, Damodar Irrigation Circle, Irrigation & Waterways Directorate, Kanainatsal, Purba Bardhaman.
3. The DVC Study cell with request to upload the quotation.
4. The Notice board of the office.

*18/06/19*  
**Revenue Officer**  
Damodar Irrigation Revenue  
Division No- I, Purtabhaban,  
2<sup>nd</sup> Floor, Purba Bardhaman.

*18/6*