



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
DAMODAR CANAL HEAD QTR. SUB-DIVISION  
KANAINATSAL, PURBA BURDWAN.

**Notice inviting Quotation No. 06 of D.C. Hd. Qtr. Sub-Division/2019-20**

Sealed quotation in prescribed proforma are hereby invited by the undersigned from willing bonafide agencies / outsiders in respective company letter head for the work "**Arrangements for Temporary decorative Shed for meeting of Honorable Minister In Charge, I & WD, Govt of West Bengal, at Kanainatsal, Burdwan on dated 13/06/2019** . inclusive of all individual charges, taxes etc, complete.

The quotation will be received to the office of the undersigned by **3.00 p.m on 11/06/2019** and the same will be opened on the same day **at 3.30 p.m.** in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Time allowed for completion of work 3 **(Three)** days.

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2908. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verified himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

The evolution of lowest quotationer will be based on total quoted amount and no conditional quotation will be entertained.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head.

The items of works as follows:-

Sl. No.	Details of item of work	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
1	Hire charges for making Temporary decorative Shed with raised stage made with stout bullah and bamboo structure covered with tarpaulin and decorative cloth etc. along with decorative ceiling and backdrops with necessary LED Light fittings as per decision & direction of Engineer-in-Charge	Job	1		
2	Supplying on Hire basis standing Air Conditioning machine	Each	4		
3	Hire charges for synthetic carpet as per direction of Engineer-in-Charge	Job	1		
4	Hire charges for providing and setting Decorative chairs with cushion as per direction of Engineer –in-Charge	Each	50 nos.		

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Sl. No.	Details of item of work	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
5	Hire charges for providing and setting Hand Basin with necessary arrangement of water.	Each	4 nos.		
7	Hire charges for tables of 4' x 3' size covered with white cloth	Each	6nos.		
8	Flower vase with flower for table decoration	Each	6 nos.		
9	Flower decoration as per direction of engineer-in-charge	Each	1job		

Sub-Divisional Officer  
Damodar Canal Head Qrt. Sub-Division  
Kanainatsal, Burdwan

**Memo No. 486 (15) Dated: - 07/06/2019**

**Copy forwarded for information and circulation to:-**

1. Sabhadipati, Zila Parishad, Purba Bardhaman.
2. District magistrate, Purba Bardhaman.
3. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
4. Executive Engineer, D.C. Division
5. Executive Engineer, Hd. Works Division
6. Executive Engineer, L.D.I. Division
7. Executive Engineer, B.I. Division
8. Executive Engineer, R.B.I Division
9. DVC Study Cell for uploading in Departmental website.
10. District Information Officer, Burdwan .
11. Office Notice Board, D.C. Hd. Qrt. Sub-Division
12. Estimating Branch of D.C. Division
13. Accounts Branch of D.C. Division
14. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

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