

**GOVT. OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER, KANGSABATI CANALS SUB-DIVISION NO-IX.
BISHNUPUR, BANKURA.**

NOTICE INVITING QUOTATION NO- 01 OF 2019-20

Memo No- 151

Date- 30/05/2019

Sealed quotation in prescribed format are hereby invited by the Sub-Divisional Officer, Kangsabati canals Sub -Division No IX Bishnupur, Bankura from the bonafied owner of vehicle (s) for hiring of one new MOTOR vehicle (Diesel Mahindra Bolero car / Diesel jeep) Bharat Stage IV. Capacity within 2000 CC , having valid contract Carriage permit along with driver on monthly hiring (per day) basis for use as inspection vehicle by the office of the Executive Engineer Kangsabati Canals Division No-III, Bishnupur, Bankura . The Vehicle has to run along metal / non metal road & inspection path over canal bank also .

1 ELEGIBILITY OF THE QUOTATIONER:

- (i) The intending quotationer must have to be the owner(s) of the vehicle.
- (ii) The intending quotationer must have obtain prior permission from the undersigned before quotation of rate .
- (iii) Quotationers have to submit an application on his/ their letter head along with valid documents for ownership and contract carriage license viz. Blue book, Tax clearance certificate up to date, pollution Certificate , insurance certificate up to date etc. verification.

2 STATUS OF THE VEHICLE:

- (i) The vehicle should be in good condition as regards to body and engine with necessary accessories and to be provide with an efficient driver having vehicle driving license. The wages and allowances of the driver will have to be paid by the owner of the vehicle including overtime allowance if necessary.
- (ii) The vehicle must have valid contract Carriage permit at the cost and responsibility of the owner (s) in case such license is not obtained before submission of offer, the owners (s) tender (s) will be bound to obtain such license immediately (maximum period to be allowed is fifteen days) after acceptance of his / her /their offer , falling which the offer will stand cancelled and earnest money will be forfeited to the Government .
- (iii) The vehicle must be insured against accident at the cost responsibility of owner(s).
- (iv) All taxes and other relevant charges as per Govt. rules must have to be cleared up at the cost and responsibility of the owner(s).
- (v) One good speed- meter have to be provided with the vehicle at the cost and responsibility of the owner (s) to slow the kilometer age journey.
- (vi) Contract carriage permit mentioned in para-2 (ii) above should be applicable for all over West Bengal in case of vehicle to be used by Superintending Engineer -1 Kangsabati circle and/ or his subordinates for Kolkata/Salt lake journey.
- (vii) The vehicle will be hired on monthly hiring (per day) basis whose payment will be made by Account in favour of the owner on the basis of bill submitted at the end of every month duly checked and passed by the Executive Engineer ,Kangsabati Canals Division No-III. Bishnupur, Bankura. In the case of any emergency during Irrigation period, during Major/Minor work execution period and visiting of V.I.Ps etc, the vehicle with driver should also be kept ready if required. The undersigned will not take any sorts of responsibilities for extra overtime payment for the purpose.

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- (viii) Normally hours of duty will be 10 (ten) hours per day (after reporting and up to releasing time) .But hours may be extended on emergency duty if required as mentioned in para-2(vii) or any important reason.
- (ix) The vehicle will have to be supplied with its driver who will be responsible to report for duty with the vehicle at the prefixed station within stipulated time unless otherwise specified. The driver has to be capable of well drive during long period .The nature of driver should be good in behave and manners.
- (x) Though the vehicle will be hired on monthly basis .payment will not be made for the day if the vehicle is on breakdown or any other mechanical fault/or/and due to the driver. In the event of failure of the driver to attend duly as per prefixed date and time ,recovery at double the rate of hire charges for that day/days would be affected.

3 QUOTATION:

- (i) Intending quotationers should apply for Prescribed Quotation Documents in their respective Letter Heads enclosing self attested copies of the valid documents for ownership and Contract carriage licence viz. Blue book, Tax clearance certificate up to date, pollution Certificate .Insurance Certificate up to date ,P.A.N etc. Any other related documents may be asked for if required.
- (ii) The quotation for rate must have to be submitted only on the Prescribed Quotation Documents in the Tender box of the Sub-Divisional Officer ,Kangabati Canals Sub-Division No-ix. Bishnupur, Bankura. with putting full signature within the specified Date &Time.

Quotation Imposing condition by the quotationer will summarily be rejected.

- (iii) Quotation must have to be signed by the owner (s)and in case of partnership firm the same must have to be signed by all the partners or duly authorized person as pre registered deed. Copy of partnership Deed should be submitted along with application in partnership firm.

DATE AND TIME LIMIT

I.	Last Date &Time for receiving application seeking Issue of Quotation paper from quotationers	12/06/19
II.	Last Date &Time for receiving sealed Quotation paper from quotationers	14/06/19 up to 2.00 p.m
III.	Date &Time for opening sealed Quotation in front of quotationers.	14/06/19 at 2.30 p.m

5 TERMS AND CONDITIONS:

- (I) The rate is to be quoted both in figures and In words without any overwriting .Any correction therein must have to be attested with the signature of the owner (s) /Quotationers(s).
- (II) The rate shall have to be quoted for hire charges per day which should be Inclusive of all taxes and incidental charges, whatsoever may be, but excluding the cost of fuel i.e. diesel and mobil oil for the journey by Departmental Office.
- (III) The accepted lowest rate will one year from the date of acceptance of the quotation. The vehicle may be continued for further period if required at the accepted rate subject to the consent of the owner of the vehicle.
- (IV) Quotation imposing condition by the quotatloners will summarily be rejected.
- (V) The consumption of diesel is allowed @ 12k.m (twelve kilometer) per Liter and @ 500(five hundred) K.M per Liter of mobil. The owner will have to bear the cost of Fuels and lubricants initially during journey and the cost will be reimbursed at the time of payment within three months.
- (VI) The engagement is purely temporary basis and may be discontinued within one month notice without assigning any reasons what so ever which no compensation will be paid.
- (VII) No stand by payment is allowed.
- (VIII) Servicing will be allowed for one day after run of 2000K.M and cost of servicing will be borne by the owner of the vehicle.
- (IX) The owner(s) Quotatlioners (s) will have to replace another vehicle having proper License & certificates in case of non placement of vehicle for repairing or other reasons.
- (X) The Superintending Engineer -1 / Kangsabati Circle reserves the right to accept / reject any or all of the quotations without assigning reason thereof.
- (XI) The successful quotations will have to executive formal agreement with the Executive Engineer, Kangsabati Canals Divisions No- III, Bishnupur, Bankura in appropriate format and relevant documents within 7(seven) days from the date of issue of letter of acceptance falling which letter of acceptance will be treated as cancelled.
- (XII) The authority will not have any liability assigning out of any accident in running the car whether or not same was cause due to negligence etc. of the driver. The authority will not liable any damage to the owner driver or any third party assigning out the use of the vehicle.
- (XIII) Day to day logbook will have to be maintained and signed by the driver and the officer using the vehicle.
- (XIV) The owner will be required to produce the bill in triplicate for payment after end of each calendar month.
- (XV) Payment of hire charge of vehicle will be made subject to availability of fund.
Any further details may be obtained from the office of the undersigned during the office hours of any working day.

Sd/-

Sub-Divisional Officer
Kangsabati Canals Sub-Division No-IX
Bishnupur::Bankura

Memo No:- 151/4

Date:- 30/05/2019

Copy forwarded for information & wide circulation to :-

1. The Executive Engineer, Kangsabati Canals Division No- III , Bishnupur, Bankura.
2. The Sub- Divisional Officer, K.C Sub- Division No- XVII, Bishnupur/K.C Sub-Division No-X, Kotulpur.
3. Notice Board of the Office of the Sub- Divisional Officer, K.C Sub-Division No-IX, Bishnupur.

Sd/-

Sub-Divisional Officer
Kangsabati Canals Sub-Division No-IX
Bishnupur::Bankura