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**Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Kangsabati Canals Sub-Division No-XI
Kamarpukur, Hooghly
PIN-712612**

N.I.Q. No. 01 of 2018– 2019 of S.D.O / Kangsabati Canals Sub-Division No-XI

Scaled quotation in the prescribed proforma are hereby invited by the S.D.O/ Kangsabati Canals Sub-Division No-XI, Irrigation & Waterways Directorate, Government Of West Bengal from reliable & resourceful Firms/Owner/Agency for the work, **“supplying of one (Non A.C.) Motor Cab (BS – III) Model with Diesel Engine capacity less than equal to 2000 C.C. with Driver on daily hire charge basis for the period of one year.”**

The prescribed proforma and additional terms and conditions and other particulars may be obtained by the intending quotationers during Office hours at the Office Of S.D.O/ Kangsabati Canals Sub-Division No-XI, Kamarpukur, Hooghly, PIN-712612, and will be received as per following schedule.

	Date	Time
1. Last date for receiving application for prescribe Forms, additional terms & conditions.	01.03.19	Up to 14:00 Hrs.
2. Last date for issue of prescribed Forms and Additional terms & conditions.	05.03.19	Up to 15:00 Hrs.
3. Last date for receiving quotation.	06.03.19	Up to 14:00 Hrs.
4. Date and time of opening quotation.	06.03.19	At 14:30 Hrs.

TERMS AND CONDITIONS

1. The vehicle must be in good/road worthy condition and shall have up to date fitness including all tax clearance Certificates having commercial number.
2. The successful quotationer may have to place the Vehicle for test run and checking at quotationer's own cost.
3. Quotationer shall have to bear all the servicing expenditure for periodical servicing, maintenance, daily Washing, cleaning, repairing works including cost of spare parts and labour charges what so ever.
4. Fuel and Lubricants like diesel and Mobil oil will have to be supplied departmentally as per following condition.
 - a. Diesel 1 (One) Litre for 12 Km. Run.
 - b. Motor oil 1 (One) Litre for 500 (Five hundred) Km. Run.

The cost of excess quantity of diesel, Mobil oil, if any, may be recovered from the vehicle owner's bill during the time of making payment of the bill.

5. Payment in respect of Drivers wage. T.A. etc. shall have to be borne by the quotationer and hire charge for the vehicle shall be inclusive of all these expenditures. The successful quotationer shall have to arrange proper garaging facility of the vehicle at his own cost, risk and responsibility.

6. The quotationer shall have to provide other vehicles of identical specification with Driver in the event of supplied vehicle being out of order/under servicing and maintenance or repair or being not available for any reason what so ever, failing which hire charges of that day/days will not be paid.
7. The Executive Engineer, Kangsabati Canals Division No:-III, Bishnupur reserves the right to increase or decrease the Period contract without assigning any reason what so ever and to terminate the contract by issuing 15 day Notice.
8. If quotationer fails to comply with any of the above conditions, the undersigned reserves the right to take any action against the quotationer as may deem fit and proper with approval of the competent authority.
9. The Superintending Engineer, , Kangsabati Circle – I, Kenduadihi, Bankura also reserve the right not to accept the lowest Quotation or any other without assigning any reason thereof and also reserves the right for cancelling all the quotations.
10. The intending quotationer may apply for prescribed forms and additional terms and conditions on Production of up to date fitness certificate, Commercial Certificate, Pollution Certificate, Registration Certificate, Insurance Certificate and PAN Card. The date of purchase will be on or after 01.05.2008
11. Time allowed for a period of twelve months from the date of commencement.

Sd/- B.Ghosh
Sub-Divisional Officer
K.C.Sub-Division No-XI
Kamarpukur, Hooghly

ADDITIONAL TERMS AND CONDITIONS

1. The vehicle will be hired on daily basis for which payment will be made by the Executive Engineer, Kangsabati Canals Division No:-III, Bishnupur, by Bank account in favour of the owner on the basis submitted bill.
2. Normal duty will be 10 (Ten) hours per day (excluding reporting and releasing time & duty hour may start at any hour of the day). The duty period may be extended as and when required as per necessity in the interest of Govt. work. The area of plying the vehicle will be anywhere in the state of West Bengal in the interest of Govt. work.
3. The vehicle shall have to be supplied with Driver who will be responsible to report for duty with vehicle at the prefixed station within the stipulated time unless otherwise specified. The Driver with vehicle in running condition will have to sign 'Log Book' at arrival as a token of his reporting for duty.
4. The vehicle will be hired on daily basis. No payment will be made for the vehicle if it is not available for any reason what so ever which disrupt journey and if another Car of same type does not replace it in good condition. In the event on failure of driver with pre intimation to attend duty as per fixed program and time, recovery at the rate higher charges for that day/days would be made.
5. Supplier/owner/firm of vehicle will be responsible for all types of repair and maintenance of the vehicle including periodical servicing.
6. For payment in respect of diesel and Mobil oil, daily records of running of vehicle will be recorded in the 'Log Book' with the signature of officer and driver. At the end of every month, total Km run will be Calculated and the consumption of diesel and Mobil oil will be worked out on the basis as stated.
7. The quotationer/owner/firm of the vehicle whose quotation will be accepted require to place the vehicle within 7(seven) days after issuing work order.
8. The agreement is terminable with prior notice of one month from either side in normal condition.
9. Right of acceptance of the quotation, lies with the Superintending Engineer, Kangsabati Circle – I, Kenduadihi, Bankura and he reserves the right to cancel either the lowest or any other quotation without assigning any reasons what so ever.
10. Distance allowed is maximum 5 (Five) Km. for upward journey plus 5 (Five) Km. for downward journey, total 10 (Ten) Km. or the actual distance whichever is less from reporting place to Garage.
11. Over – time charges in excess beyond 10 (Ten) hours will be allowed. Maximum of Rs. 20.00 per hour where 30 minutes and above will be reckoned as one hour and the period below 30 minutes should be ignored.
12. The authority will not have any liability arising out of any type of accident for any reason what so ever while the car is in use by the authority. The authority will not be liable to pay any damage to the owner, the driver or any third party arising out of accident of the car.
13. The authority may terminate the agreement at any time without assigning any reason what so ever for which no compensation will be paid.
14. The owner of the vehicle whose quotation will be accepted require to execute a formal agreement with the Executive Engineer, Kangsabati Canals Division No:-III, Bishnupur as per terms and condition/Additional terms & condition laid down in N.I.Q.
15. The authority reserves the right to extend the validity of contract for hiring of vehicle with supplier / Owner beyond the expiry of the contract period on the same terms and condition and rates etc. on mutual agreement by both side.
16. Any claim for escalation of rates due to any reason during the execution of work including extending time period will not be entertained in any way.

Sd/- B.Ghosh
Sub-Divisional Officer
K.C.Sub-Division No-XI
Kamarpukur, Hooghly

Memo No. 74/8

Dated. 21/02/2019

Copy forwarded for information & wide circulation to the:-

1. Superintending Engineer Kangsabati Circle-I, Kenduadihi, Bankura
2. Executive Engineer, Kangsabati Canals Division No:-III, Bishnupur, Bankura
- 3-6. Sub – Divisional Officer, Kangsabati Canals Sub-Division No-IX/X/XVI/XVII
7. B.D.O/Goghat-II, Kamarpukur, Hooghly.
8. Savapati, Goghat-II Panchayet Samity, Kamarpukur, Hooghly.
9. Notice Board, of this Sub- Division.

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Sub-Divisional Officer
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(1) (a) Name of Quotationer / Firm.

(b) Full address of the quotationer.

(2) (a) Drivers Name & full address & Phone No. (If any.

(b) Driving License No.

(3) Registration No. of the Non A.C **Motor Cab (BS – III) Model** with attested copy of Blue Book.

(4) Desired rate of daily hire charge vehicle.

(5) Overtime charge per hour beyond normal duty hour
Maximum Rs. 20.00 per hour.

(6) Unit consumption of Diesel in figure and word.

(7) Unit consumption of Mobil oil in figure and word.

Full Signature of the quotationer with date.

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