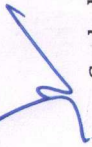


Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Barasat Drainage Sub-Division
Taki Road, Barasat, Kolkata- 700124

Memo no. 49

Date 07/02/19



NOTICE INVITING QUOTATION NO. 02 OF 2018-19

Sealed quotation in plain paper in the prescribed proforma are hereby invited by the Sub-Divisional Officer, Barasat Drainage Sub-Division, Irrigation & Waterways Dte., from reliable and resourceful firm/Owner/Agency for "Supplying an Ambassador Diesel car registered as Luxury Taxi with driver on daily hire charge basis for a period of 1(One) year for the use of Office of the Sub-Divisional Officer , Barasat Drainage Sub-Division, Irrigation & Waterways Dte."

The prescribed proforma, additional terms and conditions and other particulars can be obtained from the Office of the Sub-Divisional Officer, Barasat Drainage Sub-Division, at the above address upto 14.00 hrs. On working days as per following details:

Name of Work: "Supplying an Ambassador Diesel car registered as Luxury Taxi with driver on daily hire charge basis for a period of 1(One) year for the use of Office of the Sub-Divisional Officer , Barasat Drainage Sub-Division, Irrigation & Waterways Dte

- 1) Last date of receiving application for prescribed proforma and additional terms and conditions: **13.02.2019 upto 4.00 pm.**
- 2) Last date of issuing of prescribed proforma and additional Terms and Conditions: **14.02.2019 upto 4.00 pm.**
- 3) Last date of receiving quotation at the Office of the Sub-Divisional Officer, Barasat Drainage Sub-Division, Irrigation & Waterways Dte.: **19.02.2019 upto 2.30 pm.**
- 4) Date and Time of opening quotation: **19.02.2019 at 3.00 pm.**

Quotation documents will be issued from the office of the Sub-Divisional Officer, Barasat Drainage Sub-Division, Irrigation & Waterways Dte. on submission of application in plain paper along with following documents:

- 1) The vehicle must be in good/ roadworthy condition with B.S.- II/ Euro II certificate.
- 2) Luxury taxi Permit.
- 3) Blue Book.
- 4) Driving Licence.
- 5) Upto date fitness certificate.
- 6) Upto date pollution under control certificate.
- 7) Insurance clearance certificate.

Terms & Conditions:

- 1) The successful quotationer shall have to place the Ambassador Diesel car within a day for a test run and checking at the quotationer's own cost.
- 2) During the period of work the owner shall have to bear all the expenditure for servicing, maintenance and repair including cost of spare parts and labour charges. The quotationer shall have to pay all taxes to keep the vehicle in roadworthy conditions.
- 3) Fuel and other lubricants like Diesel and motor oil shall have to be supplied by the owner for which payment will be made at the prevailing market rate following RTA rules.
- 4) Payment in respect of Driver's Wage, T.A., etc. shall have to be borne by the owner and hire charge of the said Ambassador Diesel shall be inclusive of all these expenditure.
- 5) The owner shall have to arrange for garaging facility of the vehicle at his own cost.

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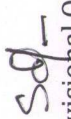
6) The owner shall have to provide substitute Ambassador Diesel car of identical specification with driver in the event of the supplied Ambassador Diesel car being out of order/under servicing, maintenance or repair, failing which hire charges for that/those day(s) will not be paid.

7) The vehicle should be free from any encumbrances or legal disputes.
8) The authority issuing supply order reserves the right to extend or reduce the period of contract without assigning any reason whatsoever.

If the quotationer fails to comply with any of the above mentioned condition, the authority reserves the right to take any action as deem fit against the defaulting quotationer.

The acceptance of the quotation will fully lie on the Superintending Engineer, Greater Calcutta Drainage Circle, who reserves the right to reject the lowest quotationer or any other quotationer without assigning any reasons.

No conditional quotation will be entertained and may be treated as cancelled without showing any reasons.



Sub-Divisional Officer
Barasat Drainage Sub-Division

Memo No. 49/2

Date: 07/02/19

Copy forwarded for information and necessary action to:

- 1) The Superintending Engineer, Greater Calcutta Drainage Circle, Jalsampad Bhaban, Salt Lake City, Kol-700091
- 2) The Executive Engineer, Bidyadhari Drainage Division. He is requested to make necessary arrangement to up load the N.I.Q on departmental website.
- 3) Notice board of Barasat Drainage Sub-Division.


Sub-Divisional Officer
Barasat Drainage Sub-Division

Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Barasat Drainage Sub-Division
Taki Road, Barasat, Kolkata-700124

Additional terms and conditions for "Supplying an Ambassador Diesel Car registered as Luxury Taxi with driver on daily hire charge basis for a period of one year for the use of Office of Sub-Divisional Officer, Barasat Drainage Sub-Division, Irrigation & Waterways Dte."

- 1) The vehicle will be hired on daily/ monthly basis for which payment will be made by the Executive Engineer, Bidyadhari Drainage Division in favour of the owner/agency on the basis of bills submitted.
- 2) Normal duty hours will be 10 hrs per day (excluding reporting and releasing time). This period may be extended as and when required as per necessity. The area of normal plying of the vehicle shall be North 24 Parganas, Kolkata, South 24 Parganas and may extend to anywhere within West Bengal in the interest of public service.
- 3) The vehicle shall have to be supplied with driver, who will be responsible to report for duty with the vehicle at the prefixed station within the stipulated time unless otherwise specified. The driver with the vehicle in running condition will have to sign log book at arrival as token of his reporting for duty.
- 4) No payment will be made for hire charge of the vehicle if the car is in breakdown condition or having any other defect (Mechanical or Electrical) which disrupt journey, if another car of similar specification in good running condition is not provided in replacement. In the event of failure of driver to attend duty as per prefixed programme without any intimation, recovery at the rate of hire charge for that day/ days will be affected.
- 5) Supplier/ Owner of the vehicle shall be responsible for all type of repairs, servicing & maintenance of the vehicle and no payment will be made for the period of repair of the vehicle if not provided with another car of similar specification with driver. Fuel and other lubricants shall have to be supplied by the owner of the vehicle for which payment will be made at the prevailing market rate for the calculated consumption based on Kilometerage run of the vehicle and the rate of consumption agreed in the contract.
- 6) For payment of cost of diesel and lubricating oil consumption in running the vehicle, daily records of kilometerage run will be recorded in the log book with signature of the Officer making journey. At the end of every month total kilometerage of the journey made during the month will be calculated and consumption of diesel and lubricants will be worked out on basis of rate of consumption contracted for. The mode of payment of diesel and lubricants is on the basis of rate of consumption contracted for, and not on the basis of fuel or lubricants purchased/ supplied by the owner. Only a copy of the relevant voucher will have to be supplied for verification of current market rate.
- 7) The agreement is terminable at one months notice from either side. The vehicle will be hired if it is found in good condition and road worthy.
- 8) Garage distance allowed maximum (5 km up + 5km down) = 10 km (Ten) or actual distance whichever is less after each day journey is over.
- 9) Overtime charges in excess of 10 hrs per day will be allowed. Maximum half an hour will be allowed for reporting and also after releasing in calculating overtime allowance.