



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - II

RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.-Mohanpur, Dist.-Nadia, PIN- 741246.

NOTICE INVITING QUOTATION

N.I.Q. No- 13/SDO-II/RRI/HCL of 2018-19 dt. 30.01.2019

Memo No. 343

Date: - 30.01.2019

Sealed quotations for the works:

1. "Supplying of printed W.B. Form No-2911/2911(i)/2911/(ii) with necessary binding at River Research Institute Mohanpur, Nadia, including GST & other charges complete."
2. "Procurement of Curtains and its accessories, Bed sheet, Pillow with cover, Bath Towel and Blanket for 3 (Three) nos. field Hostel at River Research Institute Mohanpur, Nadia, including GST & other charges complete."
3. "Procurement of Horizontal Blind, Roller blind at Inspection Bungalow and Procurement of chimney with all accessories at Inspection Bungalow & Field Hostel of River Research Institute, Mohanpur, Nadia, including GST & other charges complete." as per Annexed proforma are invited by the SDO-II, RRI, HCL, on behalf of The Governor of West Bengal from reliable resourceful Bonafide agencies.

Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl. No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	07.02.2019	Up to 14.00 Hrs.
2.	Date of issue of quotation papers	08.02.2019	Up to 14.00 Hrs.
3.	Last date of receiving quotation papers	12.02.2019	Up to 14.30 Hrs.
4.	Date and time for opening quotation	13.02.2019	At 15:00 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.

4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be excluding GST & complete delivery charges including fitting & fixing in proper position wherever applicable.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. The quotationer may remain present at the time of the opening of the quotation.
8. The lowest quotationer shall have to execute a formal agreement in 2908 form within 7 working days from the date receipt of work order, along with 2% of the quoted amount as Earnest Money by BID in favour of EE (SDP)/RRI.
9. The quotationers are requested to submit all the requisite documents such as P-Tax Clearance, **Valid 15 digit Goods & Service Tax payer Identification Number (GSTIN)**, Trade Licence, Valid IT return of last three years, PAN etc. at the time of submission of the application.
10. No conditional Offer/Proposal shall be accepted and deemed as informal.

Enclose. – Proforma for quoting rates - One copy.

Ashok
30.01.19
Sub-Divisional Officer-II
River Research Institute,
HCL, Mohanpur, Nadia,
Govt. of West Bengal

Memo No. *343/1(6)*.

Date: *31/01/2019*.

Copy for information to the:

1. Director, River Research Institute, Haringhata Central Laboratory, Mohanpur, Nadia, Pin - 741246.
2. Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohanpur.
3. Divisional Accountant, R.R.I., H.C.L., Mohanpur, Nadia.
4. Divisional Estimator, R.R.I., H.C.L., Mohanpur, Nadia.
5. Notice Board, R.R.I., HCL.
6. Tender document.

Sd-
Sub-Divisional Officer-II
River Research Institute,
HCL, Mohanpur, Nadia,
Govt. of West Bengal