



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
Office of the Assistant Engineer/S.D.O
Kangsabati Mechanical Sub-Division No-I, Khatra, Bankura

Memo No.

Dated:

NOTICE INVITING QUOTATION NO. 02 OF 2018-19 OF ASSISTANT ENGINEER, KANGSABATI MECHANICAL SUB-DIVISION NO-I, KHATRA, BANKURA.

01. Sealed quotation are invited to Govt. Bonafied contractor for the work of "Annual maintenance contract for 8 (eight) nos computer, printer, scanner etc. Including supply of required accessories/ spares for the office of the Executive Engineer, Kangsabati Mechanical Division, Khatra, Bankura during the year 2018-19.
(As per enclosed schedule)

02. The intending ^{quotationer} ~~questioner~~ should submit their quotation to the Assistant Engineer/SDO, Kangsabati Mechanical Sub-Divn.No-I, Khatra, Bankura up to 1:00 P.M. on or before 10.01.2019 and the same will be opened on 10.01.2019 at 2:00 P.M. in the office of the under signed in the presence of the participants who like to be present at that time.

03. Intending quotation should apply for quotation papers in their respective letter heads enclosing self attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership firms) etc. are to be produced on demand, as well as during interview (if any)

i) PT clearance certificates and credentials, Trade registration certificate, GST registration certificate, latest IT, PAN valid at least up to the date of opening of the quotation Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.

04. Quotation will be liable to rejection if names of the makes & full specification are not given. The acceptance of the quotation will be made by the Executive Engineer, Kangsabati Mechanical Division, Khatra, Bankura, who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all of the quotation received if any discrepancy is found and in case of equal rate quoted by more than one quotationers for the same work a bid call will be invited after opening.

05. The intending quotationers should thoroughly acquaints himself with the proposed work and all other relevant factors should be taken into consideration before quoting rates as no claims whatsoever will be entertained after words.

06. Work should be completed within 10 days from the date of issuance of work order.

07. G.S.T., Income Tax & Royalty (if any) will be deducted from the bill to be paid by the contractors as per rule.


08. Cess @ 1% will be deducted from the bills to be paid to the contractors under the Building and construction works welfare cess Rule'2004

09. All goods supplied will be subjected to our approval and is liable to rejection if found below specification and such rejection will be made at the cost and risk of the quotation for which no claim will be entertained.

10. Packing & forwarding and all other incidental charges are claimed extra, the rate there of should be quoted in the original quotation otherwise such claims is liable to rejection.

11. The quotationers should produce the proof of credentials / experience if required and should produce the valid Income Tax certificate on demand filing of which his / their quotation will be liable to rejection.

12. No payment will be made against proforma invoice, Payment of works will be made subject to availability of fund and 90% of payment will be made after satisfactory completion of work i.e satisfactory operation of materials rest 10% of payment (including earnest money) will be deducted as security money and will be released after guarantee period.


Assistant Engineer/S.D.O
Kangsabati Mechanical Sub-Division No-I
Khatra, Bankura

Memo No.


154(3)/B-1

Dated:

03/01/19

Copy to :-


- 1) Executive Engineer, Kangsabati Mechanical Division for his kind information and necessary action Encl: Work schedule (01 No. Sheet)
- 2) Junior Engineer / Store Section Encl: Work schedule (01 No. Sheet)
- 3) Notice Board. Encl: Work schedule (01 No. Sheet)


Assistant Engineer/S.D.O
Kangsabati Mechanical Sub-Division No-I
Khatra, Bankura

Schedule

Name of work: Annual Maintenance contract for 8(eight) nos computer , printer, scanner etc including supply of required accessories/spares for the office of the Executive Engineer Kangsabati Mechanical Division, Khatra, Bankura during the year 2018-19.

SI No.	Description of Item	Qty	Unit	Rate
1	Supply and successful installation of Internal Hard Disc Drive 1 TB (Seagata/ Hitachi make) to complete the job in all respect .	8 job	Per job	
2	Supply and successful installation of RAM DDR2/DDR3/DDR4 to complete the job in all respect .			
a)	2GB (HP/Transcend make)	2 Nos	Each	
b)	4 GB (HP/Transcend make)	2 Nos	Each	
3	Repairing of Printer successfully (Canon LBP-2900B/ HP Laser Jet 1020 Plus) in all respect to complete the job			
a)	Repairing of TEFLON	10 Nos	Each	
b)	Pressure Roller	4 Nos.	Each	
c)	Pick up Rubber	10 Nos	Each	
d)	D.C. Board	4 Nos.	Each	
e)	Formatter card	5 Nos.	Each	
f)	Pick up Motor	10 Nos	Each	
4	Repairing of Scanner successfully (HP Scanjet 200) in all respect to complete the job			
a)	Lamp unit	4 Nos	Each	
5	Repairing of UPS successfully (Numeric Digital 600Ex-v/ 1000 plus-v)to complete the jon in all respect.	4 job	Per job	
6	Supply & successful installation of Motherboard as required (Dell make) to complete the job in all respect.	3 job	per job	
7	Supply and successful Installation of Internet total Security (Quick Heal)(1 PC 1 Year) to complete the job in all respect .	8 job	Per job	
8	Successful Installation of Operating system (Windows7 / Windows 10) including formating the PC and installation of all office related software in all respect to complete the job	6 job	Per job	
9	Supply and successful installation of Scanner (HP Scanjet 200) to complete the job in all respect.	1 job	Per job	
10	Supply and successful installation of UPS (Numaric Make model Digital 600 Ex-V)	4 job	Per job	
11	Supply and successful installation of UPS (Numaric make Digital1000 Plus-V)	1 job	Per job	
12	Supply of the following items as and when required basis as per direction of E.I.C			
a)	Supply of External Hard Disc Drive 1 TB (Seagata/Sony make)	1 No	Each	
b)	Supply of Pendrive 16 GB (HP/Sony make)	11 Nos.	Each	
c)	Supply of Wireless mouse Black (Dell/ HP)	1 No	Each	
d)	Supply of Wired Optical mouse (HP/Dell)	7 Nos.	Each	
e)	Supply of Key board (Dell/HP)	8 Nos.	Each	
f)	Supply of cartridge tonner 12A (LAPCARE)	25 Nos	Each	
g)	Supply of Xerox cartridge Canon Image Runner 2004N (NPG-59 Toner Black)	6 Nos.	Each	
h)	Supply of spike guard 4 way socket with indicator (lapcare make)	8 Nos.	Each	


 Assistant Engineer,
 (Sub-divisional Office,
 E. M. Sub-division No. (2)
 P.O. Khatra, Dt. Bankura