

**Government of West Bengal**  
**Irrigation & Waterways Directorate**  
Office of the Sub-Divisional Officer  
Kangsabati Canals Sub-Division No-XII  
Bidhannagar, Midnapore, Paschim Medinipore , Pin-721101

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Circulation Memo No: 13  
08.01.2019

Date:

**NOTICE INVITING QUOTATION**

(Ref : EE's memo no. 697, dtd. - 26.12.2018)

OFFLINE - N.I.Q No - WBIW / SDO / KCSD- XII/ NIQ - 04 /2018-19

Sealed & signed quotations are hereby invited by the **Sub-Divisional Officer, Kangsabati Canals Sub-Division No-XII under Kangsabati Canal Division No-IV, Irrigation & Waterways Directorate** on behalf of the Governor of West Bengal through off line quotation for the works mentioned in the LIST OF WORKS given in separate sheet from Garage Owner/ Regular Dealer having valid permit to do such works and having valid PAN/ Bank A/c, Mobile No, Address etc in the periphery of Midnapore.

**Quotationer has to quote his/her rate on quotation paper to be supplied from this office inclusive of all statutory taxes executing GST.**

Quotationer/Bidder has to apply on his Letter Head Pad with credential along with NIQ, for evaluation.

The intending bidder/quotationer must read the Terms & Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Quotationer/ bidders desirous of participating in the quotation may submit bids for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911/2911(i)/2911(ii), Bill of Quantities (BOQ), corrigenda / addenda, etc. if any, shall form the part of quotation document.

The rate should be quoted both in words and in figure. The accepting authority, Superintending Engineer K. C. Circle-II, Midnapur, reserves the right to accept and/or reject any or all the quotations for which no clarification will be given to the quotation.

**Last date & time of submission of Quotation is on 15/01/2019 till 14.30 Hours IST.**

**Quotation will be opened on 16.01.2019 at 15.00 Hours IST**

**Terms & conditions of NIO No. WBIW/SDO/KCSD-XII/NIO-04/2018-19 :**

- 1) The car WB-34D/1183 will be placed for maintenance & repairing whose payment will be made by 'e-billing system' in favour of the Garage owner on the basis of bill submitted after successful completion of the work duly checked and passed by the Executive Engineer, Kangsabati Canals Division No-IV.
- 2) The Dealer must have permit to carry out such work.
- 3) The vehicle should be in good condition as regards to body and engine with necessary accessories after the completion of the work with the satisfaction of Driver Concerned.
- 4) Normally 35 days will be allowed to do the work.
- 5) The vehicle will have to be placed for test/trial run after the completion of work by the driver and a report shall be furnished by the Driver.
- 6) Concerned Driver shall visit the Garage regularly while execution of the work and concerned JE shall visit the Garage frequently to assess the position of work.
- 7) Driver shall record the period of execution on Log Book with the help of JE for future records.

**(Sd/- S Bera**  
Sub-Divisional Officer  
Kangsabati Canals Sub-Division no-XII  
Bidhannagar, Midnapore.

Certified that I have read all the above (07 points) terms and condition and agree to abide by the same and rate quoted by me is @ Rs. .... and I am binding to all those terms and condition as laid down in NIQ.

**Date:**  
**Quotationer**

**Signature of the**

**Memo No : 13 (10)**

**Date: 08.01.2019**

**Copy submitted /forwarded for information & wide Circulation to :-**

1. The Chief Engineer, South West, Abas, Midnapore.
2. The Superintending Engineer, Kangsabati Circle-II, Khasjungle, Abas, Midnapore.
3. The Karmadhakshya, Krishi-o-Sech, Paschim Medinipur Zilla Parishad.
4. The Motor Vehicle Inspector (Technical), Midnapore, Paschim Medinipur.
5. The T. A. to Chief Engineer, South West, Abas, Midnapore.
6. The Executive Engineer, Kangsabati Canal Division No.- IV, Paschim Medinipur
7. The Sub-Divisional Officer, K.C. Sub-Division No.-XIV/XV, Paschim Medinipur.
8. The Treasury Officer, Midnapore Treasury, Paschim Medinipur.
9. The Sectional Officer, Bhadutala Section.
10. Office Notice Board.

**Sub-Divisional Officer  
Kangsabati Canals Sub-Division-  
XII,  
Bidhannagar Midnapore**

**FORM 1 (Modified)**

**APPLICATION FORM**

**To**  
**The Sub-Divisional Officer**  
**Kangsabati Canals Sub-Division No –XII**  
**Midnapore.**

**NIQ No : WBIW / SDO / KCSD-XII / NIQ-04 / 2018-19**

**Serial No of Work applied for: -1/1**

Dear Sir,

Having examined the Statutory, OID & all other NIQ documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda, SOR etc.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 201 .

Full name of Bidder / Quotationer: \_\_\_\_\_

Signature: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bids  
for & on behalf of (Name of Firm): \_\_\_\_\_  
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): \_\_\_\_\_

Mobile No : \_\_\_\_\_

Fax No : \_\_\_\_\_

E mail ID : \_\_\_\_\_

GSTIN : \_\_\_\_\_

PAN : \_\_\_\_\_

LIST OF APPROVED ITEM OF WORKS for Maintenance and Repair of **Vehicle no: WB-34D/1183 (Vehicle Model – Marshal Jeep)** [Eng. No: DV – 16534 & Chassis No: CDR-750-DPHT-2LV-DV-16534] as per recommendation of Motor Vehicle nspector (Technical), Paschim Medinipur for the office use of Executive Engineer & Technical Assistant to Chief Engineer (South West), Abas, Midnapore.

Sl. No.	Item of Works	Unit	Rate quoted by the Quotationer	
			(In Figure)	(In Words)
1.	Supplying fitting, fixing, installation and changing/ repairing of Engine Head Gasket. Complete in all respect.	1 Item		
2.	Supplying, fitting, fixing, installation and changing / repairing of Heat Metre. Complete in all respect.	1 Item		
3.	Supplying, fitting, fixing, installation and changing / repairing of Clutch pressure plate, clutch plate, Release Bearing etc. Complete in all respect.	1 Item		
4.	Supplying, fitting, fixing, installation and changing / repairing of clutch cable. Complete in all respect.	1 Item		
5.	Supplying, fitting, fixing, installation and changing /repairing of Steering Bellcrank, Tie Rod end, Dragline etc. Complete in all respect.	1 Item		
6.	Supplying, fitting, fixing, installation and changing / repairing of Spring Pati 4 set Dalna & Pin, Bush etc. Complete in all respect.	1 Item		
7.	Supplying, fitting, fixing, installation and changing / repairing of Knuckle kit, kingpin bearing and bush etc. Complete in all respect.	1 Item		
8.	Supplying, fitting, fixing, installation and changing / repairing of Front wheel knuckle bearing with 4 pieces and oil seal etc. Complete in all respect.	1 Item		
9.	Supplying, fitting, fixing, installation and changing / repairing of Wiper Machine etc. Complete in all respect.	1 Item		
10.	Supplying, fitting, fixing, installation and changing / repairing of 4 wheel cylinder and brake shoe and bearing grease etc. Complete in all respect.	1 Item		
11.	Supplying, fitting, fixing, installation and changing / repairing of Race wheel brake drum Z piece and Front wheel both side brake drum with necessary work at leathe etc. Complete in all respect.	1 Item		
12.	Supplying, fitting, fixing, installation and changing / repairing of Master cylinder kit etc. Complete in all respect.	1 Item		
13.	Supplying, fitting, fixing, installation and changing / repairing of Sapline Cross bearing Z pieces etc. Complete in all respect.	1 Item		