



GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
OFFICE OF THE SUB DIVISIONAL OFFICER  
SEHARABAZAR IRRIGATION SUB DIVISION  
SEHARABAZAR, PURBA BARDHAMAN.

**Memo: 04**

**Date: 04.01.2019**

**Notice Inviting Quotation No. 01 of 2018-19 of Seharabazar Irrigation Sub-Division.**

Sealed Quotation are hereby invited by the Sub-Divisional Officer, Seharabazar Irrigation Sub- Division from the bonafide Agencies / suppliers for the works : **Supply and installation of Inverter with battery at Seharabazar Irrigation Sub-Division office under Right Bank irrigation Division.**

- a) Last date of receiving application: 14.01.2019 up to 16.00 PM.
  - b) Last date of issue of quotation paper : 15.01.2019 up to 14.00 PM.
  - c) Last date and time of receiving quotation in sealed cover in the office of the undersigned: on 16.01.2019 up to 15:00 hr.
  - d) Date and time of opening of quotation:- on 16.01.2019 after 15:00 hr. in presence of quotationers at the office of the undersigned.
  - e) Time for completion of work or supply:- 10 (Ten) days from the date of issue of work/supply order.
- Details of required: - As per enclosed schedule of works.

**TERMS AND CONDITIONS**

1. The contractor must have his valid Professional Tax payment certificate (PTPC), PAN Card details, GST Registration certificates, Trade License which are required to be produced when called for. Failure of the above may be treated as informal/cancellation of the quotation without further reference in the matter.
2. The agency/supplier will have to be supplied the above scheduled item with allied accessories mentioned in schedule of work. The materials supplied, if not found as per specification/configuration for which rates have been quoted, the undersigned reserves the right assigning any reason thereof.
3. The intending quotationer should apply for schedule in the office of the Seharabazar Irrigation Sub-Division enclosing self-attested copies of PAN/GST, Registration and P.T Clearance Certificates.
4. Item wise rate are to be quoted both in words and in figure. The full name and address (Telephone Number, if any) should be mentioned very clearly.
5. The Contractor has to quote the rate in the space marked for quoting rates in the BOQ. In complete and illegible quotation will be treated as informal. Incomplete and illegible quotation will be treated as informal.
6. If for any unavoidable reasons the quotation cannot be opened on the fixed date and hours mentioned in this NIQ, revised date and time of opening of the quotation will be notified and hung up in office notice board of the undersigned.
7. The successful quotationer shall have to be executed formal agreement in W.B.F. No. 2911/2911(1)/2911(11)/2908 which will be applicable after depositing earnest money @ 2.00% (Two percent) over quoted amount in the shape of Pay order/ Bank Draft etc. as per rule duly pledged in favour of the Executive Engineer, Right Bank Irrigation Division, Sonamukhi, Bankura, within 7 (Seven) days from the date of issue of work order failing which the accepted quotation is liable to be treated as cancelled.

8. Earnest money already deposited during the tender shall be converted as a part of security money and additional security money shall be deducted from the progressive bills at 8% of such amount from each bill, so that the total deduction constitutes 10% of the value of work as actually done.

9. Quotationers should provide warranty of 1 year minimum on site with spare for the item in work scheduled.

10. If any defect is found after the completion of the work agency with bound to rectify it at his own cost within the period of guarantee/security. Otherwise department will rectify it with the help of other agency and its cost will be deducted from the security deposit.

11. A consolidated rate of the item is to be offered/ quoted inclusive of all taxes & charges as applicable and any correction if necessary, to be authenticated by the attestation of the quotationers with the initials.

12. The acceptance of the lowest quotation will not be obligatory and Undersign reserve the right to reject or cancel part/ whole quotation without assigning any reason thereof.

13. The Payment will be made by Executive Engineer, Right Bank Irrigation Division as per availability of fund and no advance payment will be admissible.

14. GST, royalty and other incidental charges will have to be done by the contractor and the rates should be for complete item of the work /supply inclusive of all taxes, charges and delivery on the above address.

15. All goods supplied will be subject to approval of Executive Engineer, Right Bank Irrigation Division and is liable to rejection if found below specification. Rejected material should have to be taken back at the contractor own cost and arrangement.

16. The Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardwan is the final authority for acceptance the quotation. The accepting authority has reserved the rights to cancel any quotation without assigning any reason thereof.

Sd/- S. Mridha  
Sub-Divisional Officer  
Seharabazar Irrigation Sub-Division  
Seharabazar, Purba Bardhaman.

**Memo No:- 04/1(8)**

**Date:- 04.01.2019**

**Copy forwarded for information and circulation to:-**

1. The Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardhaman.
2. The Executive Engineer, Right Bank Irrigation Division, Sonamukhi, Bankura.
3. Accounts Branch, R. B. I. Division for information.
4. The Sub-Divisional Officer, Right Bank/Indas/Amarkan/ Sonamukhi Irrigation Sub-Division, for wide circulation.
5. Office Notice Board.

Sd/- S. Mridha  
Sub-Divisional Officer  
Seharabazar Irrigation Sub-Division  
Seharabazar, Purba Bardhaman.

## **SCHEDULE OF ITEMS, QUANTITY & UNIT**

**Name of Work:- Supply and installation of Inverter with battery at Seharabazar Irrigation Sub-Division office under Right Bank irrigation Division.**

<b>Sl. No.</b>	<b>Description of Materials</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1.	1100 VA Inverter Make MICROTEK [Model No.- UPS SEBz 1100 VA (1.1 KVA)]	1	Each.		
2.	200 AH 12 V Tabular Battery Make AMARON (AAM-CR-CRTT200)	1	Each.		
3.	P.V.C. Inverter Battery Trolley	1	Each.		
4.	Finolex 1.5 Sqmm FR Wire (90 Mtr. Coil)	1	Each.		
5.	Labour charges for connection and installation	1	Each.		

Full signature of Agency with date and seal.