



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Asansol Irrigation Division
Asansol, Paschim Bardhaman
eeasansoldivisioniwd@gmail.com

Memo No.128

Date : 28.12.2018

Notice Inviting Quotation No.01/Asansol Irrigation Division / 2018-19

Separate sealed quotations in prescribed bid proforma (as per attached with notice of NIQ) are hereby invited by the Executive Engineer, Asansol Irrigation Division, Asansol , Paschim Bardhaman for the works as per list attached with the notice from the bonafide agencies / suppliers.

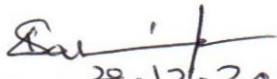
Detail particulars and terms & conditions of the notice :-

- (1) The Quotations will be received in prescribed bid proforma as attached with the notice. The bid proforma will be issued free of cost to the eligible applicants. The quotationer may submit quotation in plain paper as per prescribed bid proforma attached with the notice.
- (2) The Quotationer will have to quote their rate for hire charge on daily basis in figure and words both in prescribed bid Proforma as attached with notice. The bid proforma should be properly filled by the Quotationer. The quotation should be in a sealed envelope. The Quotationer must sign in the bid proforma with his name and full address. Incomplete and illegible quotations will be treated as cancelled. Conditional quotation will also be rejected.
- (3) The Quotationer should be acquainted with all terms and conditions regarding the work before quoting the rate.
- (4) The rate quoted should be inclusive of cost of materials, carriage cost, loading, unloading, vat and all other taxes.
- (5) If the lowest quoted rate is fare and reasonable, then it will be approved by the Superintending Engineer, Damodar Irrigation Circle.
- (6) The Executive Engineer, Asansol Irrigation Division reserves the right to reject one or all the quotations received without assigning any reason.
- (7) The successful quotationer will have to execute an agreement in W.B. Form No. 2908/2911/2911(i)/2911(ii) whichever is applicable within Seven days from the date of the issue of acceptance of his quotation.
- (8) The terms and conditions of the notice will be the part of the agreement.
- (9) The quotationer who will sign on behalf of a company or firm must produce the registered documents in support of his competency to enter into an agreement on behalf of the company or firm under the Indian Partnership Act, failing which the quotation will not be considered.
- (10) The payment of bill will be made on production of the bill as per availability of fund.
- (11) The statutory deduction from the bill will be mad as per Govt. rule.
- (12) The quotationers are requested to be present during opening of the quotations.

Time schedule of the NIQ

- 1) Last date of receiving application : 15.01.2019 upto 17.00 Hrs.
- 2) Last date of issuing proforma : 16.01.2019 upto 16.00 Hrs.
- 3) Date of receiving sealed quotation in tender box kept in the chamber of the Executive Engineer, Asansol Irrigation Division : from 10.00 hrs to 15.00 Hrs. on 18.01.2019
- 4) Date of opening of the quotations 18.01.2019 at 15.30 Hrs.

Encl. : list of work and Bid proforma.



28.12.2018
Executive Engineer
Asansol Irrigation Division
Asansol , Paschim Bardhaman

Memo No.128/1(10)

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Copy forwarded for information and necessary action for circulation to :

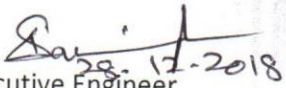
1. The Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan.
2. The SDM, Asansol.
3. The Executive Engineer & TA to the Chief Engineer (West), I&W Dte., Kanainatsal, Burdwan.
4. The Executive Engineer, Damodar Head Works Division, Durgapur, Paschim Bardhaman.
5. The Executive Engineer-I, Damodar Canal Division, Purba Bardhaman
6. The Executive Engineer-II, Damodar Canal Division, Purba Bardhaman
7. The Executive Engineer, Burdwan Irrigation Division, Purba Bardhaman.
8. The Executive Engineer, DVC Study Cell, Jalasampad Bhaban, Kolkata-91.
9. The Account Section of Asansol Irrigation Division.
10. Notice Board of Asansol Irrigation Division.


Executive Engineer 28.12.2018
Asansol Irrigation Division
Asansol , Paschim Bardhaman

LIST OF WORKS

Notice Inviting Quotation No.01/Asansol Irrigation Division / 2018-19

Sl. No.	Name of work	Time allowed
1.	Supply of almirah, chair and open steel rack (Godrej make) to the office of the Executive Engineer, Asansol Irrigation Division.	15 days.
2.	Supply of Desk top computer, printer, UPS, Pen drive and computer table to the office of the Executive Engineer, Asansol Irrigation Division.	15 days.


Executive Engineer
Asansol Irrigation Division
Asansol , Paschim Bardhaman

BID PROFORMA


[Notice Inviting Quotation No.01/Asansol Irrigation Division/2018-19, Sl. No.1]

Name of work : Supply of almirah, chair and open steel rack (Godrej make) to the office of the Executive Engineer, Asansol Irrigation Division.

Sl. No.	Description of Item	Qty.	Unit	Rate quoted by the quotationer (Rs.)/unit	Amount (Rs.)
1.	Storewel plain almirah. (Godrej make)	1	Each		
2.	Storewel slimline 4S almirah. (Godrej make)	3	Each		
3.	Open steel rack (Godrej make)	4	Each		
4.	Multipurpose chair (Godrej make, Model CH1007)	15	Each		

I / we hereby declare to abide by all the terms and conditions of the NIQ.

Signature of quotationer with full name and address


Executive Engineer 28.12.2018
Asansol Irrigation Division

BID PROFORMA

[Notice Inviting Quotation No.01/Asansol Irrigation Division/2018-19, Sl. No.2]

Name of work : Supply of Desk top computer, printer, UPS, Pen drive and computer table to the office of the Executive Engineer, Asansol Irrigation Division.

Sl. No.	Description of Item	Qty.	Unit	Rate quoted by the quotationer (Rs.)/unit	Amount (Rs.)
1.	One number desk top computer (Dell make) Specification : Dell Inspiron i3277-3838BLK 21.5, all in one Desktop (7 th Gen Core i3/4GB/1TB/windows/10/ integrated graphics) Black	1	Each		
2.	Printer : Specification : HP Leser jet M1005 MFP Multifunction printer (Black, White, Toner cartridge)	1	Each		
3.	UPS Specification : APC Brand 600VA-BX-600 C-IN	1	Each		
4.	Sandisk Pen drive (32 GB)	2	Each		
5.	Computer table (Good quality)	1	Each		

I / we hereby declare to abide by all the terms and conditions of the NIQ.

Signature of quotationer with full name and address



Executive Engineer 25.12.2018

Asansol Irrigation Division