

GOVT. OF WEST BENGAL
Irrigation & Waterways Directorate
Office of the Executive engineer,
East Midnapore Division , Tamluk
Phone & Fax: 03228-266889, e-mail: eemd2010@gmail.com

Notice inviting Quotation No-11/EMD of 2018-19


Scaled quotation is hereby invited in own letter pad for the following work from the intending resourceful agencies having experience of similar nature of work and will be received by the undersigned on or before 24/12/2018 up to 2.00P.M and open on the same day at 3.00 P.M.

List of Work

SL. No.	Name of Work
01)	Supply and installation of Photocopier CANON IR 2004 N with DADF/Duplex for different offices under East Medinipur Division I & W Dte., Tamluk, Purba Mednipur. (Details of item of materials is attached in Annexure -1)

Terms & Conditions:-

- 1) The intending quotationers shall have to quote their rates both in figures and words and submit to the office on or before 24/12/2018 within 2.00 P.M and open on the same day at 3.00 P.M
- 2) The Quotationers must satisfy himself with the requirement in **Annexure -1** before participation in the quotation
- 3) Self attested copies of valid PAN Card, Trade License, G.S.T, P.Tax, Aadhar Card and others valid documents are required.
- 4) The successful quotationers whose quotation will be accepted shall have to execute a formal agreement as per Govt. rules with the undersigned in duplicate in W.B.F No 2911(ii)
- 5) The undersigned reserves the right to accept any the quotations and may reject any / all the quotation without showing/ assigning any reason whatsoever in this respect
- 6) Original documents will have to be produced on demand.
- 7) All rates quoted are to be inclusive of all charges Viz. Good & Service Tax, and other Taxes etc. clearance from appropriate authority if necessary.
- 8) All the payment as per quoted rate of the successful bidder will be made as per availability of the fund



Executive Engineer
East Midnapore Division (I & W.D.)
Tamluk, Purba Medinipur

Memo No. 2762/18

Date. 12.12.18

Copy for information to :-

- 1) Superintending Engineer, Western Circle -III, Tamluk, Purba Medinipur
- 2) District Magistrate, DIST-Purba Medinipur
- 3) District Information & Public Relation Officer, Dist-Purba Medinipur
- 4) Executive Engineer, Contai Irrigation Division , (I & W, Dte.) Contai, Purba Medinipur
- 5) Sub-Divisional Officer, Tamluk(I) Sub Division/Panskura -I / Panskura -II/Investigation Sub Division No-I
- 6) Chairman, Tamluk Municipality.
- 7) Sr. D.A.O. East Midnapore Division , I & W, Dte. Tamluk.
- 8) Notice Board / Estimating Section / HC-in Charge of East Midnapore



Executive Engineer
East Midnapore Division (I & W.D.)
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Annexure -1
Schedule of Rates, Items & Quantities
NOTICE INVITING QUOTATION NO-11/EMD/2018-19

Name Of the Work:- Supply and installation of Photocopier CANON IR 2004 N with DADF/Duplex for different offices under East Medinipur Division I & W Dte., Tamluk, Purba Mednipur.

SI No	Description of Items	Quantity	Unit	Rate	Amount
1	Supply and installation of Photocopier CANON IR 2004 N with DADF/Duplex for different offices under East Medinipur Division I & W Dte., Tamluk, Purba Mednipur.	1	No		


Executive Engineer
East Midnapore Division (I & W.D.)
Tamluk, Purba Medinipur

I do hereby quoted rate and amount as per local market rate including all Taxes. I compelled to supply and install the materials in due course as per your direction.

Name of Agency :

Address :

Phone no :

PAN no :

(Signature of the Agency)