

GOVT. OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE EXECUTIVE ENGINEER - I/CANALS DIVISION
9,GALIFF STREET, KOLKATA – 700003

Telephone & Fax no (033) 2554-0440. Email: eecanalsiwd@yahoo.com

Memo No: 3957

Dated: 05.12.18

Notice Inviting Quotation No. - 09/ EE -I/C.D/ 2018-19

Executive Engineer - I, Canals Division invites sealed quotations from outside bonafide, reliable, resourceful & experienced contractors for the work as per list below:

Interested bidders are encouraged to apply for quotation paper to the Executive Engineer– I, Canals Division along with all necessary Current documents such as photocopy of current I.T.R, Registration of GST, Trade license, Professional Tax clearance certificates & Pan card and credentials of having executed similar type of work in the last 5 years. The list of qualified experienced personnel.

- 1 Last date of receipt of Application for quotation paper : Up to 4.00 P.M on 13/12/2018
2. Last date of purchase of quotation paper : Up to 4.00 P.M on 14/12/2018
3. Last date of Dropping of quotation paper : Up to 2.00 P.M on 17/12/2018
4. Date & Time of opening of quotation paper : After 3.00 P.M on 17/12/2018

SL no	Name of work	Time of completion	Cost of Quotation paper	Earnest Money	Eligibility criteria
01	Supplying of clerical staffs (equivalent to Group – B), having the capacity of executing divisional clerical job, to the office of the Executive Engineer - I, Canals Division, Canals Villa,9 Galiff Street,kolkata-700003 for a period of three months.	90 days	Nil	2% of quoted amount	Bonafide outsiders having credential in supplying of skilled manpower.

1. Necessary prescribed Proforma with terms and conditions will be supplied free of cost from the office of the undersigned.
2. The quotations will be opened by the undersigned on the specified date and time in presence of the Intending bidders who will be present at that time.
3. Classified original documents to be handled and classified and returned unharmed (applicable for S.L no. 4).

After having the work order and prior to undertake the jobs, the successful bidder will have to execute formal agreement in W. B. Form No. - 2911 by depositing 2.00% of the quoted amount as Earnest Money through Bank Draft of nationalized bank drawn in favour of the "EXECUTIVE ENGINEER - I, CANALS DIVISION" within 7(seven) days from the date of issue of the work order failing which the work order may be treated as cancelled. The NIQ will also be a part of the agreement.

Sd/-K. MANDAL

Executive Engineer - I
Canals Division

Memo No: 3957(9)

Dated: 05.12.18

Copy forwarded for information and for wide circulation to the:-

- 1) Chief Engineer-South,I&W Directorate, Govt. of West Bengal, JalsampadBhawan, Salt Lake City, Kolkata- 7000 91.
- 2) Superintending Engineer/ Eastern Circle,I&W Directorate, Govt. of West Bengal, 8st Floor, JalsampadBhawan, Salt Lake City, Kolkata- 7000 91.
- 3) Sub Divisional Officer, T.N/D.H/Dabu /Calcutta Canals Sub- Division.
- 4) Estimating Branch, Canals Division.
- 5) Accounts Section, Canals Division.
- 6) Notice Board , Canals Division


Executive Engineer - I
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Name of the work: -“ Supplying three clerical staff (equivalent to Group – B) having the capacity of Divisional work to the office of the Executive Engineer - I, Canals Division, Canals Villa,9 Galiff Street,kolkata-700003 for a period of three months.”

Sl no.	Description of Item	Qty.	Unit.	Rate. (Including all Taxes)	Amount.
1	Supplying of clerical staffs (equivalent to Group – B), having the capacity of executing divisional clerical job, to the office of the Executive Engineer - I, Canals Division, Canals Villa,9 Galiff Street,kolkata-700003 for a period of three months.	03	No./month		
Total Amount in Rs.					

Amount in word-----



Executive Engineer - I
Canals Division

Signature of Agency
with address