



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - I
RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.–Mohanpur, Dist.–Nadia.

NOTICE INVITING QUOTATION

N.I.Q. No- 11/SDO-I/RRI/HCL of 2018-19

Memo No. 236A

Date: 26.11.18

Sealed quotations for the work “**Collection of rate in connection with Procurement of Desktop computer, Laptop, Computer Printer of River Research Institute for the proposed two nos. M. Tech Course at River Research Institute, Mohanpur, Nadia, PIN- 741246 excluding GST & including other charges complete**” as per Annexed proforma are invited by the SDO-I, RRI, HCL, on behalf of The Governor of West Bengal from reliable resourceful Bonafide agencies having sufficient experience in execution of similar type of works. Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl.No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	03.12.2018	Up to 15.00Hrs.
2.	Date of issue of quotation papers	05.12.2018	Up to 16.00 Hrs.
3.	Last date of receiving quotation papers	07.12.2018	Up to 15.00 Hrs.
4.	Date and time for opening quotation	07.12.2018	At 15:30 Hrs.

Note: Preferable brands for procurement are Dell, HP, Compaq, Sony etc.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
 2. The intending quotationer must quote the rate clearly both in words & figures.
 3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
 4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
 5. The rate should be inclusive all taxes & also delivery charges including fitting & fixing proper position wherever applicable.
 6. Any material not up to standard quality & satisfaction shall be replaced.
 7. The quotationer may remain present at the time of the opening of the quotation.
 8. The lowest quotationer shall have to execute a formal agreement within 7 working days from the date receipt of work order.
 9. The quotationers are requested to submit all the requisite documents such as P-Tax Clearance, **Valid 15digit Goods & Service Tax payer Identification Number (GSTIN)**, Trade Licence, Valid IT, PAN etc. at time of submission of the application.
 10. No conditional Offer/Proposal shall be accepted and deemed as informal.
- Enclose. – Proforma for quoting rates - One copy.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal*

Copy for information to the:

1. The Director, River Research Institute, Haringhata Central Laboratory, Mohonpur, Nadia-741246.
2. The Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohonpur,
3. Divisional Accountant, R.R.I., H.C.L., Mohonpur, Nadia.
4. Divisional Estimator, R.R.I., H.C.L., Mohonpur, Nadia.
5. Notice Board, R.R.I., HCL.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohonpur, Nadia
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**** Minimum specification is given hereunder-**

Laptop:

SL. NO.	UNIT	SPECIFICATION
1.	CPU	Intel Core i7-7700HQ 7 th Generation ,3.2 GHz, 3 MB L3 Cache or better
2.	Memory	8 GB DDR4 SDRAM
3.	Hard Disk Drive	1 TB SATA HDD
4.	Screen	15.5 inch LED Digital Colour Screen.
5.	Graphics Card	2 GB Graphics Card
6.	Operating System	Preloaded Windows 10 Home Basic or better.
7.	Warranty	01 year onsite warranty.

Desktop:

SL. NO.	UNIT	SPECIFICATION
1.	CPU	Intel Core i5 6 th Generation ,3.2 GHz, 3 MB L3 Cache
2.	Memory	4 GB DDR3 SDRAM
3.	Hard Disk Drive	1 TB SATA HDD
4.	DVD	R.W. DVD of 24 x Writing Speed.
5.	Monitor	18.5 inch LED Digital Color Monitor with Wide Screen.
6.	Keyboard	104 keys plus Front Keys Multimedia keyboard.
7.	Mouse	Optical
8.	Ports	4 USB Ports , 1 Serial audio port for microphone and head-phone in front.
9.	Cabinet	Mini tower 450 W SMPS or higher.
10.	Networking facility	10/100/1000 on board integrated Network Port with remote booting facility remote
11.	Operating System	Ubuntu Linux preloaded as specified with media and Documentation and Certificate of Authority.

12.	Warranty	01 year onsite warranty.
13.	Remarks	The system should work on 230V 50Hz single phase power supply.