



GOVERNMENT OF WEST BENGAL

Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - II

RIVER RESEARCH INSTITUTE, WEST BENGAL.

Haringhata Central Laboratory,
P.O.-Mohanpur, Dist.-Nadia, PIN- 741246.

NOTICE INVITING QUOTATION

N.I.Q. No- 08/SDO-II/RRI/HCL of 2018-19 dt. 05.11.2018

Memo No. 237

Date: 05.11.2018

Sealed quotations for the works:

“Quotation for “Maintenance of Garden area for One year including plantation of seasonal Plants and Supply of necessary manures, fertilizer, Pesticides Other medicines at Inspection Bungalow, Office building and 4 nos. Executive Hostel at River Research Institute Mohanpur, Nadia during the year 2018-19” as per Annexed proforma are invited by the SDO-II, RRI, HCL, on behalf of The Governor of West Bengal from reliable resourceful Bonafide Agencies.

Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl. No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	20.11.2018	Up to 15.00 Hrs.
2.	Date of issue of quotation papers	22.11.2018	Up to 16.00 Hrs.
3.	Last date of receiving quotation papers	26.11.2018	Up to 15.30 Hrs.
4.	Date and time for opening quotation	26.11.2018	At 16:00 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be excluding GST but other charges complete.
6. The quotationer may remain present at the time of the opening of the quotation.
7. The lowest quotationer shall have to execute a formal agreement in 2908 form within 7 working days from the date receipt of work order, along with 2% of the quoted amount as Earnest Money by BID in favour of EE (SDP)/RRI.

9. The quotationers are requested to submit all the requisite documents such as P-Tax Clearance, **Valid 15 digit Goods & Service Tax payer Identification Number (GSTIN)**, Trade Licence, Valid IT return of last three years, PAN etc. at the time of submission of the application.

10. No conditional Offer/Proposal shall be accepted and deemed as informal.

Enclose. – Proforma for quoting rates - One copy.

Syhoosh
08.11.2018

**Sub-Divisional Officer-II
River Research Institute,
HCL, Mohanpur, Nadia,
Govt. of West Bengal**

Memo No. 156/1(6)

Date: 30.08.2018

Copy for information to the:

1. The Director, River Research Institute, Haringhata Central Laboratory, Mohanpur, Nadia, Pin - 741246.
2. The Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohanpur.
3. Divisional Accountant, R.R.I., H.C.L., Mohanpur, Nadia.
4. Divisional Estimator, R.R.I., H.C.L., Mohanpur, Nadia.
5. Notice Board, R.R.I., HCL.
6. Tender document.

**Sub-Divisional Officer-II
River Research Institute,
HCL, Mohanpur, Nadia,
Govt. of West Bengal**