



**Govt. of West Bengal**  
**Irrigation and Waterways Directorate**  
**Office of the Sub-Divisional Officer**  
**Balurghat Irrigation Sub-Division**  
**Balurghat, DakshinDinajpur.**

**Memo No.:- 364**

**Dated : - 02/11/2018**

**NOTICE INVITING QUOTATION NO.WBIW/SDO/BISD/NIQ-04/2018-19.**

- 1.0 Sealed Quotations are hereby invited by the undersigned on behalf of the Governor of West Bengal, for the work as describe below from eligible bonafide, reliable and resourceful agency having sufficient experience in execution of similar type of works. Intending quotationers who desires to participate in the Quotation are requested to log on to the departmental website [www.wbiwd.gov.in](http://www.wbiwd.gov.in) and office of the Sub Divisional Officer, Balurghat Irrigation Sub-Division, Balurghat, DakshinDinajpurfor information about the quotation.

NAME OF WORK: **"Supply of 4(four) nos Steel Almirah for the official use of South Dinajpur Irrigation Division.Balurghat, Dakshin Dinajpur."**

TIME OF COMPLETION : 15(Fifteen) Days

The time schedule of the said quotation is as follows :

- |  |  |
|--|--|
| i) Last date of receiving application      | : - 14.11.2018 upto 4:00 p.m.                                  |
| ii) Last date of issue of quotation        | : - 16.11.2018 upto 4:00 p.m.                                  |
| iii) Last date of receiving quotation      | : - 19.11.2018 upto 2:00 p.m.                                  |
| iv) Last Date & time of opening quotations | : - 19.11.2018 after 2:30 p.m. (In the chamber of S.D.O/ BISD) |

Terms and Condition for the quotation is as follows :

1. The quotation papers will be supplied free of cost from the office of the undersigned at every working day. The willing quotationers must produce valid PAN, PTPC, Trade License, latest ITR, GSTIN application document etc. together with credential papers in support of past experience, if any before issuing quotation papers from this end.
2. The suppliers should quote his rate both in figures and words (in rupees). They must furnish specification in accordance with proforma which will be supplied from this office along with quotation papers.
3. The copy of the notice of the quotation which may be obtained along with schedule and specification from the office of the undersigned should accompany with the quotation duly signed by the quotationers.
4. The acceptance of quotation will rest upon the competent authority, who does not bind himself to accept the lowest quotation and reserve the right to reject any quotation without assigning any reason thereof.
5. Quotation which should be submitted in sealed cover with the name of the work written on the envelope will be received by the undersigned. Quotations which do not fulfill any of the above conditions / incomplete in any respect are liable to summarily rejected.
6. Formal Agreement in W.B.F. No. 2911 **within 7 (Seven) days** from the date of issue of the accepting letter .
7. **BIDDS/OFFERS SUBMITTED BY POST OR BY HAND OR BY EMAIL SHALL NOT BE ACCEPTED.**
8. Payment shall be made on availability of fund
9. No conditional bid/offer/proposal shall be accepted and shall be deemed as 'informal'

**SPECIFICATION FOR SUPPLYING OF STEEL ALMIRAH**

<i>Sl. No.</i>	<i>Item</i>	<i>Specifications</i>	<i>Quantity</i>
1.	<b>Steel Almirah</b>	1980 mm (H) x 900 mm (W) x 480 mm (D) manufactured from 22 gauge for body & 20 gauge for doors. The Almirah should have four shelves making five compartments of standard size. The doors of almirah provided with stiffeners made of M.S.sheet spot welded to the doors.	4Nos

Sub-Divisional Officer  
Balurghat Irrigation Sub-Division  
Balurghat, DakshinDinajpur

*Memo No. 364(6)*

*Date :-02.11.18*

Copy Submitted for information and wide circulation:

- (1) Superintending Engineer, North Irrigation Circle - I, Greenpark, Malda.
- (2) Executive Engineer, South Dinajpur Irrigation Division, Balurghat
- 3) District Information & Cultural Officer, Balurghat, DakshinDinajpur.
- 4) S.D.O., Gangarampur Irrigation Sub-Division, Buniadpur
- 5) Accounts Branch of South Dinajpur Irrigation Division.
- 6) Notice Board of this Sub -Division.

Sub-Divisional Officer  
Balurghat Irrigation Sub-Division  
Balurghat, DakshinDinajpur

Issued to-.....

ANNEX-(1)

(NOTICE INVITING QUOTATION NO. WBIW/SDO/BISD/NIQ-04/2018-19) ( Memo No. 364, Dated:  
02.11.18 )

Name of Work : "Supply of 2 (two) nos Steel Almirah for the official use of South Dinajpur Irrigation Division.Balurghat, Dakshin Dinajpur.."

SI No.	Name of Item	Brand	Qty	Rate (Per Unit)	Total Amount (Rs)
1	Steel Almirah (1980 mm (H) x 900 mm (W) x 480 mm (D) manufactured from 22 gauge for body & 20 gauge for doors. The Almirah should have four shelvs making five compartments of standard size. The doors of almirah provided with stiffeners made of M.S.sheet spot welded to the doors.)		04 Nos		
				Total quoted rate in figures=	
( Total Amount in Rupees..... only)					

Note:

- I/We agree to supply the above mentioned items in accordance with technical specifications for a total quoted price of ` ..... (in words Rupee .....) only including all taxes, transportation cost etc. within seven days from the issue of Supply Order.
- I/We also confirm that the normal commercial warrantee/guarantee shall be applied to all supplied items.
- I/We also agree and abide with the specifications, terms & conditions stipulated in the quotation document.

Signature of the Quotationer

Bidder's Address with contact No.:-

with official seal if any