



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
BURDWAN INVESTIGATION & PLANNING DIVISION
Purta Bhawan , 3rd Floor , Purba Burdwan-713103

**NOTICE INVITING QUOTATION
FOR BUDGETARY PURPOSE**

NIQ No. : WBIW/NHP/NIQ-02/2018-19

Memo No. 522

Dated. 24.09.2018

Sealed quotations for rates are hereby invited by the Executive Engineer, Burdwan Investigation & Planning Division ,Irrigation & Waterways Directorate , Govt of West Bengal , Purta Bhawan , 3rd Floor , Purba Burdwan-713103 from the bonafide & resourceful agencies to ascertain unit rate [budget quote] in connection to the work "Scanning of historical reports, documents , drawings , maps and development of customized DMS software under NHP" of I.&W.Deptt., GoWB. as per enclosed schedule.

Interested quotationers are required to apply for quotation papers to the undersigned enclosing all papers satisfying the eligibility criteria as given below : -

Eligibility criteria :

1.The quotationer having experience of dealing with similar type of work in any Government/Government undertaking/Public sector, Zilla Parishad etc [Agency has to furnish self attested copy of such supply order/completion certificate etc] will be preferable.

2.The intending quotationer should apply for quotation papers in respective Letter Heads enclosing self attested photocopies of valid Trade License , PAN , valid PT, GST , IT etc. as applicable.

Time schedule of quotation

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| 1) Last date & time of receiving application: | 01.10.2018 up to 4:30 p.m. |
| 2) Last date & time of collecting quotation paper: | 03.10.2018 up to 4:30 p.m. |
| 3) Last date & time of receiving quotation paper: | 04.10.2018 up to 4:30 p.m. |
| 4) Date & time of opening quotation: | 05.10.2018 after 11:30 p.m. |

Terms and Conditions :

- 1) The schedule of items and other documents are to be collected by the eligible quotationer free of cost from the office of the Executive Engineer ,Burdwan Investigation & Planning Division ,Irrigation & Waterways Directorate ,Govt of West Bengal ,Purta Bhawan,3rd Floor,Purba Burdwan-713103 & **download from Departmental website : wbiwd.gov.in**
- 2)The intending agencies should submit budgetary quotes in closed envelop in tender box at
i)Office of the Superintending Engineer , I.&P.Circle-II , Jalsampad Bhawan , Salt Lake
or ii)Office of the Executive Engineer , Burdwan Investigation & Planning Division, I.&W.Dte.
- 3) The eligible quotationers should quote their rates both in figures and in words. Any correction in the rates must be duly signed by the quotationers and each page of the schedule are to be signed by the quotationer along with his seal.
- 4) Quotation paper will not be submitted by post / e-mail / fax
- 5)No quotation paper will be issued after expiry of date and time mentioned above.
- 6)Duly filled up sealed quotation as supplied from this office is to be submitted with a forwarding letter to the office of the undersigned.
- 7)Accepting Authority i.e. Superintending Engineer, Investigation & Planning Circle-II, I.&W.Dte.,GoWB reserves the right to accept or reject any or all quotations without assigning any reasons whatsoever.
- 8) Informal/conditional quotation is liable to summarily rejected.
- 9)Any letter or other instrument submitted separately in modification of sealed quotation may not be entertained.
- 10)**This rate is only to ascertain unit rate [budget quote] for official purpose only.**


Executive Engineer

Burdwan Investigation & Planning Division