



**Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional officer
Digha Irrigation Sub-Division.
Ramnagar :: Purba Medinipur :: 721441**

Memo no 210^E

Dated 26-06-18

NOTICE INVITING QUOTATION NO.- 02/DISD OF 2018-'19.

Sealed quotation are invited by the A.E./S.D.O., Digha (I) Sub-Division, Ramnagar from the intending resourceful bonafide agencies/Suppliers for the works as per attached list.

Name of the Work :- Annual Upkeeping of Annexe Extension Building of Digha Irrigation Inspection Bungalow, Digha, under Contai (I) Division in Block-Ramnagar-I, P.S.- Digha, Dist.- Purba Medinipur for a period of 1 year.

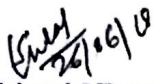
Time schedule of quotation:-

- | | | |
|---|---|------------------------|
| 1) Last date & time of receiving application | : | 09/07/18 up to 4.00 pm |
| 2) Last date & time of collecting quotation paper | : | 10/07/18 up to 4.00 pm |
| 3) Last date & time of receiving quotation paper | : | 12/07/18 up to 3.00 pm |
| 4) Date & time of opening quotation | : | 12/07/18 after 4.00 pm |

Terms and Conditions :-

1. The contractor who have been delisted or debarred by any Government Department shall not be eligible in any way.
2. Valid up to date, self-attested photocopies of Income Tax return for latest assessment year, Upto date Professional Tax Deposit Challan, Pan Card, GSTIN registration Certificate/Provisional Certificate, Up-to-date Contractor License, issued by appropriate authority, Voter ID Card/ Adhar Card for self-identification to be accompanied with the Application seeking permission for participation in tender. Permission will be given after scrutinizing the said documents. It will be the binding on the intending bidder to produce the original papers, mentioned above, on demand of the Tender inviting authority, failing which his/ their bid will be liable for rejection at any stage, even after awarding of contract, if selected.
3. Rates shall be quoted both in figures and words, considering site condition from the date of issuance of work order after acceptance from competent authority.
4. All rates quoted are to be inclusive of all charges (e.g. G.S.T., S.T., I.T., Vat, Service Charges etc.)
5. Acceptance of the quotation will be done by the competent authority on the basis of lowest offered rate. The competent authority has reserved the right to except or reject any or all quotation without assigning any reason thereof.
6. Intending Quotationers must fully acquaint themselves with the site and requirements of the work before quoting their rates and take into consideration the difficulty likely to be involved, in the execution of work, climate condition availability of local materials, rates prevailing in the locality and all other relevant factors should be taken into consideration as no claim whatsoever will be entertained on any of these accounts afterwards.
7. Quotationers may meet the undersigned at his office on all office days up to 08/07/2018 between 11.00 A.M. to 3.00 P.M. for detailed information, nature and requirements of the work etc.
8. Quotation paper shall be issued to eligible intending agencies free of cost.
9. Successful Quotationers shall have to execute tender in duplicate/ triplicate copy of WB Form No. 2911/2911/(i)/2911(ii)/2908 duly signed by him/them along with requisite earnest money @2.00% of the quoted amount in the shape of Bank Draft/Pay Order from any Nationalized Bank/ R.B.I. listed Bank, drawn in favour of the " Executive Engineer I & W. Dte., Contai Irrigation Division" within seven days from the date of issue of information of the acceptance of his / their quotation, failing which his/their quotation(s) are liable to be rejected.

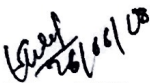
10. This notice, rate quoted for the work in letter head, "Additional terms & conditions of contract and specification for works" in the schedule of works to form part of the contract.
11. 1% (one percent) cess shall be deducted from bills as per W.B. labour welfare rule along with G.S.T., S.T./VAT, I.T., and other deductions if any, as per Govt. rules in force.


Sub-Divisional Officer
Digha Irrigation Sub-Division
Ramnagar:: Purba Medinipur

Memo no 210^E/116 Dated 26-06-18.

Copy forwarded for information & wide circulation to :-

- 1) The Executive Engineer, Contai Irrigation Division, Contai, Purba Medinipur.
The action taken from this end as per his kind verbal order may kindly be approved.
- 2) The Executive Engineer, DVC Study Cell & Nodal officer e-Governance, I & W Dte. With request to upload the NIQ in the Departmental website at the earliest.
- 3) The Sub-Divisional Officer, Contai / Egra / Etamogra Irrigation Sub-Division under Contai (I) Division.
- 4) Notice Board of this office.


Sub-Divisional Officer
Digha Irrigation Sub-Division
Ramnagar :: Purba Medinipur

Quotation Papers for Notice Inviting Quotation No.- 02/DISD OF 2018-19.

Date and Time of opening :- 12/07/2018 after 2.30 pm
Time for completion :- 12 (twelve) months.
Cost of Quotation Paper :- NIL

Schedule for the Work :- Annual Upkeeping of Annexe Extension Building of Digha Irrigation Inspection Bunglow, Digha, under Contai (I) Division in Block-Ramnagar-I, P.S.- Digha, Dist.- Purba Medinipur for a period of 1 year.

Sl. No	Description of item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1	Sweeping & cleaning of toilets using Harpic, Phenyl, Naphthalene etc. (would be supplied separately) complete as per instruction of Engineer in Charge.				
	a) Floor cum dado area	86432	Sqm.		
	b) Wash basin	4672	Nos.		
	c) Water closet - European	3212	Nos.		
	d) Mirror	3796	Nos.		
2	a) Dusting of floor including cost of brooms as per instruction of Engineer-in-Charge	147168	Sqm.		
	b) Moping of floor, using floor cleaner, including cost of moping Instruments as per instruction of Engineer-in-Charge	147168	Sqm.		
	c) Dusting of walls, windows, window panes, Ceiling, Ceiling fans & lights, Door, window, grills, railing etc. as per instruction of Engineer-in-Charge.	61048	Sqm.		
	d) Dusting of furniture as per instruction of Engineer-in-Charge.				
	(i) Sofa (3 Seater)	260	Nos.		
	(ii) Sofa (2 Seater)	624	Nos.		
	(iii) Sofa (Single Seater)	156	Nos.		
	(iv) Chair	1976	Nos.		
	(v) Tea Table	684	Nos.		
	(vi) Dining Table	312	Nos.		
	(vii) Almirah	260	Nos.		
	(viii) Wardrobe	364	Nos.		
	(ix) Khat	416	Nos.		
	(x) Table	312	Nos.		
3	Washing & ironing of curtains, Bed Sheets, Bed Covers, Pillow covers, etc. dry wash of Blankets as per instruction of Engineer-in Charge.				
	(i) Bed Cover (double)	468	Nos.		
	(ii) Bed Cover (single)	728	Nos.		
	(iii) Bed sheet (double)	2628	Nos.		
	(iv) Bed sheet (single)	4088	Nos.		
	(v) Pillow Cover	13140	Nos.		
	(vi) Pillow Towel	13140	Nos.		
	(vii) Curtain	1764	Nos.		
	(viii) Bath Towel	4088	Nos.		
	(ix) Blanket (Dry washing)	108	Nos.		
	(x) Blanket Cover (Dry washing)	108	Nos.		
	(xi) Sofa Cover	108	Nos.		
	(xii) Mosquito Net	264	Nos.		
	(xiii) Table Cloth	312	Nos.		
	(xiv) Floor Mat	300	Nos.		
4	Sweeping & Cleaning of drains (size 200x250 mm) as per instruction of Engineer-in Charge.	7800	m.		

Sl. No	Description of item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
5	Supplying of different materials as follows (standard make & ISI mark) as per instruction of Engineer-in-Charge.				
	a) Phenyl (1 ltr.)	120	Nos.		
	b) Herpic (0.5 ltr.)	96	Nos.		
	c) Napthalene (100 gm)	96	Nos.		
	d) Room freshner (125 gm)	24	Nos.		
	e) Soap (Toilet)	4088	Nos.		
	f) Soap (bath)-Dove	96	Nos.		
	g) Soap (bath)-Lux	96	Nos.		
	h) Liquid Hand Wash (215 ml)	56	Nos.		
	i) Liquid Hand Wash (pouch)	84	Nos.		
	j) Bleaching Powder (1 kg)	48	Nos.		
	k) Colin (500 ml)	36	Nos.		
	l) Odonil (50 gm)	156	Nos.		
	m) Jharu	144	Nos.		
6	Cleaning of water tank using of bleaching powder as per instruction of Engineer-in-Charge.	32	Nos.		

In words (Rupees

.....) only

I do hereby declare to execute the work as per the rate quoted above.

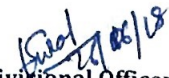
Signature of the Agency :.....

Address:.....

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Phone No.:.....


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 Ramnagar :: Purba Medinipur.