



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
BOLPUR IRRIGATION SUB-DIVISION
BOLPUR *BIRBHUM

Memo No:- 230

Dated.- 19 . 03 . 2018

NOTICE INVITING TENDER NO- WBIW/SDO/BOL/04 OF 2017-18 OF SUB-DIVISIONAL OFFICER; BOLPUR IRRIGATION SUB-DIVISION.

- 1) Separate sealed tenders in printed form are invited by the Sub-Divisional Officer; Bolpur (I) Sub-Division on behalf of The Governor of West Bengal, for the works as per list attached herewith, from bonafied, reliable & resourceful contractors having sufficient experience in execution of similar type of works as per categorization, detailed herein under .
- 2) a. Separate Tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of work on the envelope and addressed to the proper authority.
b. Submission of tender by post is not allowed.
- 3) The tender documents and other relevant particulars (if any) may be seen by the intending Tenders or their duly authorized representatives during office hours between 11.00 A.M. and 4.00 P.M. on every working day, till **04.04.2018** in the Office of The Sub-Divisional Officer, Bolpur (I) Sub-Division .
- 4) a. Intending Tenderers should apply for Tender papers in their respective letter heads enclosing self attested copies of the following documents, originals of which and other documents like registered partnership (for partnership farm) etc. are to be produced on demand, as well as during interview (if any).
 - ii). Completion certificate / payment certificate(s) for one single similar work worth at least 50 % of the value of the work for which tender paper is desired , executed within last 5 (five) years. (To be determined from the actual year of completion, considering current financial year as year - (1).
 - iii). A statement showing number and value of works presently under execution by the Tender under Irrigation & Waterways and other Government Departments/ Organizations as stated in paragraph 4 (b) hereunder.
 - iv). Declaration by the Applicant to the effect that there is no other applications for Tender paper for work in this NIT in which he /she /they has/have common interests. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender –paper.

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- b. Completion certificate of work executed in Irrigation & Waterways Department will be considered. Completion certificate of works executed in other Department of State Government or Organisation like public works & public works (Roads) Departments , public Health Engineering Department, Sundarban Affairs Department & other State Governments, Zilla Parisads, West Bengal Housing infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution company Limited (WBSEDCL) , Kolkata Metropolitan Development Authority (KMDA) . Kolkata Metropolitan Water Sanitation Authority (KMW & SA), Kolkata Municipal Corporation (KMC) , other Municipal Authority , Local Panchayat Bodies , Hooghly River Bridge Commissioner (HRBC) , Engineering Departments of Central Government and Organization like Farakka Barrage Project (FBP) Authority , Railway, Kolkata Port Trust (KOPT) and Companies owned and managed by the State Government i.e. Mackintosh Burn Ltd., Westinghouse Saxby Framer Ltd. & Britania Engineering Ltd. May also be considered. Such completion certificates are to be issued by an officer not below the rank of Executive /Divisional Engineers/District Engineer/Project Manager of the other State / Central Government Department/Organisations. Such certificates are further to be vounter signed by immediate superior authority of the issuing authority for all cases other than Direct State/Central Government Departments and Railway .
- Over and above the completion certificates from the competent authority regarding payment received so far for work (even if the full payment might not have been received) , supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Departments/Organisations other than Irrigation & Waterways Department. Falling which credentials may not be considered .
- c. Any suppression /misrepresentations of fact will automatically debar the applicant from participating in any tender under the Division/Circle for at least 3 years from the date of detection, in addition to such other penal action as the Govt. may deem proper.
5. Intending Tender not satisfied with the decision of the Tender paper issuing Authority may prefer an appeal ;to the next superior Officer, concerned Chief Engineer will be the appelliate Authority for high value Tender . Necessary communication regarding his appeal to thje appellate Authority must be brought to the notice of such Authority within two working days after the dade of issue of tender paper and copy of such communication should also be submitted to ;the Tender paper issuing Authority within the same period, falling which no such appeal will be entertained.
6. a. Schedule for the work can be had on free of cost in the office of the Sub-Divisional Officer, Bolpur (I) Sub-Division within the specified date and time as per attached list by the intending Tenders or by their duly authorized representatives.
b. No schedule will be supplied by post .
c. No schedule will be issued on the date of opening of Tenders after expiry of date and time mentioned in the notice.
7. Before submitting any tender , the intending tenderers should make themselves acquainted through with the local conditions prevailing, by actual inspection of the site and take into considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities climate conditions , nature of soil ,availability of local labours and market rate prevailing in the locality etc. as no claim what so ever will be entertained on these accounts afterwards .In this connection the intenders may contact the office of the undersigned on **04.04.2018 upto 2.00 P.M.** or any working day .
8. Scan copy of demand draft , of schedule Banks guaranteed by the riserve Bank of India may be accepted as Earnest Money and /or security deposit in favour of the Executive Engineer, Mayrakshi South Canals Division , payable at Bolpur .
- a. Earnest Money for works in open tender, as noted in the list of work , will have not to be deposited by the contractors on L1 tenderer should have to deposit original instrument of Earnes money after opening of tender paper and agreement in 2911 (II) form to be made .

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- b. The tender should quote the rate both in figures and in words on the basis of percentage above/below or At par the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form .
- C. Any tender containing overwriting/erasing ink is liable to be rejected.
- d. All corrections are to be attested under the dated signature of the Tenderer.
9. When a Tenderer signs his schedule in an Indian Language, the total amount Tendered should also be written in the same Language. In the case of illiterate tenderer, the rates tender should be attested by a witness.
10. The Tenderer who will sign on behalf of a company or firm, must produce the registered documents (within 3 days from the date of the opening the tender) in support of his competency to enter into an agreement on behalf of the company or the firm under the Indian Partnership Act, failing which the tender will not be considered & the deposited earnest money will be forfeited.
11. Any letter or other instrument submitted separately in modification of the sealed tender may not be entertained.
12. The Tenderer should submit a statement at the time of submission of his tender showing the Technical staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to rejection .
13. Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to ;summary rejection .
14. **Taxes & duties to be borne by the Contractor/bidder :-**
- In view of introduction of GST with effect from 01.07.2017 , all the bidders intending to participate in this e-tender should offer their financial bids inclusive of GST applicable for entire composite works/Procurement of goods & services, labour intensive component contained in the BOQ . Income Tax, Royalty , GST (CGST,SGST, IGST), construction workers' welfare cess, labour insurances and similar other statutory levy/cess will have to ;be borne by the contractor/bidder and his / her quoted rate should be quoted accordingly after considering all these charges , and no separate payment towards any of the 3 statutory taxes shall be made by the implementing authority.
- Department deduction of cess @ 1% from the bill to be paid to the contractors under the building and construction works welfare, cess rules'2004 .
15. N.B. a) **Self attested Xerox copy of Trade Licence (Current year) must be furnished with the application.**
- b) Self attested Xerox or scan copy of draft of any nationalized bank in the form of Earnest Money must be attached with the ;schedule at the time rate quote .**
- c) Additional performance security Bank Guarantee of value of 10% of the amount put to tender if quoted bid price is lower than 20% of the amount put to tender in specimen form No. 06 must be attached with the tender paper at the time of dropping.**
16. The tender accepting authority does not bind himself to accept the lowest tender & reserves the right to reject any or all of the tenders received, without assigning any reason what so ever to the intending tenders & also reserves the right to distribute the work amongst more than one tenderers.
17. The tenderer will have to, if so desired by the tender accepting authority, submit his analysis to justify the rate quoted by him.
18. The tenders will be opened, as specified in the list of works, in presence of the participating tenderers or their duly authorized representatives who may be present at time of opening & who may also put their signatures in the Tender opening register.

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- 19 .The successful tenderer will have to execute the duplicate/triplicate/quadruplicate copies of this tender which will have to be obtained by no cash payment in the office of The Sub-Divisional Officer, Bolpur Irrigation Sub-Division within seven days from the date of receipt of the intimation of acceptance, of his tender and failure to comply with the above the tender shall automatically stand cancelled .
- 20 . If any tenderer withdraws his tender before his acceptance or refused /fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdraw/refusal/failure, he shall be disqualified for submitting any tender in this Sub- Division / Division for a minimum period of 1 year & his case will be referred to the Govt. for order as to what further action will be taken against him.
- 21 The successful tenderer will have to abide by the provisions of The West Bengal Contract labour (Regulation & abolition) Rules 1972 & such other Acts as may be applicable as will be in-force from time to time.
- 22 Materials such as cement, MS Rod, RCC hume pipe, MS sheet piles etc. if available in stock will be issued by the Department to the contractor for work as per issue rate fixed by The Engineer-in-Charge. Site of issue of Materials as mentioned in the list of materials to be supplied Departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the issue rate for such materials will be fixed by The Engineer-in-Charge.
- 23 Hire charges for Tools & Plants Machinery, if issued Departmentally, will be recovered from the contractor at such rates as will be fixed by The Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Govt. godown will be counted from the date of the issuance from the godown & up to the date of return into the same godown & the hire charges will be recovered from the contractor accordingly. All Tools & Plants Machinery issued to the contractor must be returned in good condition. In the case of any damage the cost of repair to such damage or replacement will be recovered from the contractor.
- 24 . In the following cases a tender may be informal & unacceptable.
- a . Correction, alternations, additions etc. if not attested by the tenderer.
 - b . I. Earnest Money in the shape; of scan copy attached with tender not held by the Tenderer .
II. Earnest Money in the form of Demand Draft, etc. which are short deposited and /or not deposited in favour of the Executive Engineer, Mayurakshi South Canals Division .
 - c . If the tender is not submitted in a cover properly sealed and the name of the work is not indicated on the cover .
- 25 . To verify the competency, capacity and financial stability of the intending Tenderer (s) the tender paper issuing Authority may demand production of any necessary document(s) as it may deem necessary .
- 26 . The payment of R/A as well as final bill for any work will be made according to the availability of fund , no claim due to delay in payment will be entertained.
- 27 . Clause 25 substituted and modified in accordance with the prevailing Government order.

28 Earnest money already deposited during the tender shall be converted as a part5 of security money and additional security shall be deducted from the progressive bills @ 8% or such amount from each such bill , so that the total deduction together with the 2% EMD constitutes 10% of the tendered value of work as actually done. Such tenderers may also be permitted to deposit further security so as to make total 10% of the tendered amount to avail the facility of no further deduction from ;the progressive bills subject to the condition laid down I 231(C) contained in the notification No. 03 W , Dated. 18 th January 2011 and sub rules 229 (III) of I & W Department Code .

29 . Categorization of Works:-

- 1 . Earth Work :- Earthwork in excavation/filling for embankment, canal , drainage channels executed under Irrigation & Waterways Department .
- 2 . Protection Works :- All kinds of river/channel bank/embankment protection works(with boulder, CC blocks, revetment works, sausages, , brick blocks,dry brick pitching etc.)
- 3 . Lining Work :- All kinds of water face lining / brick block pitching, in Irrigation canal/drainage channel, etc.
- 4 . Hydraulic Structures :- Aqueduct, Tegulators, Syphons, Bridges across Waterways , Sluices, Dams, Barrages, etc.
- 5 . M.S.Structural Works:- Gates of all kinds, electrical installations, pumps and allied etc. ,machinery .
- 6 . Building Works :- All type of building construction & renovation.

The above list is only indicative and not exhaustive .

- 30 . Submission of Application :- 02.04.2018 upto 2.00 P.M. to the Sub-Divisional Officer , Bolpur Irrigation Sub-Division , Bolpur , Birbhum .**
- 31 . Issue of Tender Paper :- 03.04.2018 upto 2.00 P.M. from the office of The Sub-Divisional Officer , Bolpur Irrigation Sub-Division , Bolpur , Birbhum .**
- 32 . Dropping of Tender Paper :- 05.04.2018 upto 1.30 P.M. at the office of the Sub-Divisional Officer Bolpur Irrigation Sub-Division , Bolpur , Birbhum .**

Sl No.	Name of Work	Estimated cost (Value of work put to tender)	Earnest Money	Cost of Schedule and other necessary papers	Time of completion of work
AS PER LIST ATTACHED					

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Time Schedule of Tender Procedure :-

- 1 . Last date of application for tender paper :- **02/04/2018 up to 02.00 P.M.**
- 2 . Last date of issue of tender paper :- **03/04/2018 up to 4.00 P.M.**
- 3 . Tender will be received on :- **05/04/2018 up to 1 . 30 P.M.**
- 4 . Date of opening of Tenders on :- **05/04/2018 at 2 .00 P.M.**

Sub-Divisional Officer
Bolpur Irrigation Sub-Division
Bolpur , Birbhum

Memo No. 230 / 10

Dated. 19 . 03 . 2018

Copy forwarded to..

1. Directorate of Information, 7th Floor, Nabanna, Howrah- 711102 for kind information and necessary action with a request to wide publicity of the supplied matter given below through publication in daily news papers as deem fit with minimum cost.
2. The Chief Engineer (North). I&W Directorate, Malda, West Bengal.
3. The Superintending Engineer; Mayurakshi Canal Circle, Suri, Birbhum.
4. The District Magistrate, Birbhum, Suri, Birbhum.
5. The Sabhadhipati, Birbhum Zilla Parishad, Suri, Birbhum
6. The Executive Engineer, Mayurakshi South Canals Division, Shyambati, Santiniketan, Birbhum.
7. District Information & cultural affairs , Suri , Birbhum - 711101 for kind information and necessary action with a request for wide circulation of the notice as deem fit.
8. Accounts Section, M.S.C.Division , Shyambati , Birbhum.
9. Sabhapati Panchayat Samiti, Bolpur-Sriniketan Block ,Bolpur, birbhum .
10. Notice Board, Bolpur (I) Sub Division, Bolpur , Birbhum.

Sub-Divisional Officer
Bolpur Irrigation Sub-Division
Bolpur , Birbhum