

Issued to

GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate

Office of the Executive Engineer
Lower Damodar Irrigation Division
Singur : Hooghly

NOTICE INVITING QUOTATION NO.13 OF 2017 -2018 OF E.E/LDID

Sealed quotation in attached format is invited by the Executive Engineer, Lower Damodar Irrigation Division from the outside bonafide Contractor having experience and capacity in executing similar nature of job for the work stated below on the following Terms & Conditions.

Sl. No.	Name of work	Eligibility of quotationeer	Time Allowed	Accepting Authority
1	Supply of Desktop Computer sets along with other peripherals for the use of Executive Engineer-II and Divisional Accounts Officer of Lower Damodar Irrigation Division.	outside bonafide Contractor having experience and capacity in executing similar nature of job	7 days	Superintending Engineer, Damodar Irrigation Circle.

TERMS & CONDITIONS :

1. The quotation will be received by the undersigned up-to 14.00 hrs. on **28.02.2018** and will be opened at **14.30** hrs. on the same day in presence of the intending quotationers who may present themselves.
2. The Last date of receiving application for quotation is up-to **16.00** hrs. on **26.02.2018**. Last date for issuing quotation paper to the applicant having credential, latest Professional Tax Payment Certificate (PTPC), Valid PAN Card in the name of bidder organization, Valid GST Identification number (GSTIN) document under the relevant GST Acts & Rules of State Govt., Trade License is up-to **16.00** hrs. on **27.02.2018**. The intending applicants shall have to produce the requisite documents along with their applicants.
3. The work will have to be completed in all respect within **7 (Seven) days** from the date as will be stipulated in work order.
4. Rate should be quoted both in figures and words clearly on item rate basis in the schedule of item of works attached with the quotation papers. All corrections should be attested under the dated initial of the signature.
Over writing and erasing is not permitted.

(Contd. To page-2)

(Page-2)

5. The accepting authority of the quotation i.e. Executive Engineer, Lower Damodar Irrigation Division reserves the right to reject any or all the quotations or distribute the work among more than one quotationers without assigning any reason thereof.
6. Canvassing in connection with the quotation or quotationer who will resort to canvassing will be liable to rejection.
7. The successful quotainer will have to execute formal and other copy of agreement in W.B. Form No. **2908 / 2911**.
8. Additional Terms and Conditions of the work shall be part of the agreement and binding on quotationer.
9. The quotationers will have to deposit 2.5% / 2% of aggregate value of quotation as initial Earnest Money by Bank Draft with the formal agreement.
10. S.D., I.T., G.S.T. will be deducted as per rules applicable.
11. 1% Cess will be deducted as per rule applicable.

Sd/-

(SOMNATH DEV)
Executive Engineer
Lower Damodar Irrigation Division

Memo. No. 320/116

Dated: 16.02.2018

copy forwarded to :

1. The Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan.
2. The Executive Engineer, D.C Division/B.I. Division/R.B.I Division/Damodar Head Works Division.
3. Sub-Divisional Officer Singur Irrigation Sub-Division.
4. Accounts Section, Lower Damodar Irrigation Division.
5. Estimating Section, Lower Damodar Irrigation Division.
6. Notice Board of Lower Damodar Irrigation Division

Sd/-
(SOMNATH DEV)
Executive Engineer
Lower Damodar Irrigation Division
16.2.18

(Contd. To page3)

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Quotation Format

Schedule of Work: Supply of Desktop Computer sets along with other peripherals for the use of Executive Engineer-II and Divisional Accounts Officer of Lower Damodar Irrigation Division.

Sl no.	Description of items	Quantity	Unit	Rate in Rs. (both in figures and words)	Amount in Rs.
1	Desktop computer (HP/Dell make): Configuration Intel Core i3, 4gb Ram, 1 TB Hard Disk, DVD writer, Keyboard, Mouse, Dos.	2 Set	Per Set		
2	UPS700VA	2 no	Each		
3	HP Laser Jet Printer(Print Scan Copy)	2 no	Each		
Total: Rs.					

(In words Rupees)

Signature of the Quotationer with date

FULL NAME & ADDRESS

(IN CAPITAL LETTER) :-