



Govt. of West Bengal
Irrigation & Waterways Directorate
Office Of The Executive Engineer
Metropolitan Drainage Division No.- I
Jalasampad Bhawan, (4TH floor)
Salt Lake City, Kolkata - 700091.

Memo No :- 1Q-1 /183

Dated :- 25/01/2018


Notice Inviting Quotation: - 19 /MDD-I of 2017 - 18.

Sealed quotation in the Letter Heads as per proforma below is hereby invited by the Executive Engineer/Metropolitan Drainage Division No.- I on behalf of the Governor of West Bengal, for the works as per list attached herewith, from the bonafide reliable and resourceful Contractors having sufficient experience in execution of similar type of works as per detailed herein under. The work stated below on the following terms and conditions.

1. Quotation should be submitted for the work in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority. Submission of quotation by Post is not allowed.
2. Detailed information for the work may be seen by the intending quotationers or by their duly authorized representatives during office hours between 11.00 A.M and 4.00 P.M on every working day, till 06-02-2018 in the office of the Executive Engineer, Metropolitan Drainage Division No.-I.
3. Intending quotationers should quote rate in their respective Letter Heads enclosing with self attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during interview (if any).
4. P.T. Clearance certificate/Challan, GST No. (as implemented), PAN Card, Latest I.T Return Receipt, Credential, for Proprietorship Firms (Trade Licence)/Partnership firms (Partnership Deed, Trade- License, Form-VIII or Memorandum of Registration) all valid up to the date of opening of the quotation.
5. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any Tender/ quotation under the Division / Circle for at least 3 (three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
6. The quotationer should quote their rate both in figures & in words on each item of work/supply as per the NIQ.
7. All corrections are to be attested under the dated signature of the quotation.
8. The quotationers who will sign on behalf of a company or Firm, must produce the registered documents [within 3(three) days from the date of opening the quotation)] in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the quotation will not be considered.
9. Conditional quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
10. Any letter or other instrument submitted separately in modification of the sealed quotation may not be entertained.
11. The quotation Accepting Authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received, with valid reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.
12. Royalty, Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).
13. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening Register.
14. The successful quotationers will have to execute a formal agreement in W.B.F. No.- 2911 as per rule. Which will have to be obtained from the office of the Executive Engineer, Metropolitan Drainage Division No.-I within 7(Seven) days from the date of receipt of the intimation of acceptance of his quotation.
15. In the following cases a quotation may be unacceptable.
 - Correction, alterations, additions, etc. if not attested by the quotationer.
 - Canvassing in connection with the quotation will be liable to rejection.
 - Any quotation containing over writing is liable to be rejected.

Additional Terms & Conditions


1. Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / commencement and completion of the work) is to be borne by the bidder. Original Challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.
2. The quotation accepting authority reserves the right to reject any or all quotations without assigning any reason whatsoever and he will not be bound to accept either the lowest quotation or any of the quotations.
3. The quantities of different items of work mentioned in the BOQ or in Work Order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantities in some items or for omission of some items.
4. The quotationers will have to, if so desired by the quotation accepting authority, submit his analysis to justify the rate quoted by him.
5. Quotationers who will resort to canvassing are liable to be rejected.
6. **Warranty & Maintenance:-** The successful Bidder must furnish a warranty for all hardware, software and network items supplied for providing free post-installation comprehensive onsite maintenance and replacement support during a warranty period of the said materials from the date of successful commissioning of overall configuration as certified by the Engineer-in-Charge.
7. Warranty period shall commence after Commissioning of the job.
8. The warranty period for supplied articles except ink cartridges shall be for a period of at least 1 (one) year.
9. Payment of RA as well as final bill for any work shall be made, quarterly/upon satisfactory execution of the work, on the availability of fund, and there is no guarantee that the payment shall be made every month or at a regular interval of time. In terms of 736-F(Y) dated 10/02/2015, the LOC system for execution of works has been discontinued and w.e.f. 01/04/2015 the works Divisions are under the ambit of Treasury Payment system through e-Pradan & e-Billing module of IFMS. Therefore, this Office will not bear any responsibility for delay in payment of bills for works if any, due to introduction of this new system. It is requested to bear with us in this respect.
10. During the period of agreement, execution of any item may be kept suspended if the authority so decides.
11. In the event of unsatisfactory service, the contract will be terminated, abiding by the clauses of Form- 2911.


Executive Engineer
Metropolitan Drainage Division-I.
Jalasampad Bhawan,(4th floor).

List of Work

1. N.I.Q. No. & Date : 19 / M.D.D-I of 2017-18, dt. 25 / 01 / 2018.
2. Last Date of receiving of quotation Documents : 07-02-2018 till 2.00 PM
3. Place of receiving of quotation Documents : Office of the Executive Engineer, M.D.D - I.
Jalasampad Bhawan, (4th floor), Kolkata-700091.
4. Date & time of opening quotation : 07/02/ 2018 at 2.30 PM.
5. Quotation Accepting Authority : Superintending Engineer, Metropolitan Drainage Circle

Sl no.	Name of Work	Amount put to Tender (₹)	Earnest Money Deposit (₹)	Time allowed for completion	Source of fund	Eligibility of contractor
1	2	3	4	6	7	8
1.	Carrying out catchment area survey by DGPS/RTK instrument providing Lat, long, canal survey plan, location map with both hard and soft copies using auto cad software in dwg, excel format all complete for Lower Bagjola Khal under Metropolitan Drainage Division No.-I.	0	0	10 (Ten) Days.	NON PLAN	Bonafide Contractors /Suppliers having credential of execution of similar nature of work.


 Executive Engineer
 Metropolitan Drainage Division-I.
 Jalasampad Bhawan,(4th floor).

Memo No :- 1Q-1 /183 (13)

Dated :- 25/01/2018

Copy forwarded for information & having displayed in Notice Board.

1. The Chief Engineer/South, I. & W. Directorate, Jalasampad Bhawan, (4th Floor). Salt Lake City.Kolkata-700091.
2. The Superintending Engineer, Metropolitan Drainage Circle, Jalasampad Bhawan (2nd floor).
3. The Superintending Engineer, Greater Calcutta Drainage Circle, Jalasampad Bhawan (2nd floor).
4. The Financial Adviser & Chief Accounts Officer (FA & CAO), SERP,PMU of I &W Department, Govt. of W.B
5. Executive Engineer, Calcutta Drainage outfall Division, Jalasampad Bhawan (6th floor).
6. The Executive Engineer, Metropolitan Drainage Division No.- II, Jalasampad Bhawan (7th floor).
7. The Executive Engineer, Metropolitan Electrical Division, Jalasampad Bhawan (4th floor).
8. The Executive Engineer, Urban Drainage Division, Jalasampad Bhawan (4th floor).
9. Accounts branch / MDD-I.
10. Estimating Section / MDD-I.
11. Notice Board / MDD -I.
- ✓ 12. Public Relation Cell for Uploading in the I & W. Dte. Website.
13. The S.D.O./Metropolitan Head Quarter Sub-Division.


25/1/18

Executive Engineer
Metropolitan Drainage Division-I.
Jalasampad Bhawan,(4th floor).

Declaration against Common Interest

(To be fill up by the Agency)

I/We, Sri/Smt. _____, the authorized signatory on behalf of

..... do hereby affirm that I/We/any of the member of

..... bidding against NIQ No. SL No.

.....do not have any common interest either as a partner on any partnership firm /
consortium as a Proprietor / Owner of any other firm in the same serial for the work I / We want to
participate.

Date:

Signature of Quotationer

Proforma
(To be typed in company letter pad)

To
The Executive Engineer
Metropolitan Drainage Division No.-I
Jalasampad Bhawan, (4th floor).

Sub: Carrying out catchment area survey by DGPS/RTK instrument providing Lat, long, canal survey plan, location map with both hard and soft copies using auto cad software in dwg, excel format all complete for Lower Bagjola Khal under Metropolitan Drainage Division No.-I. Dear Sir,

I/we hereby would like to state that I/we will fully accept all your conditions and offer to execute the works as per Quotation no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, bill of quantities and addenda.

SL. No.	Description of Items	unit	Unit Rate including GST & labour welfare CESS as per latest order. (₹)
1.	Carrying out catchment area survey by DGPS/RTK instrument providing Lat, long, canal survey plan, location map with both hard and soft copies using auto cad software in dwg, excel format all complete for Lower Bagjola Khal under Metropolitan Drainage Division No.-I.	Each point	

Signature of Quotationer with seal

Contract No.


25/1/18

Executive Engineer

Metropolitan Drainage Division-I
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