



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BARDHAMAN.

Notice inviting Quotation No. 58 of D.C. Hd. Qtr. Sub-Division/2017-18.

Sealed quotation in Prescribe Proforma from willing bonafide agencies / suppliers are hereby invited by the undersigned for the work **“annual maintenance of DVR machines and CC TV cameras (Excluding changing of parts or other accessories) installed at various offices under Damodar Canal Division.** inclusive of all individual charges, taxes etc, complete.

The quotation will be received to the office of the undersigned by **3.00 p.m. on 11.01.2018** and the same will be opened on the same day **at 3.30 p.m.** in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Working Period 1 (One) Year

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2911. Necessary income taxes, P.Tax, documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verified himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

The evolution of lowest quotationer will be based on total quoted amount and no conditional quotation will be entertained.

Exact date of the meeting will be informed to the successful quotationers well ahead.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head.

The items of works as follows:-

Sl. No.	Details of item of work	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1.	Annual maintenance of 1(One) no. DVR machine and 2 no. CC TV cameras installed at store of Kanainatsal Campus. Purba Bardhaman (Excluding changing of parts or other accessories)	1	Job		
2.	Annual maintenance of 1(One) no. DVR machine and 4 nos. CC TV cameras installed at office premises of Damodar irrigation Circle, Kanainatsal Purba Bardhaman (Excluding changing of parts or other accessories)	1	Job		

(2)

3.	Annual maintenance of 1(One) no. DVR machine and 13 nos. CC TV cameras installed at Kanainatsal Inspection Bungalow campus. Purba Bardhaman (Excluding changing of parts or other accessories)	1	Job		
4.	Annual maintenance of 1(One) no. DVR machine and 2 nos. CC TV cameras installed at office premise of Damodar Canal Division, Court compound, Purba Bardhaman (Excluding changing of parts or other accessories)	1	Job		

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.

Memo No. 18 (15) Dated: - 04.01.2018

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardhaman
2. Executive Engineer, D.C. Division
3. Executive Engineer, Hd. Works Division
4. Executive Engineer, L.D.I. Division
5. Executive Engineer, B.I. Division
6. Executive Engineer, R.B.I Division
7. DVC Study Cell for uploading in Departmental website.
8. District Information Officer, Burdwan .
9. Office Notice Board, D.C. Hd. Qrt. Sub-Division
10. Estimating Branch of D.C. Division
11. Accounts Branch of D.C. Division
12. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

**Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.**

Notice inviting Quotation No:- 57 of D.C. Hd. Qtr. Sub-Division/2017-18

Name of the work:- “supplying fitting and fixing notice board, chronological name list board, table glass with cushion, Flex change of Glow sign board and changing Ply board and repairing of 1 (One) no. Air Conditioning machine at different office under Damodar Canal Division.”

Sl. No.	Details of item of work	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1.	Supplying fitting fixing notice board made of good quality wood with front Sliding Glass at office of the Executive Engineer. Damodar Canal Division with all accessories complete. (Size: 3'0" x 2'7"x 0'5")	3	Each		
2.	Supplying fitting fixing notice board made of good quality wood with front Sliding Glass at office of the Chief Engineer (West). Kanainatsal with all accessories complete. (Size: 6'0" x 3'0"x 0'5")	1	Each		
3.	Supplying fitting fixing Chronological name list board of Executive Engineer, Damodar Canal Division made with 35 mm th.teak wood with polish and writing officers name list complete. (Size: 7'0" x 3'0")	1	Each		
4.	Supplying fitting fixing Chronological name list board of Chief Engineer (West), made with 35 mm th.teak wood with polish and writing officers name list complete. (Size: 5'0" x 3'0")	1	Each		
5.	Supplying fitting & Fixing backlit Flex change of Sign board for the office of the Executive Engineer, Damodar Canal Division complete	1	Job		
6.	Supplying fitting & fixing different sizes of table Glass(5 mm Th.) with velvet & Chuson for the office Executive Engineer, Damodar Canal Division.				
7.	Supplying fitting & fixing sign board for the officers at Chief Engineer (West) office. (Size: 300 mm x 130mm)	1	Each		
8.	Supplying fitting & fixing Ply board (5mm th.) Ply board for covering steel rack VC room and account section of Damodar Canal Division		Sqft		
9.					

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