



**GOVERNMENT OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
SUBURBAN DRAINAGE SUB- DIVISION NO.II
JALASAMPAD BHABAN, SALT LAKE, KOLKATA-700091**

NOTICE INVITING TENDER No.- 05/SDO/SDSD NO.II of 2017-18

Circulated Vide T. O. No. N-1/538 dated 29.12.2017.

Separate sealed tenders in printed form invited by the Sub-Divisional Officer, Suburban Drainage Sub-Division No.II, on behalf of the Governor of West Bengal for the works as per list attached herewith from the Bonafide Outsiders having credential of similar nature of work, detailed hereunder.

1. Separate tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of the work on the envelope and addressed to the Sub-Divisional Officer, Suburban Drainage Sub-Division No.II, Jalasampad Bhavan, Salt Lake, Kolkata.
2. Submission of tender by post is not allowed.
3. The tender documents and other relevant particulars (if any) may be seen by the intending tenderers or by their duly authorized representatives during office hours between 11.00 AM and 4.00 PM on every working day, till 05.01.2018 in the office of the Sub-Divisional Officer, Suburban Drainage Sub- Division No.II.
 - a. Intending tenderers should apply for tender papers in their respective 'Letter Heads' enclosing self attested copies of the following documents, originals of which and other documents like Registered Partnership (for partnership firms) etc. are to be produced on demand, as well as during interview (if any).
 - i. P.T.P.C. and IT PAN valid up to the date of opening of the tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - ii) The intending participant quotationers will have to apply to the undersigned accompanying self attested copy (s) of documents like credential certificate, upto date income tax clearance, Valid PAN, Valid 15-Digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act. 2017etc.
 - iii) Rates should be inclusive of cost all materials, labours, taxes 7 any other incidental charges including GST, etc. in complete stage including delivery charges of materials at site, Rates should be applicable for entire jurisdiction of this division under the GCDC Circle.
 - iv. Completion certificate / Payment certificate(s) for one single similar work worth at least 30% of the value of work for which tender paper is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year I). Monetary value of the work will be further multiplied by the following factors to take care of the inflationary effects to arrive at the net notional amount.

Year	Description	Multiplying factor to arrive at net notional amount
Current		1.00
1st	1 year preceding the current financial year	1.08
2nd	2 year preceding the current financial year	1.16
3rd	3 year preceding the current financial year	1.26
4th	4 year preceding the current financial year	1.36
5th	5 year preceding the current financial year	1.47

- v. Government Order indicating Fixed Security Deposit (if any).
- vi. A statement showing number and value of works presently under execution by the tenderers under Irrigation & Waterways Department and other Government Department / Organizations as stated in paragraph 3 (b) hereunder.
- vii. Declaration by the applicant to the effect that there is no other application for tender paper for work in this NIT in which he/she/they has/have common interest. Failure to produce any of the above documents may be considered good and sufficient reason for non issuance of tender paper.
- b. Completion certificates issued by competent authority will normally be considered as credential. Apart from credentials of works executed under Irrigation & Waterways Department, credential of works executed under Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affairs Department & other State Government Departments, Zilla Parishads, WBSEDCL, KMDA, KMW & SA, KMC, HRBC; Engineering Departments of Central Government and Organizations like Railway, KOPT; and Mackintosh Burn Ltd, Westinghouse Saxby Farmer Ltd and Britannia Engineering Ltd may also be considered. Completion certificate are to be countersigned by the Executive/ Divisional Engineers of the respective State/ Central Government Departments, or officer of the equivalent rank, if those are issued by some other authority. Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.
- c. Any suppression / misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division / Circle for at least 3 (three) years from the date of detection, in addition to such other panel action as the Government may deem proper.

4. Intending tenderers not satisfied with the decision of the tender paper issuing authority may prefer an appeal to the next superior officer. Concerned Chief Engineer will be the appellate authority for high value tenders. Necessary communication regarding his appeal to the appellate authority must be brought to the notice of such authority within two working days after the date of issue of tender paper and copy of such communication should be submitted to the tender paper issuing authority within the same period, failing which no such appeal will be entertained.

- 5. a. Tender paper can be had from the office of the Sub-Division Office, Suburban Drainage Sub-Division No.II, within the specified date and time as per attached list by the intending tenderers or by their duly authorized representatives.
- b. No tender paper will be supplied by post.
- c. No tender paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the notice.

6. Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take in to considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportations of materials, communication facilities, climate conditions, nature of soil, availability of local laborers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection the intending tenderers may contact the office of the undersigned up to 05.01.2018 between 11-30 hours and 3.00 hours on any working day.

7. Earnest Money, as noted in the list of works, in the form other than those mentioned below, will not be accepted.

- a. Bank Draft, Banker's Cheque, Deposit Call Receipt (DCR) of schedules Banks guaranteed by the Reserve bank of India and having branch in West Bengal may be accepted as Earnest Money and/or Security Deposit.
- b. No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.

8. Earnest money for works in open tender, as noted in the list of work, will have to be submitted in form of self attested photocopy of demand draft by the Contractors along with tender form. Only lowest bidder will have to submit original demand draft before receipt of work order.

a) The Tender should quote the rate both in figures and in words on the basis of percentage above below or At Par the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form.

b) Any tender containing over writing is liable to be rejected.

c) All corrections are to be attested under the dated signature of the Tenderers.

9. When a Tenderers signs his Tender in an Indian Language, the total amount tendered should also be written in the language. In the case of illiterate tender, the rates tendered should be attested by an witness.

10. The Tenderers who will sign on behalf of a Company or Firm must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.

11. Any letter or other instrument submitted separately in modification of the sealed tender may not be entertained.

12. The Tenderers should submit a statement at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to rejection.

13. Conditional Tender, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summary rejection.

14. GST, Royalty, Building & other Construction Workers' Cess and all other statutory levy/ Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work as per upto date norms of Finance Department).

15. The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending tenderers and also reserves the right to distribute the work amongst more than one Tenderers.

16. The Tenderers will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.

17. The Tenders will be opened, as specified in the list of works, in presence of the participating Tenderers or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.

18. The successful Tenderers will have to execute the duplicate/ triplicate / quadruplicate copies of his tender which will have to be obtained free of cost in the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No.II within 7 (Seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.

19. If any Tenderers withdraws his tender before its acceptance or refuses/ fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/ refusal / failure, he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.

20. The successful Tenderers will have to abide by the provision of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1970 and such other Acts as may be applicable, as will be in force from time to time .

21. Materials such as Cement, M.S. Rod, R.C.C. Hume Pipes, Sheet Piles, etc. If available in stock, will be issued by the Department to the Contractor for the work as per issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the Contractor is furnished with the tender documents for the work. Any other materials not listed, if supplied by the Department, the issue Rate for such material will be fixed by the Engineer-in-Charge.

22. Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the Contractor at such rates as will be fixed by the Engineer – in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government Godown will be counted from the date of their issuance from the Godown and up to the date of return into the same Godown and the hire charges will be recovered from the Contractor accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from Contractor.

23. In the following cases a tender may be declared informal and unacceptable.

a. Correction, alterations, addition etc .if not attested by the Tenderers.

b. Earnest Money in the form of T.R Challan, D.C.R./Demand Draft, etc. which are short deposited and/ or not deposited in favour of the Executive Engineer, Suburban Drainage Division

- c. If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of the deduction of Security Deposit etc. in page-2 and other pages as are required to be filled in
- d. If the specified pages of the Tender Document are not signed by the Tender If the Tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover
24. To verify the competency, capacity and financial stability of the Intending Tenderer(s) the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
25. The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.
26. As per G.O.No. 1627(8)/IA dated 26th November 2001 of Irrigation & Waterways Department, Government of West Bengal, Clause 25 of Tender Form No. 2911 stands deleted in respect of contract of value less than Rs. 100.00 lakh.
27. Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the N.I.T., Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.
28. Sealed Tender should be dropped in the Tender Box at the office of the Sub-Divisional Officer, Suburban Drainage Sub- Division No.II, Jalasampad Bhavan, Salt lake, Kolkata – 91.


29. Payment will be made subject to the availability of fund.

MATERIALS TO BE SUPPLIED by the contractor/bidder at his Own Cost.

Categorization of Works:

- | | | | |
|----|--|---|--|
| 1. | Clearing & maintenance of Drainage channel | : | Clearing & removing solid/semisolid compactmass, weeds, floating water hyacinth and cutting jungles etc. |
| 2. | Earthwork | : | Earthwork in excavation / filling for embankment, canal, drainage channels executed under Irrigation & Waterways Department. |
| 3. | Protection Works | : | All kinds of river / channel bank / embankment protection works (with boulder, CC blocks, revetment works, sausages, brick blocks, dry brick pitching etc.). |
| 4. | Lining Work | : | All kinds of water face lining / brick block pitching / dry brick pitching, in irrigation canal / drainage channel, etc. |
| 5. | Hydraulic Structures | : | Aqueducts, Regulators, Syphons, Bridges across Waterways, Sluices, Dams, Barrages, etc. |
| 6. | M.S. Structural Works etc. | : | Gates of all kinds, electrical installations, pumps and allied machinery. |
| 7. | Bridge Work | : | All kind of bridge construction in R.C.C. or Wooden/steel/jetty. |
| 8. | Building Works | : | All type of building construction & renovation |
| 9. | Survey Works | : | All type of Survey Works. |

The above list is only indicative and not exhaustive.


 Sub-Divisional Officer
 Suburban Drainage Sub- Division No.II

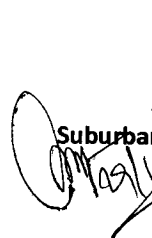
29/12/17

Memo No: N-1/538(17)

Dated: 29.12.2017.

Copy forwarded for information and wide circulation to:-

1. The Chief Engineer (South), I & W Dte. Govt. of West Bengal, Jalsampad Bhawan, Salt Lake, Kol-91.
2. The District Magistrate, South 24 Pgs. Alipore, Kolkata.
3. The Superintending Engineer, Greater Calcutta Drainage Circle, Jalsampad Bhawan, Salt Lake, Kol-91.
4. The Superintending Engineer, Metropolitan Drainage Circle, Jalsampad Bhawan, Salt Lake, Kol-91.
5. The Superintending Engineer, Eastern Circle, 11A, Mizra Ghalib Street, Kol-87
6. The Superintending Engineer, Western Circle, 11A, Mizra Ghalib Street, Kol-87
7. The Executive Engineer, Suburban Drainage Division, Jalsampad Bhawan, Salt Lake City, Kol-91.
8. The Executive Engineer, Mograhat Drainage Division, Jalsampad Bhawan, Salt Lake City, Kol-91.
9. The Executive Engineer, Bidyadhari Drainage Division, Taki Road, Barasat, Kol-91.
10. The Executive Engineer, Calcutta Drainage Outfall Division, Jalsampad Bhawan, Salt Lake, Kol-91.
11. The Executive Engineer, Urban Drainage Division, Jalsampad Bhawan, Salt Lake City, Kol-91.
12. The Executive Engineer, Canals Division, 11A Mirza Ghalib Street, Kolkata-87.
13. The Sub-Divisional Officer, Suburban Drainage Sub-Division No. I/III
14. The Sabhadhipati, Zilla Parishad, 24 Parganas (South)
15. Accounts Section.
16. The Office Notice Board.


Sub-Divisional Officer
Suburban Drainage Sub- Division No. II
29/12/17



Govt. of West Bengal

Irrigation and Waterways Directorate

Office of the Sub-Divisional Officer

Suburban Drainage Sub-Division No.-II

Jalasampad Bhavan, (7th Floor), Salt Lake, Kolkata-70091.

Notice Inviting Tender No-05/SDO/SDSD NO.-II of 2017 - 2018

Circulated vide T. O. No. N-1/538 Dated 29.12.2017

1)	Last date of Application for Tender paper : 08.01.2018 Upto 4:00 P.M. at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No.II, Jalasampad Bhavan, 7th floor, Salt lake, Kolkata-700 091.
2)	Date of issue of Tender Paper : 09.01.2018 Upto 4:00 P.M. from the office of the Sub-Divisional Officer, Suburban Drainage Sub- Division No.II, Jalasampad Bhavan, 7th floor, Salt Lake, Kolkata-91.
3)	Last Date & Time for receiving of Tender Paper : 11.01.2018 Upto 1.30 P.M. at the office of the Sub-Divisional Officer, Suburban Drainage Sub- Divn. No.II, Jalasampad Bhavan, 7th fl, Salt Lake, Kol-700 091.
4)	Date & Time of opening of Tender Paper : 11.01.2018 at 2:30 PM at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No.II, Jalasampad Bhavan, 7th floor, Salt Lake, Kolkata- 91.

Additional Terms & Condition

All papers submitted along with application must be self attested and originals have to be produced for verification during submission of application.

LIST OF WORKS

Sl. No.	Name of Work	Amount put to tender (₹)	Earnest Money Deposit (₹)	Cost of Tender Paper (₹)	Eligibility of contractor for issue of tender from	Time of completion
1	2	3	4	5	7	
1	"Operation of sluice gate shutters both Draw & Flap of Pujali- 10- vented sluice (by manual operation) in P.S. Budge Budge for drainage from Charial Diversion Khal and back feeding of river water to Charial Diversion Khal for Irrigation as and when required for a period of one year under Suburban Drainage Sub-Division No-II of Suburban Drainage Division during the year 2017-2018".	247620.00	4952.00	Nil	Bonafied out siders having credential of execution of similar nature of work of value 50% of the amount put to tender within the last 5 years.	1 (one) year, as & when required.

Sub-Divisional Officer

Suburban Drainage Sub-Division No.II

Memo. No. : N-1/ 538(17)

Dated : 29.12.2017

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Sub-Divisional Officer
Suburban Drainage Sub-Division No.II