



**GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
D.C. NO-III SUB-DIVISION
COURT COMPOUND, PURBA BARDHAMAN.**

Notice Inviting quotation No. 02/ D.C. No-III Sub-Division/2017-18

Sealed Quotation in plain paper in the prescribed proforma are hereby invited by the Sub-Divisional Officer, Damodar Canal No-III Sub- Division, Court Compound, Purba Bardhaman.

The prescribed proforma or the quotation document will be available at the office of The Sub-Divisional Officer, Damodar Canal No-III Sub- Division, Court Compound, Burdwan.

Before submitting quotation, the quotationers are to satisfy themselves of the terms & conditions, specification etc. and accordingly a certificate should also be furnished at the end of the Quotation that, "I/We hereby declare to abide by all the terms & condition, specification etc. as laid down in the notice."

Name of the Work : Disconnection & Displacement of old water tank from 2nd floor to ground and reinstallation of new watertank (4 layer P.V.C White Tank 1000 Lit capacity, Sintex) and repairing bricks stand on floor for resting water tank and cleaning, washing, old pipe line and supplying fitting, fixing, stop cock, bib cock and valves etc of approved brand all arrangements complete etc of Damodar Canal Division, Purba Bardhaman.

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|--|--------------|-----------------|
| 1)Last Date of receiving application | : 26/12/2017 | upto 16.00 Hrs. |
| 2)Last Date of issuing quotation paper | : 03/01/2018 | upto 16.00 Hrs. |
| 3)Last Date of receiving quotation | : 05/01/2018 | upto 14.00 Hrs. |
| 4)Date of opening quotation | : 08/01/2018 | At 14.30 Hrs., |

The acceptance of quotation will fully lie on the **Sub-Divisional Officer, D.C. No-III Sub-Division.** who reserves the right to reject any of the quotationer without assigning any reason.

Sub-Divisional Officer
D.C. No-III Sub-Division
Court Compound , Purba Bardhaman

Terms & Conditions

1. The successful quotationer will have to execute a formal agreement in **W.B.F.No.-2911(i)/2911(ii)**. Within 7 (Seven) days from the date of receipt of the intimation of acceptance of his quotation. Copies of the forms and other documents will be supplied from the office of the **Sub-Divisional Officer, D.C. No-III Sub-Division.** on free of cost.
2. Declaration by the Applicant to the effect that there is no other applications for quotation paper for work in this NIQ in which he/she/they has/ have common interests. Failure to produce any the above documents may be considered good and sufficient reason for non-issuance of quotation paper.
3. Quotation should be submitted for the work in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority. Submission of quotation by Post is not allowed.
4. Any suppression/ misrepresentation of fact will automatically debar the applicant from participating in any Tender/ quotation under the Division/ Circle for at least 3 (Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
5. No quotation paper will be supplied by Post.
6. No quotation paper will be issued after expiry of date and time mentioned in the notice.
7. The quotationers should quote their rate both in figures & in words on each item of work/ supply as per the NIQ.
8. All corrections are to be attested under the dated signature of the quotationer.
9. All the pages of the quotation paper and the documents (Submitted as quotation documents) including schedule must be signed by authorised representative on the body of the documents with date and seal.
10. The quotationers who will sign on behalf of a company or firm must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.
11. Conditional quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
12. Any letter or other instrument submitted separately in modification of the sealed quotation may not be entertained.
13. The quotation Accepting Authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received, with valid reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.

14. Vat, Royalty, Building & other constructional workers, Cess and all other statutory Levy/Cess etc. will have to borne by the contractor(He/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work). It may further be noted that if VAT registration certificate is produced before receiving payment, 3% deduction as per present Government Order or as may be notified by the Finance Department from time to time will be made, other-wise such deduction shall be 5% as per present norms, or as may be prescribed by the Finance Department(If applicable).
15. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening register.
16. The successful quotationers will have to deposit earnest money @ 2% of the estimated amount at the time of executing formal agreement as per Govt. Rules. Anybody desirous of exemption from depositing Earnest Money, is to furnish, self attested copy of document exempting him from depositing Earnest Money before executing formal agreement. (If applicable).
17. No advance Payment to the selected agency will be made under any circumstances.
18. The quotationers will have to, if so desired by the quotation accepting authority, submit his analysis to justify the rate quoted by him.
19. In the following cases a quotation may be unacceptable.
 - a. Correction, alterations, additions, etc. if not attested by the quotationer.
 - b. If the quotation paper is not properly filled in respect of the general description of the work. To verify the competency, capacity and financial stability of the intending quotationer (s), the quotation paper issuing Authority may demand production of any necessary document(s) as it may be deem necessary.
 - c. Canvassing in connection with the quotation will be liable to rejection.
 - d. Any quotation containing over writing is liable to be rejected.

Sub-Divisional Officer
D.C. No-III Sub-Division
Court Compound , Purba Bardhaman

Declaration by the Applicant as per clause 1.c of standard Form
for Notice Inviting Quotation for Public Works

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I/We do hereby declared that there is no other application for quotation paper for work in this NIQ (NIQ No. **02 of 2017-18 of D.C. No-III Sub-Division**) in which I/We have common interests.

(Signature of contractor with seal)

Memo No: **857 (10)**

Dated: **26.12.2017**

Copy forwarded to

1. The Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan.
2. Executive Engineer, Damodar Canal Division, Burdwan.
3. Sub-Divisional Officer, D.C. Hd. Qr./D.C. No.I/Edilpur / Katwa Sub-Division
4. Account Section, Damodar Canal Division.
5. Estimating Section, Damodar Canal Division.
6. Notice Board of Damodar Canal Head quarter sub-Division.
7. Public Relation Cell for Uploading in the I & W. Dte. Website.

M. Sam

Sub-Divisional Officer
D.C. No-III Sub-Division
Court Compound, Purba Bardhaman

LIST OF WORK
NOTICE INVITING QUOTATION
NO. 02 / D.C.No-III SUB-DIVISION/2017-18

Sl. No.	Name of Work	Time period	Eligibility criteria of contractor
1.	Name of the Work : Disconnection & Displacement of old water tank from 2 nd floor to ground and reinstallation of new watertank (4 layer P.V.C White Tank 1000 Lit capacity, Sintex) and repairing bricks stand on floor for resting water tank and cleaning, washing, old pipe line and supplying fitting, fixing, stop cock, bib cock and valves etc of approved brand all arrangements complete etc of Damodar Canal Division, Purba Bardhaman.	3 Days	Reliable owner

Sub-Divisional Officer
D.C. No-III Sub-Division
Court Compound, Purba Bardhaman