



Government of West Bengal
IRRIGATION & WATERWAYS DIRECTORATE
Office of the Sub-Divisional Officer,
Teesta Barrage Sub-Division No.-IV,
Gazaldoba, Jalpaiguri, Pin-735234

Memo No. 460

Dated 28 / 12 / 2017

Notice Inviting Quotation No. – WBIW / SDO / TBSD-IV / NIQ – 02 / 2017-18

Name of work : “Topographic survey (Area 2.25 Sq. Km Approx.) for the purposed of Protection work along the right bank of the river Teesta from the nose of D/S Guide bundh of Teesta Barrage to the outfall point of Escape Channel Silt Ejector of TMLC in P.S. – NJP, Dist. – Jalpaiguri.”

Sealed quotation are invited from the bonafied and resourceful of quotationers.

Quotation Papers will be issued to the intending quotationers after verifying all necessary papers related to the Topographic survey as per following time schedule.

Time Schedule of Quotation procedure : -

i)	Last Date & Time for application for collection of Quotation Paper	08/01/2018	Up to 13.00 hrs.
ii)	Last Date & Time for issue of Quotation Paper	08/01/2018	Up to 16.00 hrs.
iii)	Last Date & Time for dropping of Quotation Paper	10/01/2018	Up to 15.00 hrs.
iv)	Date & Time of opening of Quotation in the office of the Sub-Divisional Officer, Teesta Barrage Sub-Division No.-IV, Gazaldoba , Jalpaiguri	10/01/2018	After 15.30 hrs.

Intending Quotationer(s) or his / their representative(s) should remain present at the time of opening of quotations on the schedule date in the office chamber of the undersigned.

The quotation (s) should quote in their own **Pad** along with quotation paper issued by Department.

1. Agency should have Survey registration from Govt. of West Bengal. Which will be submitted during submission of application.
2. The Quotationers must produce in original copy of PAN, P. Tax, P.T.P.C, I. Tax Certificate paid upto date all the necessary original documents.
3. The agency put have up to date calibration certificate of TOTAL STATION machine.
4. The agency should have to arranged their own surveyor who will be professionally trained in survey work done by TOTAL STATION.
5. The agency should have to arrange labour in their own.

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6. All the instrument and accessories which will be need for conducting Topographic survey by TOTAL STATION are borne to agency.
7. Transportation footing lodging of the surveyor, staff and labour are borne to the agency.
8. If any fatal accident or injury will occur to the surveyor, staff and labour for conducting TOPOGRAPHIC SURVEY by TOTAL STATION Department will not be responsible for that.
9. No extra remuneration / cost will be entertain after quoted rate.
10. The agency has to pay minimum salary to the surveyor, staff and labour as per Govt. Rules.
11. Incomplete and illegible quotations will be invalidated over-writing & erasing in rates will also be invalidated the quotation. All correction should be initiated and dated by the quotationers and quotationers should be submitted quoted rate on their own letter pad also.
12. The acceptance of the quotation will rest with S.E / Teesta Barrage Circle, Siliguri, who does not bind himself to accept the lowest quotations and he reserves the right to regret in part or the whole of the quotations received, without assigning any reason thereof.
13. After acceptance of quotations, the quotationers shall have to resume that work within three days from the date of issuing work order from the Teesta Barrage Sub-Division No. - IV. Gazaldoba, Jalpaiguri. He must execute the agreement as per rule.
14. After acceptance of quotation the quotationers has to execute a agreement in W.B. Form No. 2911 / i / IV as applicable.
15. Under any circumstances if any day / days of Application / Purchase / Dropping are declared as holiday or Bandh the of Quotation (Application/ Purchase / Dropping) will automatically become the next working date and the time will be same. No separate notification will be issued in the respect.
16. The contract is terminable with **7 (Seven)** days prior notice from the departmental side and one month prior notice from the owner side.
17. The work should be started within **7 (Seven)** days of the acceptance of the quotation failing which quotation may be treated as cancelled.
18. The quotationer whose quotation is accepted will have to make an arrangement accepting Terms and conditions for the work.
19. Earnest money 2 % have to be submitted before Tender agreement and 8% of Security deposit money will be deducted from bill of work.
20. The decision of the undersigned will be final for issuing any quotation paper.
21. Any damage to the TOTAL STATION machine for conducting TOPOGRAPHIC SURVEY by TOTAL STATION will be borne to the agency.

Timurherjee
28/12/2017

Sub-Divisional Officer

Teesta Barrage Sub-Division No. – IV
Gazaldoba, Jalpaiguri.

To
The Sub-Divisional Officer,
Teesta Barrage Division No. – IV
Gazaldoba, Jalpaiguri – 735234

Sub : - Quotation for - "Topographic survey (Area 2.25 Sq. Km Approx.) for the purposed of Protection work along the right bank of the river Teesta from the nose of D/S Guide bundh of Teesta Barrage to the outfall point of Escape Channel Silt Ejector of TMLC in P.S. – NJP, Dist. – Jalpaiguri."

Ref : Your Notice inviting Quotation No. **WBIW / SDO / TBSD – IV / NQ -02 / 2017-18**

Sir,

I do hereby agree to do the work against you quotation No. **WBIW / SDO / TBSD – IV / NQ -02 / 2017-18** in following quoted rate at given below: -

Sl. No.	Scope of work	Quantity	Unit of Rate	Amount (in Rs.)
(1)	(2)	(3)	(4)	(5)
1.	<p>Topographical survey with level & Coordinates (Latitude & Longitude) using TOTAL STATION instrument, in including submission of editable soft copy.</p> <p><u>Field work :</u></p> <p>Electronic data recorded TOTAL STATION (A modern computerized topographic survey instrument) of the following –</p> <ol style="list-style-type: none">1. Alignment of the river.2. Cross section of the river in required locations.3. Important objects on the both sides of the river.4. Marking the temporary bench mark (TBM) in suitable location. <p><u>Office work :</u></p> <ol style="list-style-type: none">a) Down loading the recorded data from TOTAL STATION to computer.b) Conversion of data from EXCEL to AUTO CADc) Preparation of detail drawing by AUTO CAD	1 Job	Per Job	

Yours faithfully

Memo No. 460/1(013)

Dated : 28 / 12 / 2017

Copy submitted for information & Wide circulation to : -

1. Chief engineer, Teesta Barrage Project, 2nd Mile, Sevoke Road, Siliguri.
2. Superintending Engineer, Teesta Barrage Circle, 2ndMile ,Sevoke Road, Siliguri.
3. District Magistrate, Jalpaiguri.
4. Executive Engineer, Teesta M. & Evaluation Division, Tinbatti More, Siliguri.
5. Executive Engineer, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
6. Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
7. Sub-Divisional Officer, Teesta Barrage Sub- Division No. I / II / III.
8. Divisional Accountant, Teesta Barrage Division, Oodlabari, Jalpaiguri.
9. Divisional Estimator, Teesta Barrage Division, Oodlabari, Jalpaiguri.
10. District Information & Cultural Affairs Officer, Jalpaiguri.
11. Notice Board, Teesta Barrage Sub-Division – IV, Gazaldoba, Jalpaiguri.

Sd/-

Sub-Divisional Officer

Teesta Barrage Sub-Division No. – IV
Gazaldoba, Jalpaiguri.