



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BARDHAMAN.

Notice inviting Quotation No. 53 of D.C. Hd. Qtr. Sub-Division/2017-18.

Sealed quotation in Prescribe Proforma from willing bonafide agencies / suppliers are hereby invited by the undersigned for the work “Arrangement for training programme regarding cyber security at the conference hall of the Chief Engineer (West) office , Irrigation & Waterways Directorate, Kanainatsal Purba Bardhaman on dt. 05/12/17 and 06/12/2017 ,” inclusive of all individual charges, taxes etc, complete. The quotation will be received to the office of the undersigned by 3.00 p.m. on 30/11/2017 and the same will be opened on the same day at 3.30 p.m. in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Time allowed for completion of work **2 (Two)** days.

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2911. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verified himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

The evolution of lowest quotationer will be based on total quoted amount and no conditional quotation will be entertained.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head.

The items of works as follows:-

Sl. No.	Details of item of work	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1.	Supplying and installation on hire basis of LCD Projector, Projector screen, White board	1Job	Each		
2.	Supplying and installation on hire basis of Presenter cum pointer	1	Nos		
3.	Supplying and installation on hire basis of Audio system & Mike (Cordless & with chord)	1	Job		
4.	Supplying on hire basis of VIP Chair	10	Nos		
5.	Supplying on hire basis of. PVC chair	100	Nos		
6	Supplying Half Plate Mutton Biryani with Half plate Chicken Chap (Actual quantity may equal or Less)	225	Nos		
7	Supplying 500 ml Packed drinking water	200	Nos		
8	Supplying milk Tea & Snacks(600 cup)	1	Job		

Sub-Divisional Officer
Damodar Canal Head Qtr. Sub-Division
Kanainatsal, Purba Bardhaman.

Memo No. 1486 (15) Dated: - 23/11/2017

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
2. Executive Engineer, D.C. Division
3. Executive Engineer, Hd. Works Division
4. Executive Engineer, L.D.I. Division
5. Executive Engineer, B.I. Division
6. Executive Engineer, R.B.I Division
7. DVC Study Cell for uploading in Departmental website.
8. District Information Officer, Burdwan .
9. Office Notice Board, D.C. Hd. Qrt. Sub-Division
10. Estimating Branch of D.C. Division
11. Accounts Branch of D.C. Division
12. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Purba Bardhaman.