



Government of West Bengal  
**Irrigation & Waterways Directorate**  
**Office of the**  
**Executive Engineer, Mahananda Barrage Division.**  
 Teesta Administrative Building, Tinbatti, Siliguri.  
 NOTICE INVITING EXPRESSION OF INTERESTS (Eol)  
 (for Budgetary purpose)  
 Eol No : EE/MBD/EOI – 02/17-18

Expression of interest for obtaining competitive budgetary quotes at competitive market prices is being invited from reliable reputed resourceful manufacturer / Distributor / Stockiest in connection with the determination of estimated cost for the work : **Annual Upkeeping of Teesta Prkalpa Bhawan under Mahanada Barrage Division of Teesta Barrage Project at Tinbatti, Siliguri for the period of 1 year.**

**Issue of Eol documents :**

The Eol documents can be obtained from the departmental website [www.wbid.gov.in](http://www.wbid.gov.in) as well as from the office of the Executive Engineer, Mahananda Barrage Division till date-6/12/17 during office hours

**Submission of Eol :**

**The intending agencies should submit their most competitive budgetary quotes, as per current market price as per the FORMAT in a sealed envelope super scribing on the top Eol for the budgetary quotes for the work : Annual Upkeeping of Teesta Prkalpa Bhawan under Mahanada Barrage Division of Teesta Barrage Project at Tinbatti, Siliguri for the period of 1(one) year.” in the tender box to be available at the office of EE/MBD.**

The intending agencies should submit their most competitive budgetary quotes as per enclosed list conforming to detailed specifications with reputed manufacturer's name. Rate & amount to be quoted should be legible & both in words & figure.

The budgetary rates should be inclusive of GST & all other statutory taxes/duties applicable in the state of West Bengal.

Intending agencies or their authorized representatives may remain present while opening of the sealed covers containing Eols.

Accepting authorities reserves the right to accept/ reject any or all proposals without assigning any reason thereof.

Since the Notice Inviting Expression of Interests (Eols) is being made assess the value of the work, there is no provision of accepting the offer & no work order will be issued in favour of any agency against the Eols.

**Pre Qualification/ Credential :**

The intending agencies should possess the following and self-attested copies of the same are to be submitted with the Eol.

- i) At least one work anywhere in any Govt. Sector in India for procurement, supply & House keeping service similar work
- ii) Suitable document determining financial strength of the bidder & authorization of reputed manufacturer in India.

**Inspection of Site & its premises before submission of Eols :**

Before submitting Eols, the intending agencies should make themselves acquainted thoroughly with the exact requirement of works and details of Teesta prkalpo Bhawan accompanied with the official/ representative of the Executive Engineer (Mahananda Barrage Division) during any working day between 11:30 hours & 17 hours prior to the date of submission of proposal.

Eols so received in sealed covers will be opened in the chambers of the EE/ MBD in presence of the intending agencies those who will be present at the time.

**Additional Terms & Conditions :-**

The agency will have to quote the rate of each item both in figure and words .Consolidated rates of all the items are to be offered/quoted inclusive of all taxes & charges and all other incidental charges as applicable

**Schedule of dates for Eols: -**

1	Last date of application for issuing EOI papers	4/12/17 upto 3.00 p.m
2	Date of issue of EOI paper	6/12/17 upto 3.00 p.m
3	Date of dropping of EOI paper	8/12/17 upto 2.00 p.m
4	Date of submission of EOI paper	8/12/17 after 2.30 p.m

**List of Work:-**

Sl. No	Name of work	List
1	2	3
1.	<b>Annual Upkeeping of Teesta Prakalpa Bhawan under Mahanada Barrage Division of Teesta Barrage Project at Tinbatti, Siliguri for the period of 1(One) year.</b>	<b>Rate should be quoted in Annexure I</b>

Sd/-

**Executive Engineer  
Mahanada Barrage Division**

Memo no-1743/18/3T-2

Date- 23.11.17

Copy submitted for favour of kind information and taking necessary action for wide circulation to the:-

01.	Chief Engineer, Teesta Barrage Project, Teesta Sech Bhawan, 2 <sup>nd</sup> Mile Sevoke Road, Siliguri.
02.	Superintending Engr., Mahanada Barrage Circle, Tinbatti, Siliguri .
03.	Superintending Engr., Teesta Barrage Circle, Teesta Sech Bhawan, 2 <sup>nd</sup> Mile Sevoke Rd.Siliguri.
04.	Superintending Engineer, Teesta Canal Circle, Karnajhora, Raigang.
05.	Superintending Engineer, North Bengal Mechanical & Electrical Circle, Tinbattimore, Siliguri.
06	Superintending Engineer North East Irrigation Circle –I, Club Road, Jalpiguri.
07	Superintending Engineer North East Irrigation Circle –II, Club Road, Jalpiguri.
08	Nodal officer of e-Tendering. Irrigation & Waterways Department Jalsampad Bhawan, 7th Floor, Salt Lake City, Kolkata-700091 with the request to upload this NIT in the Departmental website: wbiwd.gov.in (Sent to the e-mail : dvcsc6816@gmail.com /irrigationhelpdesk@gmail.com)
09/15	Executive Engineer, Mahanada Canal Division/Teesta Canal Division.-I, Teesta Canal Division.-II/ Teesta Monitoring &Evaluation Division/ Teesta Resources Division-I/ Siliguri Irrigation Division, Siliguri/ Teesta Barrage Division, Oodlabari, Jalpaiguri
16	Divisional Accounts Officer ,Grade- II of this office.
17.	Notice Board.
18	Estimating section

Sd/-

**Executive Engineer  
Mahanada Barrage Division**

**ANNEXURE - I**  
**List of Items for the work -**  
**Annual Upkeeping of Teesta Prakalpa Bhawan under Mahanada Barrage Division**  
**of Teesta Barrage Project at Tinbatti, Siliguri for aperiod of 1(One) year.**

**EOI NO – EE/MBD-EOI/02/2017-18**

**Name of Agency-**

**Address -**

Sl. No.	Description of item	Unit	Rate(Rs.)	Rate in Words
1	Sweeping & cleaning of toilets using Harpic, Phenyl, Naptholine etc. (would be supplied seperately) complete as per instruction of Engineer in Charge.			
	a) Floor cum dado area	Sqm.		
	b) Wash basin	Nos.		
	c) Water closet (i) European	Nos.		
	(ii) Indian	Nos.		
	d) Mirror	Nos.		
2	a) Dusting of floor including cost of brooms as per instruction of Engineer-in-Charge	Sqm.		
	b) Moping of floor, using floor cleaner, including cost of moping instuments as per instruction of Engineer-in-Charge	Sqm.		
	c) Dusting of walls, windows, window panes, celing, celing fans & lights, Door, window, grills etc. as per instruction of Engineer-in-Charge	Sqm.		
	d) Dusting of furniture as per instruction of Engineer-in-Charge			
	(i) Sofa (3 Seater)	Nos.		
	(ii) Sofa (2 Seater)	Nos.		
	(ii) Sofa (Single Seater)	Nos.		
	(iv) Chair	Nos.		
	(v) Tea Table	Nos.		
	(vi) Dining Table	Nos.		
	(vii) Almirah	Nos.		
	(ix) Wardrobe	Nos.		
(x) Khat	Nos.			
	(xi) Table	Nos.		

Sl. No.	Description of item	Unit	Rate (Rs.)	Rate in Words
3	Washing & ironing of curtains, Bed Sheets, Bed Covers, Pillow covers, etc. dry wash of Blankets as per instruction of Engineer-in Charge.			
	(i) Bed Cover	Nos.		
	(ii) Bed sheet	Nos.		
	(iii) Pillow Cover	Nos.		
	(iv) Pillow Towel	Nos.		
	(v) Curtain	Nos.		
	(vi) Bath Towel	Nos.		
	(Vii) Blanket (Dry washing)	Nos.		
	(Viii) Blanket Cover (Dry washing)	Nos.		
	(ix) Sofa Cover	Nos.		
	(x) Mosquito Net	Nos.		
	(xi) Table Cloth	Nos.		
4	Sweeping & Cleaning of drains (size 200x250 mm) as per instruction of Engineer-in Charge.	m.		
5	Jungle cleaning inside & outside premises of inspection Bunglow (Teesta Prkalpa Bhawan) as per direction of Engineer-in-Charge.	Sqm.		
6	Grass cutting in the lawn inside & outside premises of inspection Bunglow in proper shape and direction of Engineer-in-Charge.	Sqm.		
7	Supplying of different materials as follows (standard make & ISI mark) as per instruction of Engineer-in-Charge.			
	a) Phenyl (1 ltr.)	Nos.		
	b) Herpic (0.5 ltr.)	Nos.		
	c) Napthalene ( 100 gm)	Nos.		
	d) Room freshner (125 gm )	Nos.		
	e) Soap (35 gm )	Nos.		
	f) Liquid Hand Wash ( 215 ml )	Nos.		
	g) Bleaching Powder ( 500 gm)	Nos.		
	h) Colin (250 ml)	Nos.		
	i) Odonil ( 50 gm)	Nos.		
8	Cleaning of Septic tank (20 users ) as per instruction of Engineer-in-Charge	Nos.		
9	Cleaning of water tank using of bleaching powder as per instruction of Engineer-in-Charge.	Nos.		
10	Supply of Cook	Nos		
11	Supply of helper of Cook	Nos		

12	Supply of manpower for catering service	Nos		
----	---	-----	--	--

Signature of Agency with Seal

Sd/-  
**Executive Engineer**  
**Mahananda Barrage Division**