



**Government of West Bengal**  
**Irrigation and Waterways Directorate**  
**Office of the Sub Divisional Officer**  
**Baruipur Drainage Sub Division**  
**Baruipur, Puratan Bazar, South 24 Parganas**  
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**NOTICE INVITING TENDER No. 4 of 2017-18 of SDO / BDS**

**Circulated Vide T. O. Memo No. 509 dated 01/11/2017**

Separate sealed tenders in printed form are invited by the Sub – Divisional Officer, Baruipur Drainage sub - Division, on behalf of the Governor of West Bengal for the works as per list attached herewith from the Bonafide Outsiders having credential of similar nature of work, detailed hereunder.

1. Separate tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of the work on the envelope and addressed to the Sub – Divisional Officer, Baruipur Drainage sub - Division

2. Submission of tender by post is not allowed.

3. The tender documents and other relevant particulars (if any) may be seen by the intending tenderers or by their duly authorized representatives during office hours between 11.00 AM and 4.00 PM on every working day, till 08/ 11 / 2017 in the office of the Sub – Divisional Officer, Baruipur Drainage sub - Division.

a. Intending tenderers should apply for tender papers in their respective 'Letter Heads' enclosing self attested copies of the following documents, originals of which and other documents like Registered Partnership (for partnership firms) etc. are to be produced on demand, as well as during interview (if any).

i. P T and IT PAN valid up to the date of opening of the tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.

ii. Completion certificate / Payment certificate(s) for one single similar work worth at least 50% of the value of work for which tender paper is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year I).

iii. Government Order indicating Fixed Security Deposit (if any)

iv. A statement showing number and value of works presently under execution by the tenderers under Irrigation & Waterways

Department and other Government Department / Organizations as stated in paragraph 3 (b) hereunder.

v. Declaration by the applicant to the effect that there is no other application for tender paper for work in this NIT in which he/she/they has/have common interest. Failure to produce any of the above documents may be considered good and sufficient reason for non issuance of tender paper.

b. Completion certificates issued by competent authority will normally be considered as credential. Apart from credentials of works executed under Irrigation & Waterways Department, credential of works executed under Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affairs Department & other State Government Departments, Zilla Parishads, WBSEDCL, KMDA, KMW & SA, KMC, HRBC; Engineering Departments of Central Government and Organizations like Railway, KOPT; and Mackintosh Burn Ltd, Westinghouse Saxby Farmer Ltd and Britannia Engineering Ltd may also be considered. Completion certificate are to be countersigned by the Executive/ Divisional Engineers of the respective State/ Central Government Departments, or officer of the equivalent rank, if those are issued by some other authority. Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

c. Mackintosh Burn Ltd, Britannia Engineering Ltd, and Westinghouse Saxby Farmer Ltd, will enjoy 10% price for the purpose of evaluation of tenders in terms of G O No 1110/1(500)-F, dated 10- 02-06 of the Finance Department.

d. Any suppression / misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division / Circle for at least 3 (three) years from the date of detection, in addition to such other panel action as the Government may deem proper.

4. Intending tenderers not satisfied with the decision of the tender paper issuing authority may prefer an appeal to the next superior officer. Concerned Chief Engineer will be the appellate authority for high value tenders. Necessary communication regarding his appeal to the appellate authority must be brought to the notice of such authority within two working days after the date of issue of tender paper and copy of such communication should be submitted to the tender paper issuing authority within the same period, failing which no such appeal will be entertained.

5. a. Tender paper can be had from the office of the Sub – Divisional Officer, Baruipur Drainage sub - Division, within the specified date and time as per attached list by the intending tenderers or by their duly authorized representatives.

b. No tender paper will be supplied by post.

c. No tender paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the notice.

6. Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take in to considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportations of materials, communication facilities, climate conditions, nature of soil, availability of local laborers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection the intending tenderers may contact the office of the undersigned up to 08/11/2017 between 11.00 hours and 4.00 hours on any working day.

7. Earnest money, as noted in the list of works, in the form other than these mentioned below, will not be accepted.

a) Receipted Challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P W Deposit' in favour of the Executive Engineer, Mograhat Drainage Division.

b) Government Security / N S C / K V P's duly pledged to the Executive Engineer, Mograhat Drainage Division.

c) Crossed Bank Draft / Deposit at call receipt, Banker's Cheque of any scheduled Bank in the locality in favour of the Executive Engineer, Mograhat Drainage Division. No adjustment of any sort of above mentioned earnest money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.

**8. Earnest money for works in open tender, as noted in the list of work, will have to be submitted copy of demand draft to be deposited by the Contractors along with tender form. Only lowest bidder will have to submit original demand draft before receipt of work order.**

a) The Tender should quote the rate both in figures and in words on the basis of percentage above below or At Par the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form.

b) Any tender containing over writing is liable to be rejected.

c) All corrections are to be attested under the dated signature of the Tenderers.

9. When a Tenderers signs his Tender in an Indian Language, the total amount tendered should also be written in the language. In the case of illiterate tender, the rates tendered should be attested by an witness.

10. The Tenderers who will sign on behalf of a Company or Firm must produce the registered documents (within 3 days from the date of opening the tender ) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.

11. Any letter or other instrument submitted separately in modification of the sealed tender may not be entertained.

12. The Tenderers should submit a statement at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to rejection.

13. Conditional Tender, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
14. Vat, Royalty, Building & other Construction Workers' Cess and all other statutory levy/ Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work). It may further be noted that if VAT Registration certificate is produced before receiving payment, 3% deduction as per present Government Order or as may be notified by the Finance Department from time to time will be made, otherwise such deduction shall be 5% as per present norms, or as may be prescribed by the Finance Department.
15. The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
16. The Tenderers will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
17. The Tenders will be opened, as specified in the list of works, in presence of the participating Tenderers or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
18. The successful Tenderers will have to execute the duplicate/ triplicate / quadruplicate copies of his tender which will have to be obtained by additional cash payment in the office of the Sub – Divisional Officer, Baruipur Drainage sub - Division within 7 (Seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
19. If any Tenderers withdraws his tender before its acceptance or refuses/ fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/ refusal / failure, he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
20. The successful Tenderers will have to abide by the provision of the West Bengal Contract Labour (Regulation and Abolition ) Rules, 1970 and such other Acts as may be applicable, as will be in force from time to time .
21. Materials such as Cement, M.S. Rod. R.C.C. Hume Pipes, Sheet Piles, etc. if available in stock, will be issued by the Department to the Contractor for the work as per issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied Departmentally to the Contractor is furnished with the tender documents for the work. Any other materials not listed, if supplied by the Department, the issue Rate for such material will be fixed by the Engineer-in-Charge.
22. Hire charges for Tools & Plants Machinery, if issued Departmentally, will be recovered from the Contractor at such rates as will be fixed by the Engineer – in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government Godown will be counted from the date of their issuance from the Godown and up to the date of return into the same Godown and the hire charges will be recovered from the Contractor accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from Contractor.
23. In the following cases a tender may be declared informal and unacceptable.
  - a. Correction, alterations, addition etc .if not attested by the Tenderers.
  - b. i. Earnest Money in for form of N.S.C. / Government Security etc. not held by the Tenderers and not properly pledged
  - ii. Earnest Money in the form of T.R Challan, D.C.R./ Demand Draft, etc . which are short deposited and/ or not deposited in favour of the Executive Engineer, Mograhat Drainage Division
  - c. If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of the deduction of Security Deposit etc. in page-2 and other pages as are required to be filled in
  - d. If the specified pages of the Tender Document are not signed by the Tender If the Tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover
24. To verify the competency , capacity and financial stability of the Intending Tenderer(s) the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
25. The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim to delay in payment will be entertained.
26. As per G.O.No. 1627(8)/IA dated 26<sup>th</sup> November 2001 of Irrigation & Waterways Department , Government of West Bengal , Clause 25 of Tender Form No. 2911 stands deleted in respect of contract of value less than Rs. 100.00 lakh.

27. Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the N.I.T., Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.


28. Sealed Tender should be dropped in the Tender Box at the office of the , Sub – Divisional Officer, Baruipur Drainage sub – Division.

29. **Payment will be made subject to the availability of fund.**

Categorization of Works:

1. Soil Investigation : Soil Investigation Work for proposed bridge over drainage channel Executed under Irrigation & Waterways Department.

The above list is only indicative and not exhaustive.

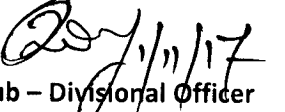
  
Sub – Divisional Officer  
Baruipur Drainage Sub – Division  
Baruipur, South 24 Parganas

**Memo No: 509/1(5)**

**Dated 01 / 11 / 2017**

Copy Forwarded for information and wide circulation to:-

1. The Executive Engineer, Mograhat Drainage Division
2. The Nodal Officer, e-Governance cell & Executive Engineer, DVC Study Cell, 7 th Floor Jalsampad Bhavan.
3. The Sub – Divisional Officer, Mograhat Drainage Outfall Sub Division
4. The Sub – Divisional Officer, Mograhat Irrigation Sub Division
5. Notice Board of this Sub – Division Office

  
Sub – Divisional Officer  
Baruipur Drainage Sub – Division  
Baruipur, South 24 Parganas


**LIST OF WORKS**

**NOTICE INVITING TENDER NO. 4 of 2017-18 of SDO / BDS**

**W B Form No -2911(ii)**

Last date of receiving application for issuing tender documents = **08/11/2017 upto 4 P.M.**  
Last date of issue of Tender documents = **09/11/2017 upto 4 P.M.**  
Last date of receiving filled up Tender documents = **10/11/2017 upto 3 P.M.**  
Date of opening tender documents = **10/11/2017 at 3.30 P.M.**

Sl. No.	Name of the Work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Eligibility of contractor for issue of tender form	Time of Completion
1	"Soil Investigation work for proposed RCC Bridge at Kharijtola Ch. 646. over suryapur Link channel in P S- Baruipur , Dist - South 24 Parganas , under Mograhat Drainage Division" during the year-2017-18"	2,21,670	4433	Bonafide outsiders preferably having 50% minimum credential in a single work of similar nature within last 5 (five) years.	30 Days

  
Sub - Divisional Officer  
Baruipur Drainage Sub - Division  
Baruipur, South 24 Parganas