



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - II
RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.-Mohanpur. Dist.-Nadia.

NOTICE INVITING QUOTATION

N.I.Q. No. 10/SDO-II/RRR/HCL of 2017-18 Dt.24.10.2017

Sealed quotations as per Annexed proforma are invited by the SDO-II, RRI, HCL . as instructed by higher authority for the work, "Maintenance of 600 Sq.M garden area for a year including plantation of seasonal plants and supply of necessary manures, fertilizers, pesticides and other medicines at Inspection Bungalow of River Research Institute during the year 2017-18" from reliable resourceful Bonafide Nursery or any other agencies having experience in similar nature of job.

Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl. No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	01.11.2017	Up to 15.00 Hrs.
2.	Date of issue of quotation papers	02.11.2017	Up to 16.00 Hrs.
3.	Last date of receiving quotation papers	06.11.2017	Up to 15.00 Hrs.
4.	Date and time for opening quotation	06.11.2017	At 15:30 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
 2. The intending quotationer before quoting their rate shall have to be acquainted themselves with the site and in no case, any further claims shall be entertained on the ground of the site conditions or any other reasons.
 3. No equipment/ manure or any other requirements related to the work etc. will be provided by the office.
 4. The intending quotationer must quote the rate clearly both in words & figures.
 5. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
 6. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
 7. The rate should be inclusive all taxes & also delivery charges including fitting & fixing proper position wherever applicable.
 8. Any material not up to standard quality & satisfaction shall be replaced.
 9. The work will be completed up to the growth of the plants or flowers.
 10. The quotationer may remain present at the time of the opening of the quotation.
 11. The lowest quotation shall have to execute a formal agreement within 3 working days from the date receipt of work order.
 12. The quotationers are requested to submit all the requisite documents such as, **Valid 15 digit Goods & Service Tax payer Identification Number (GSTIN)**, Trade Licence, Valid IT PAN etc. at time of submission of the application.
 13. Lowest quotationer shall have to deposit requisite amount of earnest money at the time of execution of formal agreement.
- Enclose. – Proforma for quoting rates - One copy.

A. K. Saha
Sub -Divisional Officer, 24/10/17
Sub-Division No.-II,
River Research Institute,
HCL, Mohanpur, Nadia.