

Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Cooch Behar Investigation Sub-Division No-I
Debibari, Cooch Behar

NOTICE INVITING TENDER NO. – 01/SDO/COB/INV OF 2017-2018

- 1) Separate Sealed Tenders in printed form [Form No. 2911/2911(i)] are invited by **the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar** on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible Bonafide outsiders having experiences/credentials and resources for executing similar nature of single Work in a year for a sum equivalent to at least 30% (thirty percent) of estimated value put to tender and the validity of said credentials should be within last 5 (five) years.
- 2) a) Separate Tender should be submitted for each Work, as per attached List, in sealed cover inscribing the NIT No., Sl. No. and Name of the Work on the envelope and addressing to **the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar**.
b) Submission of Tenders by Post or FAX or through Internet is not allowed.
- 3) The Tender Document and other relevant Particulars (if any) may be seen by the intending Tenderers or by their duly authorized representative during office hours between 11.00 A.M. And 4.00 P.M. on every working day, till the date of issue of tender papers in the office of the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar. Any tenderer may send his authorized representative to attend interview, bid or any other purpose allowed by tender accepting authority. Such authorization must be submitted in stamped paper in presence of 1st class Judicial Magistrate or Notary Public.
- 4) a) Intending Tenderers should apply for Tender Papers addressing to the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar in their respective Letter Heads enclosing **self-attested copies** of the following documents, originals of which and other documents like Registrater Partnership (for Partnership farms) etc. are to be produced on demand, as well as during interview (if any).
 - i. P.A.N., **Valid 15 digit Goods and Service Tax payer Identification Number (GSTIN)** , **Professional Tax Payment Certificate (PTPC)** & **Latest Income Tax Return** valid at least up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - ii. Completion Certificates / Payment Certificate (s) along with Price Schedule for the single similar nature of single work worth at least 30% of the value of the Work for which Tender Paper is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year-1).
 - iii. A statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government Departments/Organizations as stated in Paragraph 4(b) hereunder.
 - iv. Declaration by the Applicant to the effect that there is no other applications for Tender Paper for work in

this N.I.T. in which he / she / they has / have common interest. Failure to produce any of the above Documents may be considered good and sufficient reason for non-issuance of Tender Paper.

- a) Completion Certificate issued by the Competent Authority will normally be considered as credential. Apart from credentials of work executed in Irrigation & Waterways Department, credentials of works executed under other Departments of State Government or organizations, like Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Government Departments, Zilla Parishads, West Bengal Housing Infra-structure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organizations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT), and companies owned or managed by the State Government, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organizations. Such certificates are further to be countersigned by immediate superior authority of the Issuing Authority for all cases other than direct State / Central Government Departments and Railways.
- b) Any suppression or misrepresentation of Fact will automatically debar the applicant from participating in any Tender under the Division for at least 3 (three) years from date of Detection in addition to such other penal action as the Government may deem proper.
- 5) Intending Tenderers having not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next superior Officer. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such authority within two days after the date of issue of Tender Paper and copy of such communication should also be submitted to the Tender Paper issuing authority within the same period failing which no such Appeal will be entertained.
- 6) a) Tender Paper can be had on free of cost in the office of the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar, under I & W. Dept. within the specified Date & Time as per attached list by the Intending Tenders or by their duly authorized Representatives.
b) No Tender Paper will be supplied by Post.
c) No Tender Paper will be issued after expiry of date & time mentioned in the notice.
- 7) Before submitting any Tender, the Intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into consideration all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local Labours and Rates prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection tenderers may contact the office of the undersigned upto **16.10.2017** between **11.00 A.M.** and **4.00 P.M.** on any working day.
- 8) Cost towards Earnest Money Deposit (EMD), for each work as noted in the List of Works, in the form other than those mentioned below, will not be accepted.
 - i. Receipted Challan of Reserve Bank of India or Treasury showing the Deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Cooch Behar Irrigation Division, Cooch Behar.

- ii. Crossed Bank Draft / Deposit at call Receipt of any scheduled Bank payable at Cooch Behar in favour of Executive Engineer, Cooch Behar Irrigation Division. Payment in any other form e.g. NSC, KVP etc. will not be accepted. No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without earnest money will be treated as informal.
- 9) Earnest money as noted in the list of works will have to be deposited by the contractors.
 - a. The Tenderer should quote the rate both in figures & in words on the basis of percentage above / below /at par the scheduled of rates attached with the tender form and also in the space provided in the Tender Form.
 - b. Any tender containing over writing is liable to be rejected.
 - c. Corrections are to be attested under the dated signature of the Tenderer.
 - d. Bid price in financial offer below 20% of the estimated amount put to tender is not desirable, as it leads to a doubt regarding the intension of the bidder to deliver good quality work on due time. Additional Performance Security as Bank Guarantee shall be obtained in specimen Form-6 from National Bank payable at PAR, if the L1 bid is below 20% of the amount put to tender along with EMD and Security Deposit as per I&WD No. 09-W/2017-18 dated 20.07.2017.**
- 10) All When a Tenderer signs his tender in an Indian language, the total amount Tendered should also be written in the same language. In the case of illiterate Tenderer, The Rates Tendered should be attested by a Witness.
- 11) The Tenderer who will sign on behalf of a Company or a Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
- 12) Any letter or other instrument submitted separately in modification of the sealed Tender will not be entertained.
- 13) The Tenderer should submit a statement (if desired) at the time of submission of his tender showing the technical staff to be maintained for the work, with their technical qualifications, failing which the Tender may be liable to rejection.
- 14) Conditional Tender, which does not full fill any of the above conditions, and is incomplete in any respect, is liable to summarily rejection.
- 15) GST, Royalty, Building & Construction Workers Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).

In view of introduction of GST with effect from 01.7.2017, all the bidders intending to participate in this tender should offer their financial bids inclusive of GST applicable for entire composite works/Procurement of goods & services, labour intensive component contained in the Price Schedule / BOQ. No separate payment towards GST shall be made by the Tendering / implementing authority. The estimated amount put to tender in the instant Tender is not inclusive of GST component but contains the pre-GST taxation amounts.

- 16) Tender Documents to be submitted in the Tender Box of the following Offices as per scheduled time & date of NIT.
- a) The Office of the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar.
- 17) The Executive Engineer, Cooch Behar Irrigation Divisional, Debibari, Cooch Behar is the accepting authority of Tender and The Tender Accepting Authority does not bind himself to accept the lowest Tender and reserves the right to reject any or all of the Tenders received, without assigning any reason whatsoever and also reserves the right to distribute the work amongst more than one Tenderers on technical feasibility.
- 18) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis of rate to justify the rate quoted by him.
- 19) The Tenders will be opened, as specified in the List of works in the Chamber of the Sub-Divisional Officer, Cooch Behar Investigation Sub-Division No-I, Debibari, Cooch Behar in presence of the participating Tenderers or their duly Authorized Representative who may be present at the time of Opening and who may also put their signature in the Tender Opening Register.
- 20) The successful Tenderer will have to execute the formal agreement in duplicate which will have to be obtained from the office of the Executive Engineer, Cooch Behar Irrigation Divisional, Debibari, Cooch Behar, failing which the Earnest Money shall forthwith stand forfeited in the favour of the Government and the communication of acceptance of the tender/ Formal work order shall automatically stand cancelled.
- 21) If any Tenderer withdraws his Tender before its acceptance or refuses / fails to convert it into a Contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 22) The successful Tenderer will have to abide by the provisions for the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- 23) Materials such as Structural Steel, M.S./Tor Rod, R.C.C. Hume Pipes etc. if available in stock will be issued by the Department to the Contractor for the work as per Issue Rate fixed By The Engineer-In-Charge. Site of issue of materials as mentioned in the List of Materials to be supplied departmentally to the Contractor is furnished with the Tender Document for the work. Any other material not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-In-Charge.
- 24) Hire charge for Tools & Plants machinery, if issued departmentally, will be recovered from Contractor at such rates as will be fixed by the Engineer-in-Charge. The period of Hire Charges of all Tools & Plants machinery issued from the Govt. Godown will be counted from the date of their issuance from the godown and up to the Date of return into the same godown and the Hire Charges will be recovered from Contractors accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair of such damage or replacement will be recovered from Contractor.

- 25) In the following cases a Tender may be declared informal and unacceptable.
- Correction, alterations, additions etc. if not attested by the Tenderer.
 - Earnest Money in the form of T. R. Challan, D.C.R. / Demand Draft etc which are short deposited and / or not deposited in the favour of **the Executive Engineer, Cooch Behar Irrigation Division.**
 - If the Tender Form is not properly filled in respect of the general Description of the work, Estimated Cost, Rate of deduction of Security Deposit etc. in page -2 and other pages as are required to be filled in.
 - If the specified pages of the Tender Document are not signed by the Tenderer.
 - If the Tender is not submitted in a Cover properly sealed and name of the work is not indicated on the cover with N.I.T No.
- 26) For the refund of the Earnest Money of the unsuccessful Tenderer(s), he / they is / are to apply for the same to the Executive Engineer, Cooch Behar Irrigation Division, Cooch Behar giving the reference to the work, N.I.T. No., Date of Tender, amount and mode of Earnest Money deposited - all in a complete form. The Earnest Money of All Tenderer other than the 1st Tenderers in each case maybe refunded after acceptance of rate in the comparative statement, as early as possible.
- 27) To verify the Competence Capacity and Financial Stability of the intending Tenderer(s) the Issuing Authority may demand production of any necessary Document(s) as it may deem necessary.
- 28) The payment of R/A as well as Final Bill for any work will be made according to the availability of specific Fund and no claim whatsoever for delayed payment will be entertained.
- 29) As per Memo No.1627(8)-IA dt.26.11.2001 of Secretary of I & W. Dept., Government of West Bengal, Clause-25 of Tender Form No.2911/2911(i)/2911(ii) stands deleted in respect of contract value less than Rs.100.00 lakh (Rupees hundred lakh only).
- 30) Normally Tender Paper for not more than one work in any one NIT will be issue to an applicant who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT Tender Paper Issuing Authority may Issue Tender Paper for any serial even though it may not be preferred by the applicant.

Categorization Works:-

- Earthwork:** - Earthwork in excavation / filling for embankment canal, drainage channels Executed under Irrigation & Waterways Department.
- Protection Work:** - All kinds of river / channel Bank/ embankment protection works (with boulder, C.C blocks, revetment works, Sausage, Brick Blocks, Dry Brick Pitching, etc.).
- Lining Work:** - All kinds of water lining / brick block pitching / dry brick pitching in Irrigation Canal / Drainage Channel, etc.
- Hydraulic Structures:** - Aqueducts, Regulators, Syphons, Bridges across Waterways, Sluice, Dams, Barrages, etc.
- M.S Structural Works etc.:-** Gates of all kinds, electrical installation, pumps, and machinery. The above list only indicative and not exhaustive.

31) Time Schedule of Tender Procedure:

Last date and time of receipt of application for tender	: 17.10.2017 up to 14:00 Hrs.
Last date & time of verification of Original documents	: 17.10.2017 up to 17:00 Hrs.
Date and time of issue of tender papers	: 18.10.2017 up to 16:00 Hrs
Date and time of receipt/dropping of tender	: 24.10.2017 up to 16:00 Hrs
Date and time of opening of Tender Box	: 24.10.2017 at 16:30 Hrs.

Sd/-
Sub-Divisional Officer
Cooch Behar Investigation Sub- Division No-I
Debibari, Cooch Behar

Memo No. - 408 /(10)

Dated- 09.10.2017

Copy submitted for favour of his kind information and taking necessary action for wide circulation to the-

1. Chief Engineer, North East, I & W Dte, Club Road, Jalpaiguri.
2. Superintending Engineer, North East Irrigation Circle-I, Debibari, Coochbehar
3. District Magistrate, Cooch Behar
4. Executive Engineer, Cooch Behar Irrigation Division, Debibari, Cooch Behar
5. Sub-Divisional Officer, Cooch Behar Irrigation Sub- Division
6. Sub-Divisional Officer Tufanganj Irrigation Sub- Division
7. Sub-Divisional Officer, Mathabhanga Irrigation Sub- Division.
8. Sr. Divisional Accounts Officer, Cooch Behar Irrigation Division.
9. Estimating Section, Cooch Behar Irrigation Division.
10. Office Notice Board.

Sd/-
Sub-Divisional Officer
Cooch Behar Investigation Sub- Division No-I
Debibari, Cooch Behar

Memo: 408/(10)/1

Date: 09.10.2017

Copy submitted to the Honb'le Sabhadhipati Cooch Behar Zilla Parisad, Cooch Behar.

Sd/-
Sub-Divisional Officer
Cooch Behar Investigation Sub- Division No-I
Debibari, Cooch Behar

LIST OF WORKS

N.I.T No - 01/SDO/COB/INV OF 2017-2018

Sl. No.	Name of Work//Project/Procurement	Estimated Amount put to Tender (Tender Value) (Rs.)	Earnest Money Deposit (Rs.)	Time allowed for completion (In English Calendar days)	Source of fund	Minimum eligibility criteria to match the Prequalification (PQ) works credential in terms of execution of similar previous works contract
1	2	3	4	5	6	7
1	Strengthening and Re-sectioning of Souldhukri Embankment along the Right Bank of River Kaljani under Blarampur-I G.P. in P.S.-Tufanganj, Dist-Cooch Behar	2,14,551.00	4291.00	15Days	State Plan	Bonafide contractors/bidders having Gross Notional value of Completion Certificate (CC) of one 100% completed single project works contract (PQ work credential) in Govt Sector of similar nature (defined under clause 5) to the particular work in this NIT, completed within the last five financial years should be of value at least 30% of the amount put to tender (tender amount).
2	Strengthening and Repairing of Arampur Embankment along the Right Bank of River Kaljani under Balarampur-I G.P. in P.S.-Tufanganj G.P. in P.S.-Tufanganj, Dist-Cooch Behar	1,95,635.00	3913.00	15 Days	State Plan	
3	F.D.R to Purba Kholta embankment along the Right bank of river Kaljani in Marichbari G.P. in P.S - Kotwali, Dist - Coochbehar	1,46,390.00	2928.00	7 Days	S.D.R.F	
4	F. D.R. to Arampur embankment along the right bank of river kaljani in P.S- Tufanganj, Dist - Coochbehar	1,93,186.00	3864.00	7 Days	S.D.R.F	
5	F. D.R. to Bhajanerpur embankment along the right bank of river Torsa within Mouza Bhajanerpur, G.P. Panisala in P.S. Kowali, Dist. Cooch Behar.	3,36,775.00	6736.00	15 Days	S.D.R.F	

Sd/-

*Sub-Divisional Officer
Cooch Behar Investigation Sub- Division No-I
Debibari, Cooch Behar*