



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - I
RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.-Mohanpur, Dist.-Nadia.

NOTICE INVITING QUOTATION

N.I.Q. No- 06/SDO-I/RRI/HCL of 2017-18 dt.15.09.2017

Sealed quotations for the work “**Procurement of 04 (Four) Nos. Desk Top Computer including Printer for Library, Director, Director’s Establishment at River Research Institute, HCL, Mohanpur, Nadia during the year 2017- 18.**” as per Annexed proforma are invited by the SDO-I, RRI, HCL, as instructed by higher authority from reliable resourceful Bonafide agencies .Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl.No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	21.09.2017	Up to 15.00Hrs.
2.	Date of issue of quotation papers	22.09.2017	Up to 16.00 Hrs.
3.	Last date of receiving quotation papers	25.09.2017	Up to 15.00 Hrs.
4.	Date and time for opening quotation	25.09.2017	At 15:30 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be inclusive all taxes & also delivery charges including fitting & fixing proper position wherever applicable.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. The quotationer may remain present at the time of the opening of the quotation.
8. The lowest quotationer shall have to execute a formal agreement in 2908 form within 7 working days from the date receipt of work order , along with 2 % of the quoted amount as Earnest Money by BID in favour of EE(SDP)/RRI.
9. The quotationers are requested to submit all the requisite documents such as P-Tax Clearance, **Valid 15 digit Goods & Service Tax payer Identification Number (GSTIN)**, Trade Licence, Valid IT, PAN etc. at time of submission of the application.
10. No conditional Offer/Proposal shall be accepted and deemed as informal.

Enclose. – Proforma for quoting rates - One copy.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal*

Copy for information to the:

1. The Director, River Research Institute, Haringhata Central Laboratory, Mohonpur, Nadia-741246.
2. The Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohonpur,
3. The Executive Engineer & Nodal Officer, e-governance, I&W Dept. (DVC Study Cell), for uploading the Notice in our dept. Website.
4. S.D.O.-II, R.R.I., H.C.L., Mohonpur, Nadia
5. Divisional Accountant, R.R.I., H.C.L., Mohonpur, Nadia.
6. Divisional Estimator, R.R.I., H.C.L., Mohonpur, Nadia.
7. Notice Board, R.R.I., HCL.
8. Cashier, R.R.I., W.B., Kolkata.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal*



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - I
RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.-Mohanpur, Dist.-Nadia,

PROFORMA FOR QUOTING RATE

N.I.O. No- 06/SDO-I/RRRI/HCL of 2017-18 dt.15.09.2017

Name of Work :- “Procurement of 04 (Four) Nos. Desk Top Computer including Printer for Library, Director, Director’s Establishment at River Research Institute, HCL, Mohanpur, Nadia during the year 2017- 18.”

Sl. No.	DESCRIPTION OF ITEM	Qty.	UNIT	RATE (□)	AMOUNT (□)
01.	Better quality & high performance Desktop PC(** As per configuration mentioned below)	04 Nos.	Each		
02.	HP 104A Laser printer with high speed DPM having print quality.	03 Nos.	Each		
03.	Multipurpose good quality Laser printer with high speed DPM having print, Photocopy& scan quality.	01 No.	Each		
04.	APC 600 Va backup UPS.	04 Nos.	Each		
05.	Quick Heal Internet Security single user Antivirus Software for 1year.	04 Nos.	Each		

N.B.: The rate should be inclusive of all taxes ,installation charges and also delivery charges.

I/ We do hereby agree to execute the work amounting to Rs.....
(Rupees.....)

Signature of the Quotationer with seal

** Minimum configuration of the Desktop

SL. NO.	UNIT	SPECIFICATION
1.	CPU	Intel Core i5 6 th Generation ,3.2 GHz, 3 MB L3 Cache
2.	Memory	4 GB DDR3 SDRAM
3.	Hard Disk Drive	1 TB SATA HDD
4.	DVD	R.W. DVD of 24 x Writing Speed.
5.	Monitor	18.5 inch LED Digital Color Monitor with Wide Screen.
6.	Keyboard	104 keys plus Front Keys Multimedia keyboard.
7.	Mouse	Optical
8.	Ports	4 USB Ports , 1 Serial audio port for microphone and head-phone in front.
9.	Cabinet	Mini tower 450 W SMPS or higher.
10.	Networking facility	10/100/1000 on board integrated Network Port with remote booting facility remote
11.	Operating System	Ubuntu Linux preloaded as specified with media and Documentation and Certificate of Authority.
12.	Warranty	01 year onsite warranty.
13.	Remarks	The system should work on 230V 50Hz single phase power supply.

*Sub-Divisional Officer-I
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal*