



**GOVT. OF WEST BENGAL  
OFFICE OF THE SUB DIVISIONAL OFFICER  
SUBARNAREKHA HD. QTR. SUB-DIVISION NO-III.  
IRRIGATION & WATERWAYS DIRECTORATE  
KHASJUNGLE, P.O.: -ABAS.  
DIST: - PASCHIM MEDINIPUR.**

**NOTICE INVITING TENDER**

**N.I.T. NO. 02/SHQSD-III OF 2017-18**

1. Separate sealed Tender(s) in printed form are invited by the Sub-Divisional Officer, Subarnarekha Head Quarter Sub-Division No-III, I & W Directorate in W.B.F no. 2911 on behalf of the Government of West Bengal for the works as per list below from eligible, bona fide, resourceful and experienced contractors having sufficient experience for executing the similar nature of works.

**2. List of Work :**

Sl No.	Name of Works	Estimated Cost put to Tender (Rs)	Ernest Money(Rs)	Time allowed in days	Accepting Authority
1	"Clearing of existing jungles within Napo Colony Complex under Subarnarekha Hd. Qtr. Sub-Divn. No-III of Subarnarekha Hd. Qtr. Division"	30,590.00	612.00	7(Seven Days)	Sub-Divisional Officer, Subarnarekha Head Quarter Sub- Division No-III.

### 3. Schedule of Time & Date

LAST DATE OF APPLICATION FOR TENDER PAPER UPTO 2.00 P.M.	<b>05.09.2017</b>
LAST DATE OF ISSUE OF TENDER PAPER UPTO 4.30 P.M.	<b>06.09.2017</b>
LAST DATE OF SUBMISSION OF TENDER PAPER LATEST UPTO 2.00 P.M.	<b>08.09.2017</b>
DATE OF OPENING OF TENDER PAPER AT 3.00 P.M.	<b>08.09.2017</b>

4. Intending tenderer(s) having at least 30% (thirty per cent) credential of the tendered value of similar work in a single tender, executed within last 5 (five) years in any Govt. Department/Govt. undertaking and Semi-government organization are only eligible to apply for issue of tender documents from the office of the undersigned and they have to produce documentary evidence as to their credentials in the form of satisfactory Completion/payment certificate for successful execution of similar works for satisfaction of the undersigned. Also, VAT, PAN Card and P.TAX, Challan, will have to be produced along with the application.
5. Tender should be placed in a sealed cover quoting distinctly the Name of Work and N.I.T. No. on the sealed cover as well as in the specified place of the issued W.B.F.No:2911 and the duly filled in tender should be dropped in the box kept in the office of the Sub-Divisional Officer, Subarnarekha Head Quarter Sub-Division no-III on **08.09.2017**

up to 2.00 p.m. and all the tenders dropped in the box of this office will be opened in the office of Sub-Divisional Officer, Subarnarekha Head Quarter Sub-Division no-III, I & W. Directorate, Khasjungle, Abash, Paschim Medinipur on the same day at 3.00p.m in presence of the participating contractors present themselves/their authorized representatives, if they so desire, at the time of opening the tenders.

6. The Tender Documents shall consist of the followings:-
  - i) Notice Inviting Tender
  - ii) W.B.F no.2911.
  - iii) Schedule of works, additional Terms and Conditions and specification of work.
7. Particulars of work with schedule of Items. Plans and specification, Additional Terms and conditions etc. may be seen in the Sub- Divisional office between the hours 11.00 A.M. to 4.00 p.m.
8. Tender documents will be issued free of cost on application from the Sub-Division office between 11.00 a.m. to 4.00 p.m. except on Saturday, Sunday and Public Holiday. The intending tenderer (s) is requested to present themselves personally or their authorized representatives at the office of the undersigned along with the documents mentioned in the additional terms and conditions to receive tender forms & the same will not be send by post in any case.

**Contd. Page. 3**

9. Earnest money as noted above should be deposited in the form of Bank Draft under the Head: **'Revenue Deposit' in favor of the "Executive Engineer, Subarnarekha Head Quarter Division, I & W. Directorate"** and should be attached with the Tender, failing which the tender will be treated as informal.
10. Tenderer(s) will have to do the work on the basis of Schedule attached with the Tender and they should have quote the rates on prescribed tender form and Schedule of works. The rate should be quoted both in figures as well as words in percentage 'BELOW' or "AT PAR" or "ABOVE" of schedule of rates, mentioned in the schedule attached with the tender. All corrections in the tender are to be initiated by the tenderer(s). Eligible or irregular tender are liable to rejection.
11. When a tender is signed in any Indian Language, the rate should also be quoted in the same language. In case of illiterate contractors, the rate should be attested by a witness.
12. Tenderer(s) should quote their rate (s) both in figures and words in terms of overall percentage BELOW or ABOVE or AT PAR with the schedule of works ,on the blank space of schedule of works above their signature.
13. All taxes Duties, Royalty and all other incidental charges shall have to be borne by the contractors.
14. Before submitting tender, the tender(s) are to satisfy themselves by actual visit the site as regard to the condition of roads approaches and other condition of the locality and difficulties that may arise during the execution of the work. Any tenderer(s) submitting tender shall be deemed to have done so. No subsequent claim on this regard will be entertained.
15. Anybody not satisfied with the decision of the Sub divisional officer, Subarnarekha Hd. Qtr. Sub- Division no-III, I & W. Directorate, for refusing to issue of tender papers would be free to appeal to the Executive Engineer, Subarnarekha Head Qtr. Divn., I & W. Directorate against the refusal.
16. Tender Documents should be submitted duly signed by the authorized signatory(s) of the Firm/agency or the authorized person who is holding registered power of attorney to carry out the function and the copy of the said power of attorney is to be produced with the tender.
17. Tender (s) which do not fulfill any of the above conditions, are liable for rejection.
18. Any letter or other instrument submitted separately in modification of sealed tender will not be entertained in any case. If any such letter is found separately, the Tender of the said contractor will be nullified by the tender Accepting authority.
19. Successful tenderer(s) shall have to execute a formal Agreement in duplicate and of his tender within 7 (seven) days from the date of intimation about the approval for acceptance of his tender. Failing which, Earnest Money shall be forthwith forfeited and the letter of approval of the tender will be considered as automatically cancelled.
20. In case of acceptance of the Tender, the Sub-Divisional Officer, Subarnarekha Hd. Qtr. Sub-Division no-III, I & W. Directorate, Abas, Khasjungle, Paschim Medinipur, who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all the tenders received without assigning any reason thereof.
21. The accepting Authority reserve the right of splitting up any contract and distributing the same to more than one contract documents concerned. The tenderer(s) is /are bound by the terms and conditions of the Contract documents concerned.

22. If the progress of work is hampered due to non availability of land etc. no claim for idle labour will be entertained, but the prayer of the contractor for granting extension of time will be submitted to the competent authority for necessary approval.
23. The tenderer (s) should mention in the tender his Present Postal address.
24. Sub-Divisional Officer concerned may ask the Contractor to give analysis of rate in favor of the Rate quoted by the contractor.
25. For other terms and conditions, the intending tenderer (s) are requested to see the tender documents.
26. If for any unavoidable circumstances, the tender cannot be opened on the fixed date and time mentioned in above, fresh date and time of Opening tender(s) will be notified and hung up in this office Notice Board.
27. The authority reserves the right to accept or reject any or the entire tender without assigning any reason thereof and reserves the right to reduce/enhance the total value of work as per requirement.
28. The agency already appeared in the 1<sup>st</sup> call may not compete in the 2<sup>nd</sup> call. In case of appearance in the 2<sup>nd</sup> call, his 1<sup>st</sup> quoted rate in 2<sup>nd</sup> call will stand cancelled and non-appearance in the 2<sup>nd</sup> call, his 1<sup>st</sup> quoted rate will remain valid.

Sd/-  
[ D.K. MUKHERJEE ]  
Sub-Divisional officer  
Subarnarekha Hd. Qtr. Sub-Divn. No-III  
Khasjungle, Abas.Paschim Medinipur

**Memo No. 397**

**Dated: 22.08.2017**

**Copy submitted / forwarded for information and wide circulation through Notice Board.**

1. The Savadhipati, Paschim Medinipore Zilla Parishad, Medinipore.
2. The Superintending Engineer, Subarnarekha Canal Circle, Khasjungle, P.O. Abash, Paschim Medinipore.
3. The Superintending Engineer, Subarnarekha Barrage Circle, Khasjungle, P.O. Abash, Paschim Medinipore.
4. The Superintending Engineer, Western Circle – II, Medinipore, Paschim Medinipore.
5. The Executive Engineer, West Midnapore Division, Medinipore, Paschim Medinipore.
6. The Executive Engineer, Kangsabati Canal Division No.-IV, Medinipore, Paschim Medinipore.
7. The Executive Engineer, Subarnarekha Barrage Division, Khasjungle, P.O. Abash, Paschim Medinipore.
8. The Executive Engineer, Subarnarekha Head qtr. Division, Khasjungle, P.O. Abash, Paschim Medinipore.
9. The Executive Engineer, P.W.D. Division No.-I / The Executive Engineer, P.W.D. Roads Division, Medinipore,
10. The Director of Information & Cultural Affairs Directorate, Govt. of West Bengal, Nabanna..
11. The District Information & Cultural Affairs Officer, Medinipore, Paschim Medinipore. .
12. The Sub-Divisional Officer, Subarnarekha Head Quarter Sub-Division No.-II.
13. The Divisional Accountant, Account Branch of S.H.Qtr. Division.
14. The Estimating section of S.H.Qtr. Division.
15. Notice Board of this Sub- Division.

Sd/-  
[ D.K. MUKHERJEE ]  
Sub-Divisional officer  
Subarnarekha Hd. Qtr. Sub-Divn. No-III

