



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - II
RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.–Mohanpur, Dist.–Nadia.

NOTICE INVITING QUOTATION

N.I.O. No. 03/SDO-II/RRI/HCL of 2017-18 Dt.17.07.2017

Sealed quotations as per Annexed proforma are invited by the SDO-II, RRI, HCL . as instructed by higher authority for the work : **Supply, fitting & fixing of curtains with curtain steel rod, rings and ornamental brackets and some other furnished items for office and Inspection Bungalow and also supply of utensils for Inspection Bungalow at R.R.I., HCL during the year 2017-18.**

from reliable resourceful Bonafide agencies having experience in similar nature of job.
Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl. No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	24.07.2017	Up to 15.00 Hrs.
2.	Date of issue of quotation papers	25.07. 2017	Up to 16.00 Hrs.
3.	Last date of receiving quotation papers	26.07.2017	Up to 15.00 Hrs.
4.	Date and time for opening quotation	26.07.2017	At 15:30 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be inclusive all taxes & also delivery charges including fitting & fixing proper position wherever applicable.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. The work will be completed up to the growth of the plants or flowers.
8. The quotationer may remain present at the time of the opening of the quotation.
9. The lowest quotation shall have to execute a formal agreement within 3 working days from the date receipt of work order.
10. The quotationers are requested to submit all the requisite documents such as , p-Tax Clearance, **Valid 15 digit Goods & Service Tax payer Identification Number (GSTIN)**, Trade Licence, Valid IT PAN etc. at time of submission of the application.
11. Lowest quotationer shall have to deposit requisite amount of earnest money at the time of execution of formal agreement.

Enclose. – Proforma for quoting rates - One copy.

Sd/-
**Sub -Divisional Officer,
Sub-Division No.-II,
River Research Institute,
HCL, Mohanpur, Nadia.**

Copy for information to the:

1. Director, River Research Institute, W.B., HCL, Mohonpur, Nadia.
2. Executive Engineer & Nodal Officer, e-governance, I & W Deptt. For uploading the Notice in our dept. Web site.
3. Executive Engineer (SDP), RRI, HCL, Mohonpur, Nadia.
4. S.D.O.-I, R.R.I., H.C.L., Mohonpur, Nadia.
5. Divisional Accountant, R.R.I., W.B., HCL, Nadia.
6. Divisional Estimator, R.R.I., W.B., HCL, Nadia.
7. Notice Board, R.R.I., HCL.
8. Cashier, R.R.I., W.B., Kolkata.

Sd/-

**Sub -Divisional Officer,
Sub-Division No.-II,
River Research Institute,
HCL, Mohanpur, Nadia.**