

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
SEIJBERIA IRRIGATION SUB-DIVISION
P.O. SEIJBERIA, DIST. HOWRAH.**

NOTICE INVITING TENDER NO. 03 / Sj (Sub) of 2017-18

Circulated vide Memo. No.525(15) Dated.04.07.2017

1. Separate sealed Tenders in printed form are invited by the Sub-Divisional Officer, Seijberia Irrigation Sub-Division on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible contractors having sufficient experience in execution of similar type of works as per categorization, detailed herein under.
2. a) Separate Tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority.
b) Submission of Tender by Post is not allowed.
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tender or by their duly authorized representatives during office hours between 11.00 A.M. and 4 P.M. on every working day, till **13.07.2017**, in the office of the Sub-Divisional Officer, Seijberia Irrigation Sub-Division.
4. a) Intending Tender should apply for Tender papers in their respective Letter Heads enclosing attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during submission of application. Last date of receiving Application is **14/07/17** up to 1-00PM hrs.
b) **PT** and **IT PAN** should be valid up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
c) A statement showing number and value of works presently under execution by the Tender under the Irrigation & Waterways Department and other Government Department/Organizations as stated in paragraph 5 hereunder;
d) **Declaration by the applicant to the effect that there is no other application for Tender paper for work in the NIT in which he/she/they has/have common interests.**

Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper

5. Completion Certificate issued by Competent Authority will normally be considered as credential. Apart from Credentials of work executed under Irrigation & Waterways Department will be accepted. Credentials of works executed under Public Works Department/Public Works (Roads) Department/Public Health Department, Zilla Parishad, WBHIDCO, WBHDCL, KMDA, KMW & SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KOPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. **Completion certificates, containing name of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevailing norms. Such certificates are to be countersigned by the Executive Engineers of the Irrigation & Waterways Department and various other State Government Departments, if those are issued by some other authority.**

Over above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Department / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

- a) **Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Sub-Division/Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.**
6. Intending tenders not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. Concerned Chief Engineer will be the Appellate Authority for High Value Tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within

two working days after the date of issue of tender paper, a copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.

7. a) Tender paper can be had on cash payment of requisite amount (non-refundable) in the office of the undersigned by the intending tenders or by their duly authorised representatives whose application have been qualified for issuance of tender paper.
- b) No tender paper will be supplied by Post.
- c) No tender paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the Notice.

Before submitting any tender, the intending tenders should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts, afterwards. In this connection the intending tenders may contact the office of the undersigned up to 13/07/17 between 11.30 hours and 16.00 hours on any working day.

8. Submission of original copy of tender cost and Earnest Money Deposit :

- a) Mode of payment: cost towards tender paper & Earnest Money Deposit (EMD) must be submitted in the form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipts (DCR) of any scheduled Bank of India in favour of Executive Engineer ,Howrah Irrigation Division Payable at Kolkata. Payment in any other form e.g. NSC,KVP etc. will not be accepted.

- b) No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.**

9. a) The tender should quote the rate both in figures and in words on the basis of percentage above/below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form. **The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different handwriting shall be treated as informal.**
- b) Any tender containing over writing is liable to be rejected.**
- c) All corrections are to be attested under the dated signature of the Tender without which tender may be informal.**
- d) When a Tender signs his Tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tender, the rates tendered should be attested should by a witness.
- e) The tender who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Ear nest Money will be forfeited.
- f) Any letter or other instrument submitted, separately, in modification of the sealed tender may not be entertained.**
- g) The Tender should submit at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to be rejected.
- h) Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summarily rejected.
- i) VAT, Royalty, Building & other Construction Workers' Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).

It may further be noted that if VAT Registration Certificate is produced before receiving payment, 3% deduction as per Government Order or as may be notified by the Finance Department from time to time will be made, otherwise such deduction shall be 5% as per present norms, or as may be prescribed by the Finance Department.

- j) The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tender and also reserves the right to distribute the work amongst more than one Tender.
- k) The Tender will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
- l) The Tenders will be opened, as specified in the list of works, in presence of the participating tender or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
- m) The successful tender will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained by additional cash payment in the office of the Executive Engineer, Howrah Irrigation Division, within 7(seven) days from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
- n) If any tender withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any tender in this Sub-Division/Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- o) The successful tender will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- p) Materials such as Cement, Steel materials, R.C.C. Hume Pipes, M.S. Sheet Piles, etc., if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-in-Charge, value of which shall be recovered by the department. If above materials are not available in stock, contractors will have to supply the same at site at his own cost as per specification approved by the Engineer – in – Charge.
- q) Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rates as will be fixed by the Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government godown will be counted from the date of their issuance from the Godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor, accordingly. All Tools & Plants, Machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from the contractor.
- r) **In the following cases a tender may be declared informal and unacceptable.**
- a) **Correction, alterations, additions, etc. if not attested by the Tender.**
- b) **Earnest Money in the form of N.S.C/Government Security etc. not held by the tender and not properly pledged, Earnest Money in the form of T.R. Challan, D.C.R/Demand Draft, etc. which are short deposited and/or not deposited in favour of the Executive Engineer, Howrah Irrigation Division.**
- c) **If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page-2 and other pages as are required to be filled in.**
- d) **If the specified pages of the Tender Document are not signed by the tender.**
- e) **If the tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.**
- s) For the return of the Earnest Money of the unsuccessful Tender(s), he/they is/are to apply for the same to the Executive Engineer, Howrah Irrigation Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tender other than the lowest tender in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
- t) To verify the competency, capacity and financial stability of the intending tender(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.

- u) The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- v) Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.

N.B. During Tender process any paper if found fraudulent, the candidature may be summarily cancelled.

Categorization of works: (The list below is only indicative and not exhaustive)

1. **Earthwork** : Earthwork in excavation/filling for embankment, canal, drainage channels executed under Irrigation and Waterways Department.
2. **Protection works:** All kinds of river/channel bank/embankment protection works (with boulder, CC blocks, revetment works, sauses, brick blocks, dry brick pitching, etc.).
3. **Lining Work:** All kinds of water face lining/brick block pitching/dry brick pitching, in irrigation canal/drainage channel, etc.
4. **Hydraulic Structures:** Aqueducts, Regulators, Syphons, Bridges across Waterways, Sluices, Dams, Barrages, etc.
5. **M.S. Structural Works etc.:** Gates of all kinds, electrical installations, pumps and allied machinery.

**Sub-Divisional Officer,
Sejberia Irrigation Sub-Division**

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
SEIJBERIA IRRIGATION SUB-DIVISION
P.O. SEIJBERIA, DIST. HOWRAH.**

Salient points regarding N.I.T. No. 03/Sj(Sub) of 2017-18 at a glance

[Circulated vide Memo No :- 525(15) Dated : 04/07/17] :-

1. Name of work : As per list attached
2. Amount put to Tender : -Do-
3. Earnest Money : -Do-
4. Tender Form No . : -Do-
5. Cost of Tender Form etc. : -Do-
6. Time allowed for completion of work : -Do-
7. Contractors entitled : -Do-
8. Accepting Authority : -Do-
9. Last date of receiving application : **14/07/17. upto 1-00 p.m.**
10. Last date of purchasing.
Tender Form etc. : **14/07/17 . upto 4-00 p.m.**
11. Date & time of dropping Tender : **18/07/17. upto 2-00 p.m.**
12. Date & time of opening Tender : **18/07/17. at 3-00 p.m.**
13. Application for purchase of
Tender Form : To be addressed to the Sub-Divisional Officer,
Seijberia Irrigation Sub-Division. Seijberia, Howrah
14. Authority of issuance of
Tender Form : As per I.& W. Deptt.'s,
: Memo. No. 24(8)-IB Dated : 07/05/2014
IW/O/IB-Misc-38/2011
15. Tender Form to be purchased
from : Office of the Sub-Divisional Officer,
Seijberia Irrigation Sub-Division
16. Dropping of Tender Form : Office of the Sub-Divisional Officer ,
Seijberia Irrigation Sub-Division
17. Opening of Tender : By the Sub-Divisional Officer,
Seijberia Irrigation Sub-Division, Seijberia, Howrah.

**Sub-Divisional Officer,
Seijberia Irrigation Sub-Division**

Memo. No:- 525 (15) /

Dated. 04/07/17 /

Copy forwarded for favour of information and wide circulation through the Office Notice Board of the :--

- 1) Chief Engineer , Budget & South, I. & W. Dte. Govt. of West Bengal, Jalsampad Bhawan, Bidhannagar, Kolkata – 700091;
- 2) Chief Engineer –South , I. & W. Dte. Govt. of West Bengal, Jalsampad Bhawan, Bidhannagar, Kolkata – 700091;
- 3) Superintending Engineer, Western Circle-I (Irrigation) ;
- 4) Superintending Engineer, Eastern Circle (Irrigation) ;
- 5) District Magistrate, Howrah ;
- 6) Savadhipati, Howrah Zilla Parisad, Howrah ;
- 7) Executive Engineer, Hooghly Irrigation Division;
- 8) Executive Engineer, Lower Damodar Construction Division
- 09) Executive Engineer, Howrah Irrigation Division in reference to his Memo no. Dated :
- 10) Sub-Divisional Officer, Trans Damodar Drainage Sub-Division;
- 11) Sub-Divisional Officer, Lower Damodar Sub-Division No-I;
- 12) Sub-Divisional Officer, Howrah Drainage Sub-Division;
- 13) Accounts Branch, Howrah Irrigation Division;
- 14) Estimating Branch, Howrah Irrigation Division;
- 15) Notice Board, Seijberia Irrigation Sub-Division

**Sub-Divisional Officer,
Seijberia Irrigation Sub-Division**

LIST OF WORK

Notice Inviting Tender No.03 /Sj (Sub) of 2017-18

Sl. No.	Name of work	Tender Amount	Earnest Money	Tender Form No.	Time allowed	Contactor entitle to work
1.	Protection work of right embankment of Hooghly river near Kanaria jute mill (up-stream) under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.4,48,332.00	Rs.8,967.00	No.2911(i)/(ii)	10 Days	Open bonafide contractors having experience in similar nature of work in a single tender during the last five years for at least 50% of amount put to tender.
2.	Protection work of right embankment of Hooghly river near Kanaria jute mill (down-stream) under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.4,49,372.00	Rs.8,987.00	No.2911(i)/(ii)	-Do-	-Do-
3.	Protection work of right embankment of Hooghly river near Abadi under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.3,93,059.00	Rs.7,861.00	No.2911(i)/(ii)	-Do-	-Do-
4.	Repairing of Boulder pitching at different location of Hooghly right embankment of Gadiara, Shyampur-I block under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.3,87,328.00	Rs.7,747.00	No.2911(i)/(ii)	7 Days	-Do-
5.	Sinking of Tube well (Polyethylene) and pipe line arrangement for water supply at Bansberia office under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.2,33,655.00	Rs.4,673.00	No.2911(i)/(ii)	-Do-	-Do-
6.	Sinking of Tube well (Poly-thylene) at Kultapara Section Office at Kultapara in Block Bagnan-II of Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.2,50,907.00	Rs.5,018.00	No.2911(i)/(ii)	-Do-	-Do-
7.	Repair to protection work of right embankment of Hooghly river at Mosh Khatal under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.4,55,559.00	Rs.9,111.00	No.2911(i)/(ii)	-Do-	-Do-
8.	Supplying, fitting, fixing draw shutter with necessary arrangements and U/S & D/S protection of sluice at Paltabaria in Block Shyampur-II under Seijberia Irrigation Sub-Division of Howrah Irrigation Division.	Rs.2,74,691.00	Rs.5,494.00	No.2911(i)/(ii)	-Do-	-Do-

Last date & time of receiving application :- On 14/07/2017 up to 1.00 p.m.
 Last date & time of issuing Tender Form :- On 14/07/2017 up to 4.00 p.m.
 Last date & time of receiving Tender Form :- On 18/07/2017 up to 2.00 p.m.
 Date & time of opening Tender Form :- On 18/07/2017 at 3.00 p.m.

**Sub-Divisional Officer,
 Seijberia Irrigation Sub-Division**