

**NOTICE INVITING TENDER No. 02 of 2017-18**  
**of Trans Damodar Drainage Sub-Division**

**Circulated vide Memo. No. 767/11 Dated. 09/06/2017**

1. Separate sealed Tenders in printed form are invited by the Executive Engineer, Howrah Irrigation Division on behalf of the Governor of West Bengal, for the works as per list attached herewith, from eligible contractors having sufficient experience in execution of similar type of works as per categorization, detailed herein under.
2. a) Separate Tender should be submitted for each work, as per attached list, in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority.  
b) Submission of Tender by Post is not allowed.
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderers or by their duly authorized representatives during office hours between 11.00 A.M. and 4 P.M. on every working day, till 19/06/17, in the office of the Sub-divisional Officer, Trans Damodar Drainage Sub-Division.
4. a) Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during submission of application. Last date of receiving Application is 19/06/17 up to 4-00 PM hrs.  
b) PT and IT PAN should be valid up to the date of opening of the Tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.  
c) A statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government Department/Organizations as stated in paragraph 5 hereunder;  
d) **Declaration by the applicant to the effect that there is no other applications for Tender paper for work in the NIT in which he/she/they has/have common interests.**

**Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper**

5. Completion Certificate issued by Competent Authority will normally be considered as credential. Apart from Credentials of work executed under Irrigation & Waterways Department will be accepted. Credentials of works executed under Public Works Department/Public Works (Roads) Department/Public Health Department, Zilla Parishad, Panchaet, WBHIDCO, WBHDCL, KMDA, KMW & SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KOPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. **Completion certificates, containing name of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevailing norms. Such certificates are to be countersigned by the Executive Engineers of the Irrigation & Waterways Department and various other State Government Departments, if those are issued by some other authority.**

Over above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Department / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

- a) **Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Sub-Division/Division/Circle for at least 3(three) years from the date of detection, in addition to such other penal action as the Government may deem proper.**

6. Intending tenderer not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. Concerned Chief Engineer will be the Appellate Authority for High Value Tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper, a copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.
7. a) Tender paper can be had free of cost in the office of the undersigned by the intending tenderers or by their duly authorised representatives whose application have been qualified for issuance of tender paper.
- b) No tender paper will be supplied by Post.
- c) No tender paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the Notice.

Before submitting any tender, the intending tenderers should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts, afterwards. In this connection the intending tenderers may contact the office of the undersigned up to 19/06/17 . between 11.30 hours and 16.00 hours on any working day.

8. Submission of original copy of Earnest Money Deposit :
- a) Mode of payment : cost towards Earnest Money Deposit ( EMD) must be submitted in the form of Bank Draft ( BD) / Bankers Cheque (BC) / Deposit Call Receipts ( DCR) of any scheduled Bank of India in favour of Executive Engineer ,Howrah Irrigation Division Payable at Kolkata. Payment in any other form eg. NSC,KVP etc. will not be accepted.
- b) No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.**
9. a) The tenderer should quote the rate both in figures and in words on the basis of percentage above/below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form. **The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different handwriting shall be treated as informal.**
- b) **Any tender containing over writing is liable to be rejected.**
- c) **All corrections are to be attested under the dated signature of the Tenderer without which tender may be informal.**
- d) When a Tenderer signs his Tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tenderer, the rates tendered should be attested should by a witness.
- e) The tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Ear nest Money will be forfeited.
- f) **Any letter or other instrument submitted, separately, in modification of the sealed tender may not be entertained.**
- g) The Tenderer should submit at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to be rejected.
- h) Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summarily rejected.
- i) VAT, Royalty, Building & other Construction Workers' Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).

It may further be noted that if VAT Registration Certificate is produced before receiving payment, 3% deduction as per Government Order or as may be notified by the Finance Department from time to time will be made, otherwise such deduction shall be 5% as per present norms, or as may be prescribed by the Finance Department.

- j) The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
- k) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
- l) The Tenders will be opened, as specified in the list of works, in presence of the participating tenderers or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.
- m) The successful tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained free of cost in the office of the Executive Engineer, Howrah Irrigation Division, within 7(seven) days from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
- n) If any tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any tender in this Sub-Division/Division/Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- o) The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- p) Materials such as Cement, Steel materials, R.C.C. Hume Pipes, M.S. Sheet Piles, etc., if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Engineer-in-Charge. Site of issue of materials as mentioned in the list of materials to be supplied departmentally to the contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-in-Charge, value of which shall be recovered by the department. If above materials are not available in stock, contractors will have to supply the same at site at his own cost as per specification approved by the Engineer – in – Charge.
- q) Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rates as will be fixed by the Engineer-in-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government godown will be counted from the date of their issuance from the Godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor, accordingly. All Tools & Plants, Machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from the contractor.
- r) **In the following cases a tender may be declared informal and unacceptable.**
  - a) **Correction, alterations, additions, etc. if not attested by the Tenderer.**
  - b) **Earnest Money in the form of other than Bank Draft ( BD) / Bankers Cheque (BC) / Deposit Call Receipts ( DCR)and/or not deposited in favour of the Executive Engineer, Howrah Irrigation Division.**
  - c) **If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page-2 and other pages as are required to be filled in.**
  - d) **If the specified pages of the Tender Document are not signed by the tenderer.**
  - e) **If the tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.**
- s) For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer, Howrah Irrigation Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the lowest tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.

- t) To verify the competency, capacity and financial stability of the intending tenderer(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
- u) The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- v) Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender Paper Issuing Authority may issue Tender Paper for any serial even though it may not be preferred by the applicant.

**N.B. During Tender process any paper if found fraudulent, the candidature may be summarily cancelled.**

**Categorization of works:** (The list below is only indicative and not exhaustive)

1. **Earthwork** : Earthwork in excavation/filling for embankment, canal, drainage channels executed under Irrigation and Waterways Department.
2. **Protection works:** All kinds of river/channel bank/embankment protection works (with boulder, CC blocks, revetment works, sauses, brick blocks, dry brick pitching, etc.).
3. **Lining Work:** All kinds of water face lining/brick block pitching/dry brick pitching, in irrigation canal/drainage channel, etc.
4. **Hydraulic Structures:** Aqueducts, Regulators, Syphons, Bridges across Waterways, Sluices, Dams, Barrages, etc.
5. **M.S. Structural Works etc.:** Gates of all kinds, electrical installations, pumps and allied machinery.
6. **Electrical Works etc.:** Gates of all kinds of electrical installations, wearing.

**Sub-divisional Officer,  
Trans Damodar Drainage Sub-Division.**

**Irrigation & Waterways Directorate  
Office of the Sub-divisional Officer  
Trans Damodar Drainage Sub-Division  
Amta, Howrah,**

**Govt. of West Bengal**

**Salient points regarding N.I.T. No. 02 of 2017-18 of Sub-divisional Officer, Trans Damodar  
Drainage Sub-Division at a glance** [Circulated vide Memo No :- 767/11 Dated. 09/06/2017.]

1. Name of work : As per list attached
2. Amount put to Tender : -Do-
3. Earnest Money : -Do-
4. Tender Form No . : -Do-
5. Cost of Tender Form etc. : -Do-
6. Time allowed for completion of work : -Do-
7. Contractors entitled : -Do-
8. Accepting Authority : Executive Engineer,  
Howrah Irrigation Division. for (SL.no1 to SL.4.)
9. Last date of receiving application : 19/06/17 upto 4-00 p.m.
10. Last date of purchasing.  
Tender Form etc. : 20/06/17 . upto 3-00 p.m.
11. Date & time of dropping Tender : 22/06/17 at 4.00 p.m.
12. Date & time of opening Tender : 22/06/17 at 4.30 p.m.
13. Application for purchase of  
Tender Form : To be addressed to the Sub-divisional Officer,  
Trans Damodar Drainage Sub-Division.
14. Authority of issuance of  
Tender Form : Sub-divisional Officer  
: Trans Damodar Drainage Sub-Division
15. Tender Form to be Purchased  
from : i) Office of the Sub-divisional Officer,  
Trans Damodar Drainage Sub-Division.
16. Dropping of Tender Form : i) Office of the Sub-divisional Officer,  
Trans Damodar Drainage Sub-Division
17. Opening of Tender : By the Sub-divisional Officer, Trans Damodar Drainage Sub-Division,  
Amta, Howrah.

**Sub-divisional Officer,  
Trans Damodar Drainage Sub-Division.**

Memo. No:- 767/11.

Dated. 09/06/17

Copy forwarded for favour of information and wide circulation through the Office Notice Board of the :--

- 1) Chief Engineer,(SouthWest),Khusjunge,P.O.-Abas,Dist-Paschim Medinipur,Pin-721102.
- 2) Superintending engineer, Western circle-I Jalasampad Bhawan, 8th floor, Kolkata-91.
- 3) Executive Engineer, Hooghly Irrigation Division;Parabagan Road Dist.-Hooghly
- 4) Executive Engineer, Lower Damodar Construction Division; Ulbaria Dist.-Howrah
- 5) Executive Engineer, Howrah Irrigation Division;
- 6) Sub-Divisional Officer, Seijberia Irrigation Sub-Division;
- 7) Sub-Divisional Officer, Howrah Drainage Sub-Division;
- 8) Sub-Divisional Officer, Lower Damodar Sub-Division No.I;
- 9) Accounts Branch, Howrah Irrigation Division;
- 10) Estimating Branch, Howrah Irrigation Division;
- 11) Notice Board, Howrah Irrigation Division.

**Sub-divisional Officer,  
Trans Damodar Drainage Sub-Division.**

**Govt. of West Bengal**  
**Irrigation & Waterways Directorate**  
**Office of the Sub-divisional Officer**  
**T.D.D Sub-division .**  
**Amta, Howrah.**

**List of work in N.I.T No.-02 of 2017-18 of T.D.D Sub-division. Circulated vide T.O Memo . No. 767/11 Dated. 09/06/2017**

Sl. No.	Name of Work	Amount put to Tender Rs. P.	Earnest Money Rs. P.	Tender Form No.	Cost of Tender Form, Schedule etc. Rs.	Time allowed for completion of work	Accepting Authority	Contractor eligible to participate in this Tender
1	2	3	4	5	6	7	8	9
1	. "Clearing and removing of water hyacinth for the period of July to October 2017 from Someswar Sluice to Chardaha of Someswar Khal under Trans Damodar Drainage Sub-Division of Howrah Irrigation Division during the year 2017-18".	336320.00	6726.00	2911(ii)	Nil	Upto 31st October 2017.	Executive Engineer, Howrah Irrigation Division	Bonafide contractors/bidders having credential of execution of similar nature of work of value 30% of the amount put to tender (tender value) within the last 5 years on the date of publishing of NIT
2	"Clearing & removing of water hyacinth from Ranjoybar Gholdipa to Talghugi of branch channel of Maja Damodar for the period of July 2017 to October 2017 under Trans Damodar Drainage Sub-Division of Howrah Irrigation Division during the year 2017-2018".	496026.00	9921.00	2911(ii)	Nil	Upto 31st October 2017.	Executive Engineer, Howrah Irrigation Division	DO
3	"Clearing & removing of water hyacinth of Tantighata Channel from Talghugi Channel to Konmatha for the period of July 2017 to October 2017 under Trans Damodar Drainage Sub-Division of Howrah Irrigation Division during the year 2017-2018".	407835.00	8157.00	2911(ii)	Nil	Upto 31st October 2017.	Executive Engineer, Howrah Irrigation Division	DO
4	"Clearing & removing of water hyacinth from Amoragori to Makhaldaha R.C.C. Bridge, a link channel of Maja Damodar for the period of July 2017 to October 2017 under Trans Damodar Drainage Sub-Division of Howrah Irrigation Division during the year 2017-2018".	384256.00	7685.00	2911(ii)	Nil	Upto 31st October 2017.	Executive Engineer, Howrah Irrigation Division	DO

Sub-divisional Officer  
Trans Damodar Drainage Sub-Division